



Nottoway County
Board of Supervisors

A G E N D A

January 18, 2018

7:00 P.M.

- A- CALL TO ORDER:** Ronald E. Roark, Clerk to the Board
- ANNUAL MEETING:** Election of Officers for Calendar Year 2018
- A-1** Election of Chairman
- A-2** Election of Vice Chairman
- A-3** Date, Time and Place of Regular Meetings
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Vaughn
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Presentation – Nottoway Work Center – Assistant Warden Marilyn Hill & Lt. Johnson
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center

	6-	Landfill Report
	A-	Letter - DEQ
	B-	Letter – Draper Aden
	7-	Fort Pickett Redevelopment Authority
	8-	Planning Commission Report - Mr. Roark
F- UNFINISHED BUSINESS:	1-	Del. Tax Auction – Report – Mr. Elliott
	2-	Letter – Mrs. Helen Williams
G- NEW BUSINESS:	1-	
H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1-	Jane Brown, Clerk
	2-	Larry J. Parrish, Sheriff
	3-	Ellen F. Myatt, Treasurer
	4-	Christy Hudson, Commissioner of the Revenue
	5-	Terry Royall, Commonwealth Attorney
I- CONSENT CALENDAR:	1-	Budget Adjustment – Jane Brown, Clerk - \$250.75
	2-	Budget Adjustment – Comm. Attorney – \$520.79
	3-	Budget Adjustment – Dept. of Social Services - \$537.40
J- INFORMATION ITEMS:	1-	Letter – Dr. Berry
	2-	Letter - VEDP
	3-	Letter – VRA
	4-	Notice – Dominion Energy
	5-	Letter – STEPS
	6-	Letter – Asst. Attorney General

K- COUNTY ADMINISTRATOR:

- 7- Minutes
 - 1- Building Inspector's Report
 - A- Annual Report
 - B- Location of 2017 B.P.s
 - 2- Animal Control Officer's Report
 - A- Rabies Clinic
 - 3- E & S Report
 - 4- E911 Sign Replacement
 - 5- Buckingham Branch Railroad
 - 6- Water Supply Plan - DEQ
 - 7- Local Government – 2-8-18
 - 8- Letter - VCBR

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen
Mr. Simmons
Mrs. Simmons
Mr. Shekleton
Mr. Vaughn

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



Remember the past
Embrace the future
Take care of the present

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 25TH DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Administrator Roark, Clerk to the Board, called the meeting to order at 7:00 p.m. informing that the night's meeting was the annual meeting of the Nottoway County Board of Supervisors, which will organize the Board for the year 2018.

Administrator Roark states that the first order of business is to elect a Chairman to serve for 2018. Administrator Roark opens the floor to nominations.

Supervisor Bowen moves to nominate Supervisor Sherman Vaughn as the Chairman. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark turns the meeting over to Chairman Vaughn.

Chairman Vaughn thanks the Board for his nomination and proceeds with nominations for Vice-Chairman.

Supervisor Helen Simmons moves to nominate Supervisor Steve Bowen to serve as Vice Chairman. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Chairman Vaughn informs the Board that the date and times for the 2018 Board of Supervisor meetings needs to be established; suggesting that previous years have housed the meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court.

Supervisor Gary Simmons moves to hold the 2018 Board of Supervisor meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Reverend John Wilson of Spring Hill Baptist Church provided the invocation. Chairman Vaughn led everyone in the Pledge of Allegiance to our flag.

The minutes of the December 21, 2017 regular Board meeting were presented. Supervisor Helen Simmons moved to adopt the December 21, 2017 minutes as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Chairman Vaughn asks if there are any delegations from the public;

Daphne Cole, Blackstone: Mrs. Cole is present to provide public education on the detriment to the environment, particularly to the water table, deriving from dog waste. Mrs. Cole provides specific concerns that the animal byproduct causes to include the potential contamination of water with both e-coli and salmonella bacteria and increase levels of nitrogen. Mrs. Cole urges support for placing dog waste stations throughout the County, especially parks or community gathering areas.

Presentation – Marilyn Hill, Assistant Warden, Work Center - Nottoway Correctional Center: Assistant Warden Hill, joined by Warden David Call, is present to provide an update to the Board on the Nottoway Correctional Work Center. Assistant Warden Hill expresses appreciation for the local Law Enforcement and Emergency Services for the service they provide to their facility.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that during the latest winter weather event the highest recorded total snowfall in Nottoway was 7 ¼ inches. She reports that Cary Shop Road has been closed and the bridge project has begun, the Route 460/723 Intersection study has been completed and a meeting with the County’s safety committee needs to be scheduled to review the potential improvement options, tree trimming and brush removal has not been completed but continues. Mrs. Bryant reminds the Board that Six-Year plan revision time is nearing and suggests the Board holding a work session in March.

A – January 18, 2018 Residency report

B – Road Closure – Cary Shop Road to close over Horsepen Branch for bridge replacement in Nottoway County; beginning on Monday, January 22 and expected to be completed in summer 2018 (6 months) – detour route provided

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on January 11, 2018, approval for the Town of Blackstone to relocate playground equipment on a property it leases from the School, approval of the 2018-2019 School Calendar, ATHLIFE Budget adjustment A2; minutes of the regular meeting of the Nottoway County School Board held on December 14, 2017

1 – Budget Adjustment – School - \$10,000.00

REVENUES:

3-201-24020-0127	ATHLIFE – New Grant Award	<u>\$10,000.00</u>
		<u>\$10,000.00</u>

EXPENDITURES:

4-201-61100-1620-300-500-530	Supplemental Salary	\$ 9,289.00
4-201-61100-2100-300-500-530	FICA	711.00
		<u>\$10,000.00</u>

Supervisor Helen Simmons moved to approve the \$10,000 ATHLIFE budget adjustment for the School. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

A – Letter – Dr. Rodney L. Berry, Ph.D., Superintendent: Dr. Berry is requesting that the Board return \$142,000 of FY17 unspent funds to be deposited into the textbook account with the intent of using textbook funds to offset health insurance increases for the 18-19 budget year; according to Dr. Berry there is language in the state budget that supports this use of textbook funds

Following Board discussion, Supervisor Helen Simmons moves to approve Dr. Berry's request and appropriate and return the \$142,000 FY17 funds and deposit it into the textbook account for use to offset 18-19 health insurance increases. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Health Department: The Local Agreement for Fiscal Year 2018 between the Virginia Department of Health and Nottoway County has been provided for review and approval. Supervisor Helen Simmons moves to approve the Statement of Agreement as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Economic Development Committee: Administrator Roark informs there will be no meeting held in January

Regional Jail Authority Report & Juvenile Detention Center: Piedmont Regional Jail Authority November 2017 Transportation Report, Piedmont Regional Jail Authority September 2017 – November 2017 Jurisdiction/Billing Reports; November 2017 Piedmont Regional Jail revenue report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, October 2017 and November 2017 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

A – Letter – Virginia Department of Environmental Quality (DEQ) – Katy T. Dacey, Office of Financial Responsibility & Waste Programs: DEQ has reviewed the financial test submitted by the County to demonstrate financial assurance for the closure and post closure care costs associated with the Nottoway County Sanitary Landfill; the cost estimates have been approved in the amount of \$6,504,565 with financial assurance in the same amount and nothing further is required at this time

B – Letter – Draper Aden Associates (DAA) – Jeffrey C. Norman, Project Geologist: DAA has completed an E-DMR Reporting System Facility Participation Package on the County's behalf that will allow for online submittal of DMR forms.

Fort Pickett Redevelopment Authority: Administrator Roark reports that the County hosted an informative session on the Freedom of Information Act at the Officer's Club on Wednesday, January 03, 2018; there were 29 attendees to include representatives from Nottoway and Lunenburg Counties and the Towns of Blackstone, Burkeville and Crewe

Planning Commission Report: Administrator Roark states the Commission met and held its annual election of officers; Ben Perry was elected Chairman and Robbie Roberts was elected Vice Chairman. The Tribble abattoir concerns from the Health Department were discussed along with receiving a report from both the renewable energy and comprehensive plan committees. The Planning Commission adopted a resolution of appreciation for former member Duncan Quicke.

Delinquent Tax Auction: Administrator Roark informs that he has received written responses from both the Towns of Blackstone and Crewe and they are both willing to waive the taxes due them in order to approve the bids received on the properties during the last delinquent tax auction and get them back on the tax rolls.

Administrator Roark informs that Treasurer Myatt has received a phone call from an heir of one of the properties stating that a family member was in the military and shouldn't be placed for auction. Treasurer Myatt has informed Attorney Elliott of the new information.

Letter – James W. Elliott, Attorney At Law: Attorney Elliott provides the results of the recent delinquent tax auction held at the Courthouse:

A – Three properties (Ruby M. Barlow, Lewis Fowlkes, and Effie D. Stewart) received adequate bids allowing for the payment of all taxes and costs; these bids will be submitted to the Court for acceptance

B - Bids for the following parcels were insufficient to pay all outstanding taxes and court costs – County needs to either reject these bids and attempt a resale or accept these bids and subsidize the sales:

1 – Essie W. Cousin – property assessed at \$34,000 – combined bid received of \$1,500: acceptance of this bid will not allow for recovery of costs previously paid of \$322.20; will not allow for recovery of an unpaid tax lien and will require an additional County contribution to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$17.60

2 – Dorothy B. Harris – property assessed at \$4,000 - bid received of \$1,000.00: acceptance of this bid will not allow for recovery of costs previously paid of \$84.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$1,257.04 to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$1,507.04

3 – Robert W. McDaniel – property assessed at \$78,600 - bid received of \$1,100: acceptance of this bid will not allow for recovery of costs previously paid of \$120.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$806.49 to close the file; this figure includes the outstanding taxes due to the Town of Crewe in the amount of \$1,156.49

4 – Lois L. Wainwright – property assessed at \$2,400 - bid received of \$100: acceptance of this bid will not allow for recovery of costs previously paid of \$40.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$650.00 to close the file

5 – Catherine Wright – property assessed at \$3,000 - bid received of \$500: acceptance of this bid will not allow for recovery of costs previously paid of \$; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$2,680.36 to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$2,030.36

Supervisor Gary Simmons moves to accept all winning bids received on the properties and place the properties back on the tax rolls. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Letter – Helen Yvonne Williams, Estate Executrix for William Henry Shepperson, III: Mr. Shepperson’s estate wishes to donate property situated in the County of Nottoway, State of Virginia, described as, Assessor’s Parcel Number 31-74 – 2 acres; Executrix Williams is willing to certify that it would be a bona fide gift with no obligations, express or implied, of any other services of any kind now or in the future.

Administrator Roark suggests that if the Board is actually considering accepting the property they need to allow him to request permission from the Executrix to hire a surveyor to get the specific location of the property. Citing no justifiable interest in the property, Supervisor Helen Simmons moves to decline the offer for donation of the property. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark provides the Board with a letter and supporting information supplied by Burkeville Volunteer Fire Department Chief John Schutt; provides the Department’s operational summary for 2017 as well as a three year financial summary outlining revenue and expenses in order to provide insight into how our department interfaces into the overall Emergency Services in Nottoway County

Letter – Blackstone Volunteer Fire Department – Dion Tomer, Chief: Chief Tomer is requesting a letter of support to accompany an application filed by the Town of Blackstone for a FEMA Assistance to Firefighters Grant in hopes of purchasing a new Ladder truck for the Department

Supervisor Shekleton moves to approve the Blackstone Fire Department’s request for a letter of support to accompany their FEMA grant application for funding for a new ladder truck. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Reports, requests, and recommendations of Constitutional Officers:

- 1 – Jane Brown, Clerk – not in attendance
- 2 – Larry J. Parrish, Sheriff – nothing to report at this time
- 3 – Ellen F. Myatt, Treasurer – nothing to report at this time
- 4 – Christy Hudson, Commissioner of the Revenue – not in attendance
- 5 – Terry Royall, Commonwealth’s Attorney – not in attendance

Chairman Vaughn presents the CONSENT CALENDAR:

1 - Budget Adjustment – Circuit Court Clerk - \$250.75

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$250.75</u>
	(Refund from Vendor - USPS)	<u>\$250.75</u>

EXPENDITURES:

4-100-21060-5201	Postage	<u>\$250.75</u>
		<u>\$250.75</u>

2 - Budget Adjustment – Commonwealth’s Attorney - \$520.79

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$520.79</u>
	(Reimb from COVA for training)	<u>\$520.79</u>

EXPENDITURES:

4-100-22010-5504	Travel (Convention & Education)	<u>\$520.79</u>
		<u>\$520.79</u>

1 - Budget Adjustment – Social Services - \$537.40

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$537.40</u>
	(VML Insurance Proceeds – 2015 Jeep)	<u>\$537.40</u>

EXPENDITURES:

4-100-53010-5408	Vehicle Equipment Supplies	<u>\$537.40</u>
		<u>\$537.40</u>

Vice Chairman Bowen moves to approve the CONSENT CALENDAR as presented.
The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark provided the following information items:

1 – Letter – Virginia Economic Development Partnership – Stephen Moret: Provides a reflection on 2017 and outlines plans for the first few months of 2018

2 – Letter – Virginia Resources Authority (VRA) – Jean Bass, Active Executive Director: Reminder of the application deadline for VRS’s spring 2018 Virginia Pooled Financing Program bond issuance; deadline is Friday, February 2, 2018

3 – Notices – Dominion Energy: Application of Virginia Electric and Power Company for approval of 100 percent renewable energy tariffs for residential and non-residential customers pursuant to § 56-577 A 5 and 56-234 of the Code of Virginia Case No. PUR-2017-00157, Application of Virginia Electric and Power Company for approval to establish a companion tariff, designated Schedule RG, pursuant to § 56-234 of the Code of Virginia Case No. PUR-2017-00163

4 – Letter – STEPS Incorporated – Randall S. Jenkins, B.S., Housing Case Manager / PIT Coordinator: STEPS and the Heartland Local Planning Group is recruiting volunteers to assist with conducting the Point in Time Count (PIT) in Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward counties. This is a count of homeless individuals and families in the region which will take place on January 24, 2018 from 6:00 PM until January 25, 2018, 6:00 AM. There will be a team for each County and it is suggested to have a member of local law enforcement support the Nottoway county team as they tend to be aware of locations where homeless individuals and families congregate.

5 – Notice: Virginia Animal Control Association News Updates; showing that the Office of the Attorney General is backing the efforts of Animal Control Officers who seek assistance to aid unprotected animals exposed to inclement weather; derelict dog houses and the plastic blue barrels that are commonplace are not acceptable shelter during inclement weather

6 – Minutes: Minutes of the Nottoway County Public Library Board of Trustees meeting held on October 18, 2017, Minutes of the Nottoway Community Planning Management Team meeting held on November 27, 2017, Minutes of the Nottoway County Public Library Board of Trustees meeting held on November 15, 2017, Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on October 18, 2017, Minutes of the Piedmont Regional Jail Authority Board meeting held on November 17, 2017

Administrator Roark presents the following correspondence:

Letter – Virginia Department of Health, Jamie S. Hawley, EHS Sr., Nottoway Health Department: Providing a report on a request to investigate a complaint regarding deer/animal carcasses being disposed of in a pit on a property located at 944 Cedar Hill Road, Blackstone and owned by Todd Tribble. Ms. Hawley reports that upon her site visit she found things that are in direct violation of what Mr. Tribble reported to the Board during his public hearing for approval to operate an abattoir on this property. Ms. Hawley reports finding deer carcasses hanging from a front-end loader over a concrete pad dressing area; there was frozen blood and water covering the pad and the surrounding area, there were also two hog carcasses in a large tub on the pad. There was a large mound of soil approximately one hundred yards from the house that was blocking visual to a pit where Mr. Tribble stated he was disposing of the animal carcass remains. Mr. Tribble also stated that the water being run through a three compartment sink in the processing room went in to a trough outside of which Ms. Hawley observed to be an open pit with a frozen drain pad.

Ms. Hawley reports that she informed Mr. Tribble that he must stop generating any additional water to the trough and that he would need a permit issued by the Virginia Department of Health to install a system to dispose of the water; the plans for the system would need to be developed by a licensed PE or Onsite Soil Evaluator since the water generated was not residential strength. Ms. Hawley has sent an official Notice of Alleged Violation to Mr. Tribble.

The Board held a discussion concerning Mr. Tribble's special exception permit and it is clarified that in order to consider the denial of Mr. Tribble's special exception the Board would have to go through the same process as its original approval.

Vice Chairman Bowen moves to proceed with the process of denial of Mr. Tribble's special exception by holding a public hearing at the February regular Board meeting. The motion carried as follows after a roll call vote:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

1 - Building Inspector's Report: Report period December 2017

A – 2017 Building Permit Summary and 2016 Summary for comparison

B – Map showing locations of new construction building permits in 2017

2 - Animal Control Officer's Report: Report period December 2017, 2017 Annual Report

A – There was a Rabies Clinic held on Saturday, January 20, 2018

Supervisor Shekleton asks the Board for authorization to make periodic unannounced visits to the Animal Pound; this will be an attempt to facilitate any needed changes or improvements to the operation of the pound. Chairman Vaughn suggests that all supervisors should have the ability to do such random visits. It is the consensus of the Board to allow Supervisor Shekleton to make the unannounced inspections at the County's Animal Pound. Administrator Roark will get him a key.

3 - Erosion and Sedimentation Report: No report provided

4 – E-911 Sign Maintenance Report

5 – Letter – Buckingham Branch Railroad – Claude Morris, Project Manager: Notification of scheduled rail preservation projects (Bridge Improvements on the Virginia Southern) being funded by Rail Preservation Grant funding

6 – Letter – Virginia Department of Environmental Quality – David K. Paylor, Director: DEQ has completed a review of the information provided that address the outstanding compliance items for the Nottoway Water Supply Plan; the information has been determined to be in compliance with the regulation. The next update submission will be due in 2023.

7 - Government Day: Administrator Roark informs that the Annual Local Government Day at the General Assembly is scheduled for Thursday, February 8, 2018

8 – Information – Virginia Center for Behavioral Rehabilitation: providing employment statistics; VCBR has 464 employees and 157 are Nottoway County residents

Administrator Roark suggests that the planned expansion for VCBR will begin soon; the planning is near completion.

9 - Letter – Office of the Children's Services (OCS) – Scott Reiner, Executive Director: Director Reiner reports on OCS actions following an informal conference held on January 08, 2018; Nottoway County was represented by Michael Traylor, Chairperson of the Nottoway County Community Policy and Management Team (CPMT), Cindy DeBusk, Vice-Chair of the CPMT, and Hope Hodgson, CSA Coordinator and he served as representative for OCS. The result of the informal conference and review of related documents is that Nottoway County should be denied the amount of \$1,322 in eligible CSA state pool reimbursements; this amount is to be deducted from the next CSA reimbursement due to the County.

Administrator Roark reminds everyone that the original denial amount was 131,574.

Administrator Roark asks the Board do they still want to schedule a work session as was suggested at the January meeting; it is the consensus to schedule the work session for Tuesday, February 6, 2018 at 5:00 p.m. in the Health Department conference room.

10 – Closed Session: Administrator Roark informs that he has a prospective business and/or industry matter that needs to be discussed in Closed Session; Vice Chairman Bowen asks that personnel be added to the Closed Session

The Board enters closed session to discuss the disciplinary action of the Animal Control Officer under Code of Virginia § 2.2-3711-A-1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, and to discuss a prospective manufacturing facility under Code of Virginia § 2.2-3711-A-5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The Board enters closed session at 7:52 p.m.

The Board returned to open session at 8:34 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows with a roll call vote:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Vice Chairman Bowen moves to authorize Administrator Roark and Assistant Administrator Prorise to proceed with investigation of the proposed manufacturing facility as discussed in closed session. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Supervisor Shekleton explains that he and Mr. Roark recently went on a tour of the Piedmont Regional Detention Center, the County's LRA property and the Landfill;

Supervisor Helen Simmons announces that she has been appointed to the Crossroads Services Board and will serve as this year's Chairman.

Supervisor Bowen provides compliments to Supervisor Helen Simmons for the good job during her term as Board Chair.

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 8:37 p.m.

 Chairman

 Clerk

NOTTOWAY COUNTY BOARD OF SUPERVISORS

MEETING DATE:

January 25, 2018

MOTION:

To enter Closed Session pursuant to Code of Virginia §2.2-3711 A 1 – Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments of schools of public institutions or higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, and § 2.2-3711 A 5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

AYES: 5

NAYS: 0

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None


Clerk to the Board of Supervisors

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE HEALTH DEPARTMENT THEREOF, ON TUESDAY, THE 06TH DAY OF FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Vaughn called the meeting to order at 5:00 p.m.

Supervisor Steve Bowen provided the invocation.

Administrator Roark stated the purpose of this meeting was to present items to be considered for the 2019 Budget.

Administrator Roark proceeds with the presentation of a list of items that are either information, are a pertinent issue now to be considered for inclusion in the FY19 Budget, or items that he would like them to begin to prepare for in the immediate future:

1 - The Equalization Board will begin their required training on February 13th at the Fort Pickett Officer's Club

2 – The Landfill is in need of a new cell compactor; the current machine is antiquated and is in constant need of repair: Chairman Vaughn suggests to include this in the FY19 Budget and all agree by common consensus

3 – The Sheriff's Office parking lot is in desperate need of repair and paving at an estimated cost in excess of \$45,000: Supervisors Gary Simmons and Helen Simmons express their favor of including this in the FY19 Budget

4 – The heat pump (entire unit) in the Commissioner of the Revenue's office was just emergently replaced

5 – It is anticipated there will be an excess of unused FY18 CSA funding; would the Board like to consider repurposing these funds for the Landfill or Jail expenses: it is the consensus of the Board to consider repurposing the unused funds for Jail expenses

6 – The expansion project of the Jail (PRJ) has begun and it is likely Nottoway's portion of expenses will exceed what has already been set aside from FY17; it is possible the unused CSA funds can be used to offset the remaining obligation: Supervisor Gary Simmons reminds everyone that the Jail expansion was necessary and the County's financial obligation is mandatory

7 – The County's health insurance renewal cost is still unknown and everyone needs to keep in mind the substantial premium increase the School will be facing: everyone acknowledges the potential for the County's premiums to be considerably higher also

8 – Animal Control is in need of a replacement vehicle for the current truck that has over 300,000 miles on it; the County has already purchased, and awaiting deliver of, a Ford Explorer to have a 2nd vehicle: it is the consensus of the Board to include the purchase of a 2nd animal control vehicle in the FY19 Budget

9 – The County will need to increase its current broadband internet speed to accommodate Dispatch communications as a result of the Town of Blackstone Police Department use of mobile terminals in their vehicles; this will result in a monthly bill increase of \$760 for the County; it is the consensus of the Board to utilize E911 funding for any installation expense and then bill the Town monthly for two-thirds (2/3) of the bill increase

10 – There is no telephone in the Animal Pound resulting in a significant majority of calls being directed to the County Administrator's Office; it is the consensus of the Board for Administrator Roark to proceed with getting a telephone line with answering service installed at the Pound

11 – Due to the increasingly challenging demands on the payroll manager there is a potential need to research a new method for the County's payroll processing; it is the consensus of the Board to look into this matter

12 – The log recorder at the Sheriff's Office (Central Dispatch) needs to be replaced; there is support from the Board to include this in the FY19 E911 Budget, it is further discussed that the Sheriff's telephone system needs to be replaced; it is recommended to research available grant funding for this

13 – There will likely be a future need for a new Animal Pound; the Board acknowledges this fact and is in agreement due to a lack of adequate space in the current Pound

14 – The current Registrar's Office has become inadequate for space; it is the wishes of the Electoral Board for the Supervisors to find a way to remedy this; the Board agrees this is an issue that needs to be addressed as soon as possible

15 – An explanation is provided for the ACT Workforce Ready Community, a job based training program offered in the School system that certifies a Locality; it is recommended not to do anything with this information unless the School expresses a desire to participate

16 – There was a recent article in the local newspaper relating to the County's population remaining stable; Administrator Roark clarified that those figures are skewed due to the fact that the population at State facilities such as Nottoway Correctional Center and the Virginia Center for Behavioral Rehabilitation are increasing; the actual Nottoway residential population is decreasing

17 – Administrator Roark has been in contact with Robinson, Farmer, Cox Associates and the salary study is being completed

18 – The Reassessment has been completed and the overall change was an increase of 4%

Supervisor Gary Simmons explains that he has been in contact with an executive employee with Home Depot who is willing to attend an Economic Development Committee meeting and make a presentation on ways to increase growth in the County.

Vice Chairman Bowen informs that other issues for the Board to consider are space for County Administrator's Office; the current space is inadequate, finding other funding methods for fire & emergency services agencies, as well as the possibility of closing the Rt. 723 dumpster site at night.

Administrator Roark provides the Board with the Chairman's Committee appointments for 2018.

There being no further business to come before the Board, Chairman Vaughn adjourned the work session at 6:05 p.m.

 Chairman

 Clerk



Nottoway County
Board of Supervisors

A G E N D A

February 15, 2018

7:00 P.M.

- A- CALL TO ORDER:** Chairman Vaughn
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Vaughn
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:** 1-
- E- DEPARTMENTAL REPORTS:** 1- Highway Department – Dianna Bryant
- A- Resolution – Abandonments -
Rt. 460 Business
- B- Monthly Report
- 2- School Board
- 3- Health Department – Alex P. Samuel,
MD MPH
- 4- Economic Development Committee
- 5- Regional Jail Report & Juvenile
Detention Center
- 6- Landfill Report
- A- Monthly Report
- B- Inspection Report

		C- Groundwater Monitoring
		7- Fort Pickett Redevelopment Authority
		8- Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1-
G-	NEW BUSINESS:	1- Compensation Board – Refund of VRS Overpayment
		2- Resignation – James Wiley – Crossroads Services Board
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1- Jane Brown, Clerk
		2- Larry J. Parrish, Sheriff
		3- Ellen F. Myatt, Treasurer
		4- Christy Hudson, Commissioner of the Revenue
		5- Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1- Erroneous Assessment – Terry - \$36.72
		2- Erroneous Assessment – Reynolds – \$55.00
		3- Erroneous Assessment – Orange – \$561.60
		4- Erroneous Assessment – Irby - \$68.12
J-	INFORMATION ITEMS:	1- Notice – Dominion Energy
		2- Audit – STEPS Inc.
		3- Minutes
		4- Financial Report – Virginia’s Crossroads
K-	COUNTY ADMINISTRATOR:	1- Building Inspector’s Report
		2- Animal Control Officer’s Report

- 3- E & S Report
- 4- VACo Appointment – Mrs. Simmons
- 5- Request – STEPS, Inc.
- 6- VACo Appointment – Mr. Shekleton
- 7- VA Growth Alliance

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



"If the only prayer you said was thank you, it would be enough."

Meister Eckhart

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 15TH DAY OF FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Vaughn called the meeting to order at 7:00 p.m.

Supervisor Bowen provided the invocation. Chairman Vaughn led everyone in the Pledge of Allegiance to our flag.

The minutes of the January 25, 2018 regular Board meeting were presented. Supervisor Helen Simmons moved to adopt the January 25, 2018 minutes as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Chairman Vaughn asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott is present to address the Board with general concerns relating to the upcoming Budget preparations and the Board's lack of dialogue with him; suggests that the Board "policy" of not answering constituents is poor practice and further suggests the Board members should answer questions asked of them not Administrator Roark.

Vice Chairman Bowen asks Mr. Abbott about overheard conversation during the day's Amelia-Nottoway Technical Center "committee" meeting; has Amelia County Public Schools pulled out of the program. Mr. Abbott states it is his understanding that they had not at that time but the end of the day today was the decision deadline.

John Schutt: Mr. Schutt is present on behalf of the county Emergency Services Association and provides the Board with financial summaries for all of the volunteer fire and EMS agencies serving the County. It is the desire of the agencies that the Board will utilize this information in efforts to plan ways to adequately fund the organizations in the future and get a better understanding of the challenges that face each agency, both similarly and uniquely.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that the Rt. 624 bridge project is on schedule, a failed pipe in Burkeville was replaced, pothole patching continues.

Mrs. Bryant reminds that the work session on the Secondary Six-Year Improvement Plan needs to be scheduled for the March Board meeting.

1 – Proposed resolutions for Board action on the addition, abandonments and inventory adjustments as a result of the construction project on Bus 460; Vice Chairman Bowen moves to approve the resolutions. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

B – February 15, 2018 Residency Report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on February 08, 2018, letter from Superintendent Berry expressing appreciation for the \$142,000 returned funds approved at the last meeting

1 – Budget Adjustment – ESEA Title IV (New Award) - \$21,625.69

REVENUES:

3-201-33020-0021-300	ESEA Title IV (New Award)	<u>\$21,625.69</u>
		<u>\$21,625.69</u>

EXPENDITURES:

4-201-61100-3000-200-100-505	Purchased Services	\$12,000.00
4-201-61100-5500-200-100-505	Travel	3,000.00
4-201-61100-6000-200-100-505	Materials & Supplies	<u>6,625.69</u>
		<u>\$21,625.69</u>

2 – Budget Adjustment – Middle School Teacher Corp (New Award) - \$15,000.00

REVENUES:

3-201-24020-0375	Middle School Teacher Corp	<u>\$15,000.00</u>
	(New Award)	<u>\$15,000.00</u>

EXPENDITURES:

4-201-61100-1620-200-100-525	Supplemental Salary	\$13,934.00
4-201-61100-2100-200-100-525	FICA	<u>1,066.00</u>
		<u>\$15,000.00</u>

Supervisor Gary Simmons moves to approve the two Budget adjustments for the school totaling \$36,625.69. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Health Department: No report provided

Economic Development Committee: Administrator Roark informs there will be no meeting held in February

Regional Jail Authority Report & Juvenile Detention Center: No reports provided; Administrator Roark announces that Jim Davis has been named the interim Superintendent of the Jail effective February 9, 2018

Landfill: Administrator Roark gave the Landfill report

A – December 2017 Solid Waste Report; average of 60.72 tons of waste per day received, January 2018 Solid Waste Report; average of 65.94 tons of waste per day, January – December 2017 cumulative Solid Waste Report; average of 68.33 tons of waste per day

B – Virginia Department of Environmental Quality (DEQ) Solid Waste 2017 Annual Report submitted for the Nottoway County Sanitary Landfill; DEQ is in receipt of the report

C – Draper Aden Associates – provides an aerial map showing impacts of wetlands on the grounds of the Nottoway Sanitary Landfill to include a summary of wetland and stream impacts, both proposed for cells 5 and 6, and previous impacts. The stream impacts are in three (3) areas and if the County chooses to move forward with purchasing stream credits for these impacts it would cost roughly \$357,600 (\$400 per credit estimate). The County could choose to utilize a corrective action plan to remove the sediment from one area which would reduce the cost to \$248,800

Fort Pickett Redevelopment Authority: There is nothing to report at this time

Planning Commission Report: Administrator Roark states there was no meeting held for February

Letter – Commonwealth of Virginia, Compensation Board – Robyn M. DeSocio, Executive Secretary: The Commonwealth has been reimbursing the locality using an incorrect reimbursable rate for Virginia Retirement System for FY17 and thru October 2017 for FY18. The amount of \$550.72 reflecting the period of June 1, 2017 through October 30, 2017 has been adjusted in the November or December reimbursements for each Constitutional Office. The remaining balance of \$1,185.39, reflecting the period of July 1, 2016 through May 31, 2017, needs to be remitted to the Treasurer of Virginia.

Supervisor Helen Simmons moves to approve the refund of \$1,185.39 to the Treasurer of Virginia for the overpayment. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Letter – James C. Wiley has resigned from his position on the Crossroads Services Board

Supervisor Helen Simmons moves to accept Mr. Wiley’s resignation from the Crossroads Services Board. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Reports, requests, and recommendations of Constitutional Officers:

- 1 – Jane Brown, Clerk – not in attendance
- 2 – Larry J. Parrish, Sheriff – nothing to report at this time
- 3 – Ellen F. Myatt, Treasurer – nothing to report at this time
- 4 – Christy Hudson, Commissioner of the Revenue – not in attendance
- 5 – Terry Royall, Commonwealth’s Attorney – not in attendance

Chairman Vaughn presents the CONSENT CALENDAR:

1 – Erroneous Assessment: Refund Jessica R. Terry \$36.72 for an erroneous personal property assessment for tax year 2015

2 – Erroneous Assessment: Refund Roger Reynolds \$55.00 for an erroneous real estate assessment

3 – Erroneous Assessment: Refund Larry D. Orange \$561.60 for erroneous personal property assessments for tax years 2015, 2016 and 2017

4 – Erroneous Assessment: Refund Carolyn B. Irby for erroneous personal property assessment, both for she and her deceased mother Marie Irby, for tax years 2012 through 2017; \$68.42 of the refund due has been applied to her 2017 taxes that are due on the correct amount in her mother's name. Any monies left are requested to be applied to Marie Irby's 2018 personal property taxes

Supervisor Gary Simmons moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark provided the following information items:

1 – Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file applications or petitions pursuant to § 56-585.1 A 6 of the Code of Virginia

2 – FY17 Financial Audit for STEPS, Inc.; approved by their Board of Directors January 25, 2018

3 – Minutes: minutes of the Nottoway Planning Council meeting held on September 7, 2017, minutes of the Nottoway County Public Library Board of Trustees meeting held on December 20, 2017, minutes of the Nottoway Community Planning Management Team meeting held on December 18, 2017, minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on November 28, 2017, minutes of the Virginia's Growth Alliance meeting held on November 2, 2017, minutes of the South Central Workforce Development Board meeting held on November 3, 2017, minutes of the South Central Workforce Development Board meeting held on October 19, 2017

4 – Virginia's Crossroads 2017 Annual Report including the end of year Financial Report

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period January 2018

2 - Animal Control Officer's Report: Report period January 2018; Results from unannounced visits to the Pound by Supervisor Shekleton

3 - Erosion and Sedimentation Report: Report period December 2017 and January 2018

4 – Letter – Virginia Association of Counties – Sherrin C. Alsop, President: Supervisor Helen Simmons has been appointed to the 2018 Health and Human Resources Steering Committee

5 – Letter – STEPS Incorporated, Sharon L. Harrup, MS, President and CEO: Requesting the Board to support the continuation of STEPS providing services to the County’s citizens through the Virginia Homeless Solutions Program (VHSP) for fiscal year 2018-2020. The Board will need to approve the Certification of Local Government Approval for Nonprofit Organizations receiving VHSP funds from State sub recipients for STEPS to receive funding.

Supervisor Shekleton moves to authorize Administrator Roark to sign the Certification of Local Government Approval for Nonprofit Organizations receiving VHSP funds from State sub recipients for STEPS to receive funding. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

6 – Letter – Virginia Association of Counties – Sherrin C. Alsop, President: Supervisor Shekleton has been appointed to the 2018 Environmental and Agriculture Steering Committee

7 – Virginia’s Growth Alliance: Administrator Roark reports on the last meeting; on February 1, 2018 a pilot program will be implemented to assist with the startup of or expansion of business; two counties will receive the programs but Nottoway is not one of them. Administrator Roark informs that the loan program has provided assistance to businesses in Mecklenburg, Charlotte, Prince Edward, and Amelia Counties; there is assistance in the works for someone from Nottoway County.

Vice Chairman Bowen comments on recent media that focused on the Cumberland County Administrators praise of the Virginia’s Growth Alliance; would like to invite her to a Board meeting to share her thoughts on the program’s success

8 – Closed Session: Vice Chair Bowen informs that he would like to go into closed session to discuss a personnel issue regarding the Piedmont Regional Jail Authority.

The Board enters closed session to discuss a personnel issue relating to the Piedmont Regional Jail Authority under Code of Virginia § 2.2-3711-A-1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.

The Board enters closed session at 7:45 p.m.

The Board returned to open session at 8:20 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows with a roll call vote:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

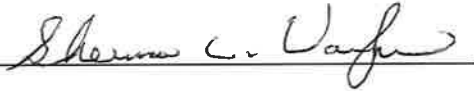
(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

February 15, 2018

Vice Chairman Bowen asks everyone to hold the Simpson family in their thoughts and prayers; Howard Simpson, a member of the Prince Edward Board of Supervisors and the brother of former Supervisor the late Clarence Simpson, recently passed away. Administrator Roark will send a sympathy card to the family.

Supervisor Shekleton expresses appreciation to Emergency Services Association President John Schutt for providing the Board with the financial information.

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 8:23 p.m.

 Chairman

 Clerk

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



SUPERVISORS

SHERMAN C. VAUGHN, CHAIRMAN
DISTRICT 4
STEVE W. BOWEN, VICE CHAIRMAN
DISTRICT 1
GARY L. SIMMONS
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3
NOEL R. SHEKLETON
DISTRICT 5

ADMINISTRATOR
RONALD E. ROARK

ASSISTANT ADMINISTRATOR
JOHN N. PROSISE

BUILDING INSPECTOR
DEAN S. LEWIS

COUNTY PLANNER
MAEGEN L. HAILEY

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX NO. (434) 645-8667
E-MAIL: nottoway@nottoway.org
www.nottoway.org

The Board of Supervisors of Nottoway, in regular meeting on the 15th day of February 2018, adopted the following;

WHEREAS, the Virginia Department of Transportation has completed project 7460-067-107, C-501 and

WHEREAS, the project sketch and VDOT Form(s) AM4.3, attached and incorporated herein as part of this resolution, define adjustments required in the primary system of state highways and the secondary system of state highways as a result of construction, and

WHEREAS, certain segments identified on the incorporated Form AM4.3 appear to no longer serve public convenience and should be abandoned as a part of the primary system of state highways and secondary system of state highways, and

NOW THEREFORE, BE IT RESOLVED, this board hereby requests the Virginia Department of Transportation to take the necessary action to abandon those segments identified on the attached Form AM4.3 and project sketch as a part of the primary system of state highways, pursuant to §33.2-906, *Code of Virginia* and secondary system of state highways, pursuant to §33.2-912, *Code of Virginia*, and

WHEREAS, certain segments identified on the incorporated Form AM4.3 are ready to be accepted into the primary system of state highways and the secondary system of state highways, and

BE IT FURTHER RESOLVED, this board hereby requests the Virginia Department of Transportation to add the segments identified on the incorporated Form AM4.3 and project sketch to the primary system of state highways, pursuant to §33.2-310, *Code of Virginia* and to the secondary system of state highways, pursuant to, §33.2-705, *Code of Virginia*, and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation.

Recorded Vote:

Moved by: MR BOWEN

Seconded by: —

Yeas: 5

Nays: 0

A Copy Teste:

Ronald E. Roark
NAME, Title County Admin.

In the County of Nottoway

By resolution of the governing body adopted March 1, 2018

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official):

Harold E. Roark Co. Admin.

Report of Changes in the Secondary System of State Highways

Project/Subdivision VDOT Proj# 7460-067-107, C-501

Type Change to the Secondary System of State Highways:

Abandonment

The following facilities of the Secondary System of State Highways are hereby ordered abandoned, pursuant to the statutory authority cited:

Reason for Change:

Abandonment, VDOT Project Related

Pursuant to Code of Virginia Statute:

§33.2-912

Street Name and/or Route Number

◆ **Reservation Rd., State Route Number 636**

Old Route Number: 0

● From: Sta. 301+50

To: Sta. 314+00, a distance of: 0.27 miles.

NOTTOWAY COUNTY BOARD OF SUPERVISORS

MEETING DATE:

February 15, 2018

MOTION:

To enter Closed Session pursuant to Code of Virginia §2.2-3711 A 1 – Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments of schools of public institutions or higher education where such evaluation will necessarily involve discussion of the performance of specific individuals

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

AYES: 5

NAYS: 0

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None


Clerk to the Board of Supervisors



Nottoway County
Board of Supervisors

A G E N D A

March 15, 2018

7:00 P.M.

- A- CALL TO ORDER:** Chairman Vaughn
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Vaughn
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- VA Department of Transportation Work Session
 - 2- Special Exception – Frankie Williamson
 - 3- Mid-Atlantic Broadband
Mr. Varah, Chief Financial Officer
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - 2- School Board
 - 3- Health Department – Alex P. Samuel,
MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile
Detention Center
 - 6- Landfill Report

		A- Leachate Report
		B- Groundwater Monitoring
		C- Monthly Waste Report
		7- Fort Pickett Redevelopment Authority
		8- Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1-
G-	NEW BUSINESS:	1- Appointment – Crossroads Services Board
		2- Appointment to Social Services Board
		3- Appointment to Planning Commission
		4- Appropriate 4 for Life Funds
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1- Jane Brown, Clerk
		2- Larry J. Parrish, Sheriff
		3- Ellen F. Myatt, Treasurer
		4- Christy Hudson, Commissioner of the Revenue
		5- Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1- Erroneous Assessment – Jones - \$300.00
		2- Erroneous Assessment – Atkins - \$172.80
J-	INFORMATION ITEMS:	1- Letter - DEQ
		2- Letter – DEQ
		3- Notice – Dominion Energy
		4- Application – VA Power Solar Pilot Program

K- COUNTY ADMINISTRATOR:

- 5- Minutes
- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- E911 Sign Maintenance
- 5- Del. Tax Collection
- 6- Dog Confinement - April & May, 2018
- 7- VACo Appointment – Mr. Vaughn to Finance Committee
- 8- License Tax Questions from Commissioner of the Revenue

Closed Session – 2.2-3711(A)(5)
Prospective Industry

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



March 15, 2018

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 15TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Vaughn called the meeting to order at 7:00 p.m.

Reverend Dr. Sarah Coleman, pastor of Union Baptist Church, provided the invocation. Chairman Vaughn led everyone in the Pledge of Allegiance to our flag.

The minutes of the February 06, 2018 work session and the February 25, 2018 regular Board meeting were presented. Supervisor Helen Simmons moved to adopt the February 06, 2018 and the February 15, 2018 minutes as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Chairman Vaughn asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott expresses concern with the lack of outcomes from budget year to budget year; why is it never reported how well the prior budget faired as it relates to estimates versus actual revenue and expenditures. Mr. Abbott suggests that the proposed FY19 School budget leaves out the very important issue of schools' security; urges the Board to be proactive and provide the School with \$200,000, or more, to improve all schools' safety.

Public Hearing: VDOT Assistant Residency Administrator Dianna Bryant is present to lead the work session on the Virginia Department of Transportation Secondary Six-Year Improvement Plan for Fiscal Years 2018/2019 through 2023/2024 in Nottoway County and on the Secondary System Construction Budget for Fiscal Year 2018/2019

Mrs. Bryant details leftover funding that will be allocated to the Rt. 40 Darvills Road Roundabout; \$260,000 in tele fees as well as tele fees from unused completed project funding. The remainder of the unused completed project funding (61,633.00) will be reallocated to projects that were not fully funded in the plan; High Point Road and Piper Lane

Mrs. Bryant reads aloud the priority listing of the current projects on the Six-Year Plan (unpaved routes): The Grove Road – finished in 2017, Lazaretto Creek Road – finished in 2017, Good Hope Road (631) – should begin in the next 45 days, Friend Rd , Dusty Road ,Loveland Road, Ingleside Road, Piper Lane (685), High Point Road (670), Rt. 40, Darvills Road Roundabout.

Supervisor Helen Simmons informs Mrs. Bryant of citizen concerns on Rocky Ford Road; can a traffic safety study, to speed limit, be completed. Mrs. Bryant explains that a safety study has already been completed for Rocky Ford Road (in 2017) and all recommendations as a result were completed; the study did not recommend a speed limit reduction. Mr. Bryant explains that if the citizens will contact the School's Transportation Department the issue of placing School Bus Ahead signs can be addressed.

Vice Chairman Bowen moves to accept the Virginia Department of Transportation Secondary Six-Year Improvement Plan for Fiscal Years 2018/2019 through 2023/2024 in Nottoway County and on the Secondary System Construction Budget for Fiscal Year 2018/2019 as presented by VDOT and advertise it for public hearing at the April regular Board of Supervisors meeting. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Public Hearing: Request from Franklin M. Williamson, Jr. to build a duplex on property located off Brunswick Road (Rt. 46) in Bellefonte District on lot 7 of Forkland Acres subdivision; the property is zoned C-1, Conservation and is owned by Mr. Williamson

Chairman Vaughn asks if there is anyone present wishing to comment, either in favor of or against, on the Williamson Special Exception request; there is no one present wishing to comment. Administrator Roark informs that the Planning Commission heard Mr. Williamson's request and recommend approval.

Supervisor Shekleton moves to approve the Special Exception request from Franklin M. Williamson, Jr. to build a duplex on property located off Brunswick Road (Rt. 46) in Bellefonte District on lot 7 of Forkland Acres subdivision. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Presentation - Mr. Mark Varah, Chief Financial Officer – Mid-Atlantic Broadband: Mr. Varah, joined by the Chief Executive Officer Tad Deriso, is present seeking an exemption from County real and personal property taxes; citing they are a 501c4 social welfare organization providing services that directly benefit the citizens of Nottoway County. Mid-Atlantic Broadband provides an open access fiber optic communications infrastructure.

Supervisor Gary Simmons asks if residents in the western part of Nottoway County will benefit from the service that Mid-Atlantic Broadband provides. Mr. Varah explains that MBC provides connections to local service providers that have subscribers; they don't provide services directly to the subscribers.

Supervisor Gary Simmons moves to hold a public hearing on an ordinance to exempt Mid-Atlantic Broadband from County real and personal property taxes at the May17, 2018 regular Board meeting. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that Rt. 624 bridge replacement is on schedule, there will be a bridge replacement on Rt. 601 Robertson Road that will require a traffic detour beginning on April 1, 2018 and running through July 2018, rumble strips were placed back at the intersection of Hwy 460 E coming into Burkeville, and the pavement markings were completed at the intersection of Hwy 460 and Rt. 49 North, primary route mowing has been started.

March 15, 2018

Supervisor Gary Simmons, due to a schedule conflict, asks Vice Chairman Bowen to take his place at the Rt. 723 and Rt. 460/360 safety study meeting to be held on March 22, 2018.

A – March 15, 2018 residency report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on March 08, 2018, minutes of the regular meeting of the Nottoway County School Board held on February 08, 2018, minutes of a special called meeting of the Nottoway County School Board held on February 20, 2018, Title IV Budget adjustment

1 – Budget Adjustment – Title IV, Rural Ed Grant - \$9,450.00

REVENUES:

3-201-33084-0358	Title IV, Rural Ed Grant	<u>\$9,450.00</u>
	(Carryover Funds)	<u>\$9,450.00</u>

EXPENDITURES:

4-201-61100-3000-200-100-670	Purchased Services	<u>\$9,450.00</u>
		<u>\$9,450.00</u>

Supervisor Gary Simmons moves to approve the School Title IV budget adjustment. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Health Department: No report provided

Economic Development Committee: Administrator Roark informs the Committee met on Wednesday, March 14, 2018

Regional Jail Authority Report & Juvenile Detention Center: January 2018 Piedmont Regional Jail Authority Transportation Report, November 2017 – January 2018 Piedmont Regional Jail Authority Jurisdiction Reports, January 2018 Piedmont Regional Jail Authority Revenue Report, Virginia Department of Juvenile Justice Statewide Detention Facility Population Report, December 2017 and January 2018 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

A – Nottoway County Landfill leachate water load log; treatment cost for 300,000 gallons was \$1,215.53

B – Draper Aden Associates – Jeff Norman, Environmental Services Division: Results of the Nottoway County Sanitary Landfill (active facility) Groundwater Monitoring Program Sampling Event 85; performed on 01-24-18

C – February 2018 Solid Waste Report; average of 60.95 tons of waste per day received

Fort Pickett Redevelopment Authority: There is nothing to report at this time

Planning Commission Report: Administrator Roark states the Commission met and heard the Franklin M. Williamson, Jr. Special Exception Request. The Commission also revisited the Todd Tribble Special Exception to operate an Abattoir on property he owns on Cedar Hill Road; they recommended the revocation of the special exception permit.

Administrator Roark seeks the Board's desire on Mr. Tribble's special exception permit. Supervisor Gary Simmons moves to hold a public hearing at the April 19, 2018 Board meeting on the recommendation from the Planning Commission to revoke Mr. Tribble's special exception permit. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Appointment – Crossroads Services Board: Supervisor Helen Simmons moves to appoint Charles “Chuck” Arnason to the Crossroads Services Board. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Appointment – Social Services Board: the first four-year term of member Noel Shekleton expires in April 2018; he is eligible for reappointment. Supervisor Gary Simmons moves to reappoint Mr. Shekleton to a second term on the Social Services Board. The motion carried as follows:

N. R. Shekleton	Abstain
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Appointments – Planning Commission: The term of James Bruce expires in March, the term of Kirby Woolfolk expires in April, and the term of Benjamin Perry expires in May, there is still a vacant seat from the resignation of Duncan Quicke; new or reappointments need to be made

Vice Chairman Bowen moves to reappoint James Bruce, Kirby Woolfolk, and Benjamin Perry to the Nottoway County Planning Commission. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Chairman Vaughn asks to table the appointment on the vacant seat until the April regular Board meeting.

Administrator Roark provides receipt of the FY16 and FY17 Four-For-Life Funding totaling \$13,156.00 and \$12,556.96 respectively. Supervisor Helen Simmons moves to appropriate the Four-For-Life Funding and distribute it, as done in the past; 80% to the Nottoway County Emergency Squad and 20% to the Burkeville Volunteer Rescue Squad. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Reports, requests, and recommendations of Constitutional Officers:

- 1 – Jane Brown, Clerk – not in attendance
- 2 – Larry J. Parrish, Sheriff – nothing to report at this time
- 3 – Ellen F. Myatt, Treasurer – nothing to report at this time
- 4 – Christy Hudson, Commissioner of the Revenue – not in attendance
- 5 – Terry Royall, Commonwealth’s Attorney – not in attendance

Chairman Vaughn presents the CONSENT CALENDAR:

- 1 – Erroneous Assessment: Refund Mr. Bobby Jones \$300 for an erroneous personal property assessment for tax year 2016
- 2- Erroneous Assessment: Refund Ronnie and Sandra Atkins \$172.80 for erroneous real estate assessments for tax years 2015, 2016, and 2017

Vice Chairman Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark provided the following information items:

- 1 – Letter – Virginia Department of Environmental Quality: Public Notice that the State Water Control Board intends to consider drafting a proposal for the amendment of a general permit regulation on water quality; Environmental Regulation General Virginia Pollutant Discharge Elimination System (VPDES) Permit for Discharges of Stormwater Associated with Industrial Activity General Permit Reissuance
- 2 – Letter – Virginia Department of Environmental Quality – Jean Bradford, VWP Permit Writer: Nottoway County’s Joint Permit Application Number WP4-17-2050 has been received; it qualifies for authorization under the Virginia Water Protection (VWP) General Permit WP4 in accordance with 9 VAC 25-WP4 690-10 et seq
- 3 – Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file applications or petitions pursuant to § 56-585.1 A 4 of the Code of Virginia
- 4 – Notice of Application of Virginia Electric and Power Company for approval to establish a Virginia community solar pilot program, pursuant to § 56-585.1:3 of the Code of Virginia Case No. PUR-2018-00009
- 5 - Minutes: minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on December 20, 2017, minutes of the Piedmont Regional Jail Authority Audit Committee meetings held on January 20, 2018, February 09, 2018 and February 20, 2018, Minutes of the Nottoway County Public Library Board of Trustees meeting in January 2018 and February 2018, minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on January 23, 2018, minutes of the Nottoway Community Planning Management Team meeting held on January 22, 2018, minutes of the Virginia Cooperative Extension Service Nottoway Leadership Council meetings held on August 03, 2017 and February 01, 2018

Administrator Roark presents the following correspondence:

Administrator Roark reads aloud the Budget/Committee schedule; there will be meetings held on Monday, March 19th in the Health Department Conference Room, Tuesday, March 20, 2018, Wednesday, March 21, 2018, Thursday, March 22, 2018, and Monday, March 26, 2018 in the County Administrator's Office, and finally Wednesday, March 28, 2018 in the General District Court room, at which time the Committee will present its recommendations to the full Board; the final Budget proposal is to be presented and held for public hearing on Thursday, April 19, 2018 and the Board will consider adoption on Thursday, April 26, 2018

1 - Building Inspector's Report: Report period February 2018

2 - Animal Control Officer's Report: Report period February 2018; Results from unannounced visits to the Pound by Supervisor Shekleton and drinking water analysis for the facility, Supervisor Shekleton reports his pleasure that the Officers' were using the stored food in a normal rotation.

3 - Erosion and Sedimentation Report: No report provided

4 – E-911 Sign Maintenance report

5 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$955.00. Supervisor Helen Simmons moves to approve the payment to Attorney Elliott. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

6 - Dog Confinement: Administrator Roark asks the Board to set the annual dog confinement; the past years' confinement has been during the months of April and May. Supervisor Helen Simmons moves to set the 2018 dog confinement period as April and May. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

7 – Letter – Virginia Association of Counties (VACo) – Sherrin C. Alsop, 2018 VACo President: Chairman Vaughn has been appointed to the 2018 Finance Steering Committee

8 – Letter – Christy Hudson, Nottoway County Commissioner of the Revenue: Commissioner Hudson is seeking clarity on the Vehicle License Fee that will be applied to the 2018 tax bills:

A – The Ordinance states that the Treasurer's Office will exempt the fee for emergency vehicles that are provided by the agencies – these vehicles will not be assessed the fee; for the vehicles that are not provided to the Office for exemption, does she still assess the fee and the Treasurer abates it or does she not assess the fee at all

B – Does the County's Ordinance need to be amended to include State Code verbiage that relates to the fee exemption for a motor vehicle owned and used personally by any veteran who holds a current state vehicle registration signifying their disabled veteran status

C – Will unregistered vehicles that are housed on personal property be assessed the license fee

D – Who is responsible for the abatements of the license fee; the Commissioner or the Treasurer

E – Will the license fee be prorated for 2018; the current auto decals don't expire until March 31, 2018, also owners of a trailer with permanent tags was only charged a single decal fee – will this still apply or will they have to pay the license fee every year like all other vehicles

County Attorney Preston Williams has provided Commissioner Hudson with responses to her questions:

A – The Treasurer will decide if the emergency vehicles that weren't provided by the agencies qualify for fee exemption under §70(B) of the Vehicle License Ordinance

B – The Ordinance does not need to be amended to reflect the veteran's exemption; the County would just adhere to the state law

C – Per Section 69(A) of the County's Ordinance every person that owns or leases a motor vehicle normally garaged, stored, or parked in the County shall pay the vehicle license fee

D – The Treasurer of the County is given the exemption authority

E – The current decal fee would be prorated for nine (9) months; trailers will be charged the license fee of \$16 unless the trailer qualified for exemption under Section (C)

Chairman Vaughn announces that there is a matter to be discussed in closed session concerning a prospective industry;

The Board enters closed session to discuss a prospective industry under Code of Virginia § 2.2-3711-A-5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The Board enters closed session at 7:59 p.m.

The Board returned to open session at 8:25 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows with a roll call vote:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Shekleton moves to proceed with submitting an application to the Tobacco Commission for funding to be provided to an unnamed industry.

Vice Chairman Bowen reports that he recently attended the Piedmont Soil & Water Conservation District banquet and they expressed appreciation for the County's contribution and wish for this to continue.

March 15, 2018

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 8:29 p.m.

Sherman C. Vaughn Chairman

Ronald E. Roark Clerk

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE HEALTH DEPARTMENT THEREOF, ON MONDAY, THE 19TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Budget Committee Chair Helen Simmons called the meeting to order at 9:00 a.m.

Supervisor Steve Bowen provided the invocation.

Committee Chair Simmons stated the purpose of the meeting is to receive comments from Departments/Agencies on their budget request for the fiscal year beginning July 01, 2018. Committee Chair Simmons clarifies that no decisions will be made by the committee at this time; the committee recommendations will be presented to the full board on March 28, 2018 at 7:00 p.m.

The following Departments/Agencies were in attendance to make a formal presentation of their Budget request to the Board; there are others that submitted a request for funding but did not request a hearing:

1 - Nottoway County Public Schools; request for funding \$23,944,537 (requesting a decrease of \$50,599 in local funding): Superintendent of Schools Dr. Rodney Berry, accompanied by School Board members Curtis Hurte and Jackie Hawkes, presents to the Board the Schools proposed budget. Superintendent Berry explains that the Schools' are asking for level funding for FY19; they plan to provide the employees with a 1% raise, a step increase and contribute more towards the employer contribution for health insurance.

Budget Chair Simmons clarifies that the three gyms are now paid for and acknowledges that debt service funding is still included in the Schools' proposed budget.

2 – Treasurer – Ellen F. Myatt: Treasurer Myatt's request for funding of \$241,027.03 includes a 2% increase to accommodate a small increase for postage costs as well as to increase salaries in order to maintain qualified employees. Mrs. Myatt requests to forego her approved part-time funding in order to use those funds to increase full-time salaries in hopes of keeping the current qualified staff she has.

3 - STEPS, Inc. (Southside Training, Employment, and Placement Services): CEO Sharon Harrup. Ms. Harrup indicates that STEPS is asking for level funding for FY 19 of \$15,355. Ms. Harrup provides a few notable happenings for the agency; 1,600 lives "touched" by STEPS last year with 250 of those being Nottoway County citizens; 17 Nottoway citizens benefited from the Workforce Development Services, 6 Nottoway citizens found employment at STEPS, 73 Nottoway County citizens benefited from the homelessness prevention program, 97 Nottoway County residents were provided services through the Energy Share program, and 57 Nottoway County citizens received services under the Education Pillar of Service.

4 - Nottoway Sheriff's Office (request for funding for Court Security - \$154,326, request for funding for Sheriff's Office - \$1,132,740, and a request for funding for Central Dispatch - \$494,787): Sheriff Larry Parrish states his Budgets include a funding increase to accommodate a 3% salary increase for all employees, a \$2,000 salary supplement for deputies, a \$1,000 salary supplement for dispatchers, a \$500 increase in employer health insurance contribution and increased maintenance costs on dispatch equipment

Sheriff Parrish urges he may need two additional Deputy Positions when the FASTC project is complete and operational and further reminds the Board that the space of the Sheriff's Office has become inadequate and urges the Board to keep that in mind for the future. Sheriff Parrish asks for additional funding of \$2,000 to train a current Dispatcher in Emergency Medical Dispatch (EMD) to maintain an in-house EMD Instructor. Sheriff Parrish informs that the Dispatch Data Log Recorder needs to be replaced and the PSAP will need to be replaced after December 2019.

5 - Nottoway County General Registrar/Electoral Board (combined request for funding of \$138,145.31): Registrar Angela Stewart, along with Chairman of the Electoral Board Ralph Branch, Vice-Chairman Arlene Robertson, and Secretary Bobby Wheeler, requests a 3.68% increase for her Budget and a 38.7 increase for the Electoral Board. Registrar Stewart is requesting a \$10 increase in daily pay for Officers of Election (poll workers), explains of new training requirements and requests an increase in funding for Travel & Education for the Electoral Board members. Registrar Stewart stresses to the Board that her office is not equipped for proper equipment storage, not large enough to accommodate absentee voting, not handicapped accessible, and suffers from moisture and mold; these are vital issues that must be addressed. Registrar Stewart requests \$2,000 additional part-time funding for her office and also requests a 5% salary supplement for her due to her certification and continuing educational requirements.

6 – Burkeville Volunteer Fire Department/Rescue Squad: Chief John Schutt, along with Assistant Chief Thomas Houtz, is requesting an increase in general funding of \$35,000 (total general funding of \$60,000) to help cover payroll costs to staff paid personnel needed to maintain their current level of provided service to the County.

7 - Heart of Virginia Free Clinic: Pat Payne, Executive Director, is requesting \$5,000 to aid in providing primary medical care to uninsured citizens in the counties of Prince Edward, Cumberland, Buckingham, Nottoway, Charlotte, Amelia, and Lunenburg. Ms. Payne explains that they operate in partnership with Centra Southside Community Hospital to provide lab, x-ray and pharmacy services; all of the doctors and nurses are volunteers and patients have to provide proof of residency and income before services are provided.

8 - Piedmont Senior Resources: Justine Young, Director, joined by Lisa Wallace, Director of Programs, requests funding of \$13,148

The Board members recesses for lunch at noon and will reconvene at 2:00 p.m.

9 - Virginia Cooperative Extension: Terry Abston, Unit Coordinator is requesting \$55,512, an increase of 3.14% to accommodate proposed increases in medical and retirement benefits as well as a 1.9% salary increase for staff. Coordinator Abston outlines a new program the Extension is planning to implement.

10 – Nottoway Combined Courts: Mary Childress, Clerk is requesting level funding of \$11,800

11 – Library: Jackie Zataweski, Director is requesting \$255,269 to accommodate a 2.33% increase that will offset decreasing local funding over the past few years

12 – Blackstone Volunteer Fire Department: Dion Tomer, Chief: Chief Tomer thanks the Board for the continued contributions to the local agencies and requests an additional \$35,000 funding (total general funding of \$60,000). Chief Tomer further requests that the County commit to any additional funding required to purchase a new aerial ladder above any awarded FEMA grant funding as well as the annual maintenance costs for the truck.

13 – Nottoway County Emergency Squad: Captain E.B. Fisher is requesting a general fund increase of \$60,000 (total funding of \$100,000) to accommodate vehicle, equipment, manpower and operating costs; Captain Fisher reports an estimated 60% return on insurance revenue recover. Captain Fisher also expresses a concern for the current lack of volunteerism in the County and what this means for the future of emergency services.

March 19, 2018

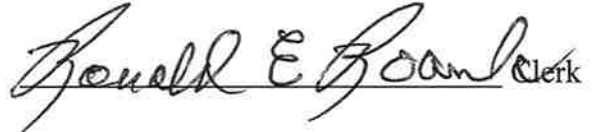
14 – Crewe Volunteer Fire Department: requesting a general fund increase of \$30,000 (total funding of \$60,000); Chief Val Wilson requested to meet with the Budget Committee but did not show up for his scheduled time

15 – Commonwealth's Attorney: Attorney Royall (requested a meeting but due to a scheduling conflict could not attend) is requesting an increase of 5.2% to accommodate the purchase of software for a criminal case management system; the Victim Witness Program seeks level funding

16 – Assistant County Administrator John Prosise provides his annual local government comparison data; he also provides considerations for revenue enhancement and cost savings

There being no further business to come before the Board, Budget Committee Chair Helen Simmons adjourned the meeting at 4:42 p.m.

 Chairman

 Clerk

March 28, 2018

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON WEDNESDAY, THE 28TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Vaughn called the meeting to order at 7:00 p.m.

Supervisor Gary Simmons provided the invocation.

Vice Chairman Bowen will be late due to work obligations so Supervisor Vaughn recesses the meeting until he arrives. Supervisor Bowen arrives and the meeting resumes at 7:24 p.m.

Chairman Vaughn stated the purpose of this meeting was to receive the report of the Budget Committee on their proposed budget for the fiscal year beginning July, 1 2018.

Supervisor Helen Simmons, who served as committee Chair, reads aloud the Budget Committee's recommendations for the Budget proposed for Fiscal Year Beginning July 1, 2018. Committee Chair Simmons emphasizes that the State has not yet approved its budget and this could result in having to amend the budget at such time that information is received.

The proposed budget for FY 2018-2019 totals \$37,350,148; there is no proposed increase in the Nottoway County Tax rates. The tax rates and levies are proposed to as follows:

\$0.48 per hundred (100) valuation - Real Estate Tax rate
\$0.48 per hundred (100) valuation – Mobile Homes
\$3.75 per hundred (100) valuation - Personal Property Tax rate
\$1.35 per hundred (100) valuation – Machinery & Tools
\$0.00 – Merchants Capital
\$0.00 – Farm Machinery & Implements
\$2.35 per hundred (100) valuation – Vehicles-Handicapped Equipped
\$1.00 per hundred (100) valuation - Aircraft
\$1.00 per hundred (100) valuation on one vehicle – Emergency Service Volunteer

The Committee recommends tax relief for qualifying vehicles under the Personal Property Tax Relief Act at 60%.

The School Board requested level funding at \$4,807,518 in local money. The financing of the three gymnasiums was completed in the current fiscal year, giving the School Board approximately \$100,000 to use elsewhere in the upcoming budget. The Committee recommends funding the Schools as requested.

A number of capital outlay items were discussed in the work session on February 06, 2018; the Committee recommends funding a few of these from the current budget to include the paving of the parking lot at the Sheriff's Office, the replacement of a roof in Pickett Park, and the purchase of a new vehicle for Animal Control. Other items discussed are included in the proposed budget.

The three Fire Departments and the Rescue Squad requested additional funding ranging from \$30,000 to \$60,000 each. Recognizing the need for additional funding for our emergency services, the Committee recommends an additional \$20,000 for each of the four agencies.

The Committee has included in the budget funding for a 2% salary increase and a \$200 increase in the employer health insurance contribution. The Sheriff requested additional salary supplements for his employees; the Committee was unable to fund that request.

The Electoral Board expressed a dire need for more office space during their meeting with the Budget Committee. Realizing there are other needs for additional space on the Complex the Committee has included funds to complete a space utilization study, to be completed by an outside firm.

The Committee was unable to fund any new agency funding requests.

The Committee recommends transferring \$1,300,000 from the General Fund to the Landfill Fund to complete the construction of the new cell, make corrective actions for wetlands problems that have developed over the life of the facility, and to replace the aging compactor for the cell.

The Town of Blackstone requested matching funds in the amount of \$20,000 to assist a needy individual, a resident of the Town, with the construction of a new home. Realizing the unmaintainable precedent this would set, the Committee did not include funding for this request.

The Committee reviewed the costs associated with the operations of Central Dispatch, of which continue to rise, and recommend a charge increase of \$2.00 per capita to the three towns. This will bring the total annual charge to \$7.00 per capita.

The Committee reviewed the fees currently being charged by the County, mostly user fees, and found a need to increase a number of them as they are not paying the expense of the provided services. The Committee provides the Board with the fee schedules.

A written proposal has been received from the County's auditing firm, Robinson, Farmer, Cox Associates, to provide the compensation study the Board had previously requested. The study will also include an update to the County's Personnel Policy Manual as well as job descriptions; the current documents being used are over 25 years old. The proposed charge would be on a time and material basis, not to exceed \$15,000. The Committee recommends proceeding with the project using funding from the current budget.

The Committee expresses appreciation for the opportunity to serve and recommends the Board authorize a public hearing on the proposed budget at the April 19, 2018 regular meeting.

Administrator Roark provides a few details about the real estate tax rate. The value of taxable real estate after the assessment was \$963,834,946, the effect of use value taxation decreases this by \$123,000, and the actions of the Equalization Board decrease this by an additional 10,816,837; the total taxable value of County real estate is 952,895,109 so using a tax rate of \$0.48 per \$100 valuation will produce equivalent revenue.

Administrator Roark reviews the Revenue and Expenditures of the Proposed Budget. He explains that the Treasurer asked the Committee to forego the \$5,000 funding approved for part-time help and allow her to split these funds between the salaries of current staff in attempt to secure maintain quality employees. He explains that the Committee funded a request from the Commonwealth's Attorney to purchase a case management system. It is explained that the Central Dispatch budget includes funding for the replacement of the data log recorder.

Piedmont Senior Resources was given funding of \$1,000, up from the current budgeted contribution of \$250. Included in the LRA budget is funding for a finishing mower.

Administrator Roark reviews the proposed increases in the user fees charged by the County; changes are suggested to the Building Permit Fees, Animal Control Pick-up Fee, Board of Zoning Appeals request, rezoning request, special exception request, turkey shoot permit, Pickett Park Campground rental, and the Officer's Club rental.

March 28, 2018

Following discussion, it is the consensus of the Board that the Committee recommendations are acceptable therefore Supervisor Gary Simmons moves to accept the Budget Committee report as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR REPORT OF THE
BUDGET COMMITTEE)

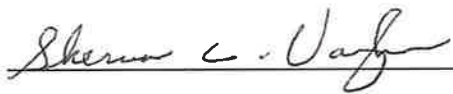
Supervisor Gary Simmons moves to advertise the proposed budget for public hearing at the April 19, 2018 regular Board meeting. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

It is the consensus of the Board to implement the newly proposed user fees beginning July 01, 2018 to coincide with the implementation of the new Budget.

Administrator Roark states that Luck Stone would like the Board to come to their Goochland Plant for a tour on April 11, 2018; he will work with everyone on a date that is suitable.

There being no further business to come before the Board, Chairman Vaughn adjourns the work session at 8:19 p.m., until Thursday, April 19, 2018.



Chairman



Clerk

Budget Committee Report
March 28, 2018

The Budget Committee is pleased to present its recommended budget for the fiscal year that begins July 1, 2018.

In recommending this budget we want to emphasize the fact that the State has not yet approved its budget and this could result in having to amend the budget at which time that information is received.

We recommend a total budget of \$37,350,148; last years adopted budget was \$36,742,574.

We do not recommend any increase in tax rates; we propose tax levies as follows:

Real Estate	\$0.48 per \$100 valuation
Mobile Homes	\$0.48 per \$100 valuation
Personal Property	\$3.75 per \$100 valuation
Machinery & Tools	\$1.35 per \$100 valuation
Merchants Capital	\$0.00
Farm Machinery, Implements & Equipment	\$0.00
Handicapped Equipped Vehicles	\$2.35 per \$100 valuation
Aircraft	\$1.00 per valuation
Emergency Services Volunteer (1-vehicle)	\$1.00 per \$100 valuation

We recommend tax relief for qualifying vehicles under the Personal Property Tax Relief Act at 60%.

The School Board requested level funding at \$4,807,518 in local money. The financing of the three gymnasiums was completed in the current fiscal year, giving the School Board approximately \$100,000 to use elsewhere in the upcoming budget. We recommend funding the Schools as requested.

A number of capital outlay items had been discussed in our work session on February 06, 2018. We recommend that several of these items including the paving of the parking lot at the Sheriff's Office, the replacement of a roof in Pickett Park, and the purchase of a new vehicle for Animal Control be purchased from the current budget.

Other items discussed are included in the proposed budget.

The three Fire Departments and the Rescue Squad requested additional funding ranging from \$30,000 to \$60,000 each. Some years ago the County adopted a decal ordinance for those residents living outside the corporate limits of the three Towns, with those funds being distributed to the four departments. A number of years later, the Board approved an additional annual allocation of \$125,000 which was to be distributed to the four departments. Two years ago the Board approved an allocation of \$10,000 to assist the department with required training.

Recognizing the need for additional funding for our emergency services, we recommend an additional \$20,000 for each of the Fire Departments and the Rescue Squad.

We have included funding for a 2% salary increase and a \$200 increase in the employer health insurance contribution. The Sheriff requested additional salary supplements for his employees; we were unable to fund this request.

We were informed of the need for additional space by the Electoral Board and realizing there are other needs for additional space we have included funds for a space utilization study; to be completed by an outside firm.

We were unable to fund any new agencies in this proposal.

As discussed in last year's budget proposal; we must continue the construction of a new cell at our Landfill and take corrective actions for wetlands problems that have developed over the life of the facility. There is also a need to replace the compactor at the Landfill. We recommend the transfer of \$1,300,000 from the General Fund to the Landfill Fund to complete these items.

The Town of Blackstone requested matching funds in the amount of \$20,000 to assist a needy individual in the Town with the construction of a new home. Funding a project such as this would surely set a precedent that the County would be unable to maintain; we therefore did not include funding for this request.

The committee reviewed the costs associated with the operations of Central Dispatch, of which continue to rise, and we recommend a charge increase of \$2.00 per capita to the three Towns. This will bring the total annual charge to \$7.00 per capita.

The Committee reviewed the fees currently being charged by the County for mostly user fees and found a need to upgrade them as they are not paying the expense of providing the services; a list of these fees is attached and we recommend approval of our recommendations.

We received a written proposal from our Auditing firm to provide the compensation study we had previously requested; the study will also update our Personnel Policy Manual to include job

descriptions. These documents are over 25 years old and need to be updated. The charge would be on a time and material basis not to exceed \$15,000. We recommend proceeding with this project using funding in the current budget.

We appreciate the opportunity to serve on this Committee and recommend the Board authorize a public hearing at the April 19, 2018 meeting.

Helen M. Simmons

Steve W. Bowen



Nottoway County
Board of Supervisors

A G E N D A

April 19, 2018

7:00 P.M.

- A- CALL TO ORDER:** Chairman Vaughn
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Vaughn
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- 2018-19 Budget & Tax Levies
 - 2- Ms. Jenny Davis – Bunn CSA Funding
 - 3- Dept. of Transportation – Secondary
6-Year Plan & Construction Budget
 - 4- Reuel “Todd” Tribble – Special
Exception Permit – To Amend, Revoke or
Sustain Permit Issued in Sept. 2017
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Rt. 46 Bridge Repair
 - B- CTB Public Hearings
 - 2- School Board
 - 3- Health Department – Alex P. Samuel,
MD MPH
 - 4- Economic Development Committee

- 5- Regional Jail Report & Juvenile Detention Center
- 6- Landfill Report
 - A- Monthly Waste Report
 - B- Letter - RES
 - C- Cell Const. Project
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark
- F- UNFINISHED BUSINESS:**
 - 1- Planning Commission Appointment
- G- NEW BUSINESS:**
 - 1- Appropriation – Cost Allocation Plan
 - 2- Appropriation – Tobacco Commission Grant to UAV Pro
 - 3- Resolution – Hazard Mitigation Plan
 - 4- Appointment – Work Force Board
 - 5- Appointment – Building Code Appeals Board
 - 6- Appropriation – Fire Programs Funds - FY2018 - \$31,675.00
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Ellen F. Myatt, Treasurer
 - 4- Christy Hudson, Commissioner of the Revenue
 - 5- Terry Royall, Commonwealth Attorney
- I- CONSENT CALENDAR:**
 - 1- Erroneous Assessment – W. R. Rohr, Jr. \$786.00
 - 2- Budget Adjustment – Sheriff - \$3,295.39

- 3- Erroneous Assessment – Hill - \$307.00
- 4- Erroneous Assessment – Dews - \$206.49

J- INFORMATION ITEMS:

- 1- Report – Blackstone Fire Dept.
- 2- Notice – Dominion Energy
- 3- Newspaper - Note
- 4- Letter – USDA
- 5- VSBA Spring Forum
- 6- Opioids Series Notice
- 7- Nottoway Co. Library Event
- 8- Notice – Dominion Energy
- 9- Letter - DEQ
- 10- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- VA's Growth Alliance
- 5- VACo Appointment – Mr. Simmons – Education Committee
- 6- Delinquent Tax Collection
- 7- Request for Refund – Town of Blackstone
- 8- Request for Information on Vehicle License Ordinance

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:

Until 5:00 P.M. on April 26, 2018 in the
Health Dept. Conference Room at Nottoway



It's not what you look at the matters,
It's what you see.

Henry David Thoreau

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Vaughn called the meeting to order at 7:00 p.m.

Reverend Lisa Myers from Wards Chapel Church, provided the invocation. Chairman Vaughn led everyone in the Pledge of Allegiance to our flag.

The minutes of the March 15, 2018 regular Board meeting, the March 19, 2018 work session and the March 25, 2018 work session were presented. Supervisor Helen Simmons moved to adopt the March 15, 2018, March 19, 2018 and the March 25, 2018 minutes as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Chairman Vaughn asks if there are any delegations from the public; there is no one wishing to speak.

Public Hearing: Proposed Budget 2018-2019: Public Hearing on the Budget proposed for the Fiscal Year beginning July 01, 2018

Administrator Roark reads aloud the details of the proposed Budget, totaling \$37,350,148.00.

Chairman Simmons asks if there is anyone present wishing to comment on the Proposed Budget for Fiscal Year beginning July 01, 2018;

Sonny Abbott: Mr. Abbott expresses approval of the progressive nature he witnessed while attending Board of Supervisors budget committee meetings and expresses disapproval for the lack of interest by the School Board during their budget meetings.

The Budget is scheduled for adoption on Thursday, April 26, 2018 at 5:00 p.m. in the Health Department conference room.

Presentation: Mrs. Jenny Davis-Bunn is a licensed professional counselor who wants to work with the children that are provided therapeutic care under the Child Services Act (CSA). Mrs. Davis-Bunn is seeking the utilization of CSA funding to provide in-home counseling, mentoring, and out-patient therapy to the children.

Public Hearing: Virginia Department of Transportation – Secondary Six-Year Improvement Plan: Joint public hearing to receive public comment on the proposed Secondary Six-Year Improvement Plan for Fiscal Years 2018/2019 through 2023/2024 in Nottoway County and on the Secondary System Construction Budget for Fiscal Year 2018/2019

VDOT Representative and Assistant Residency Administrator Dianna Bryant is present to conduct the public hearing and review the projects on the proposed plan; totaling \$601,673.00. Mrs. Bryant details leftover funding that will be allocated to the Rt. 40 Darvills Road Roundabout; \$260,000 in tele fees as well as tele fees from unused completed project funding. The remainder of the unused completed project funding (61,633.00) will be reallocated to projects that were not fully funded in the plan; High Point Road and Piper Lane.

Mrs. Bryant reads aloud the priority listing of the current projects on the Six-Year Plan (unpaved routes): The Grove Road – finished in 2017, Lazaretto Creek Road – finished in 2017, Good Hope Road (631) – should begin in the next 45 days, Friend Rd , Dusty Road , Loveland Road, Ingleside Road, Piper Lane (685), High Point Road (670), Rt. 40, Darvills Road Roundabout.

Chairman Vaughn asks if there is anyone present wishing to speak, either for or against, the proposed Secondary Six-Year Improvement Plan; there is no one present wishing to speak.

Vice Chairman Bowen moves to approve the Virginia Department of Transportation Secondary Six- Year Improvement Plan for Fiscal Years 2018/2019 through 2023/2024 and the Secondary System Construction Budget for Fiscal Year 2018/2019 as presented and also adopt a resolution in approval of the plan. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Public Hearing: Request to amend, revoke or sustain the Special Exception Permit granted to Reuel “Todd” Tribble to establish and operate an abattoir to process meat from wild game that has been field dressed at 944 Cedar Hill Road (Rt. 610), Blackstone, VA. Chairman Vaughn asks if there is anyone present wishing to comment on the Tribble matter;

Ken Cochran, 800 Cedar Hill Road, a neighbor of Mr. Tribble, asks the Board to revoke Mr. Tribble’s special exception permit. Mr. Cochran feels that Mr. Tribble isn’t operating with the correct equipment and that there have been sights and smells produced that no neighbor should have to witness.

Administrator Roark explains that the Planning Commission held a public hearing and they recommend revocation of Mr. Tribble’s special exception permit. Administrator Roark further informs that he was contacted by Mr. Tribble and during that conversation he stated that he would be ceasing all operations of the abattoir.

Vice Chairman Bowen moves to follow the recommendation of the Planning Commission and revoke the Special Exception Permit issued to Reuel Todd Tribble to establish and operate an abattoir on his property at 944 Cedar Hill Road, Blackstone and further require him to remove any advertising signage and clean up any mishandled waste on the property. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that Rt. 633, Mallory Creek bridge will be closed for repairs, Rt. 601, Robertson Road is closed and the project is on schedule, Rt. 624, Cary Shop Road, is closed and the project is on schedule, tree trimming is being completed in the County

A – Presentation of three (3) options for the Brunswick Road, Rt. 46, bridge repairs

- 1 – 3.5 mile detour, Rt. 645 to Rt. 615; trucks cannot cross Jonesboro Bridge
- 2 – 21.7 mile detour, Rt. 40 to Rt. 137
- 3 – 10.4 mile detour, Rt. 40 to Rt. 627 to Rt. 615

Mrs. Bryant explains that option 2 is VDOT’s recommendation as it would send the majority of affected traffic across roadways of similar characteristics as Rt. 46 including similar pavement structures, locals could use the shorter detour offered in option 1, and option 2 is the least costly MOT option making in the most common sense solution

B – Letter – Virginia Department of Transportation – Barton A. Thrasher, P.E., District Engineer: The Commonwealth Transportation Board will conduct a public meeting at 4:00 p.m. on April 24, 2018 at the Hilton Garden Inn in Colonial Heights, VA to give citizens the opportunity to provide comments on projects and programs to be included in the Fiscal Year 2019-2024 Six Year Improvement Program, including highway, rail and public transportation initiatives; Chairman Vaughn and Supervisor Helen Simmons will attend

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on April 12, 2018, minutes of the regular meeting of the Nottoway County School Board held on March 08, 2018, minutes of a budget work session of the Nottoway County School Board held on March 22, 2018, Title I Budget adjustment, invitation to attend the 2018 VSBA Southside Region Spring Network Form on April 30, 2018 being hosted by Nottoway County Public Schools

1 – Budget Adjustment – Title I, Part A - \$100,000

<u>REVENUES:</u>		
3-201-33020-0020-300	Title I, Part A	<u>\$100,000.00</u>
	(Carryover Funds from 16-17)	<u>\$100,000.00</u>
<u>EXPENDITURES:</u>		
4-201-61100-1120-200-100-500	Instructional Salaries Elementary	\$ 40,000.00
4-201-61100-2100-200-100-500	FICA	10,000.00
4-201-61100-6030-200-100-500	Materials & Supplies	<u>50,000.00</u>
		<u>\$100,000.00</u>

Supervisor Gary Simmons moves to approve the School Title I, Part A budget adjustment. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Health Department: No report provided

Economic Development Committee: Administrator Roark informs the Committee will meet on Thursday, April 26, 2018 at 7:00 pm

Regional Jail Authority Report & Juvenile Detention Center: February 2018 Piedmont Regional Jail Authority Transportation Report, December 2017 – February 2018 Piedmont Regional Jail Authority Jurisdiction Reports, February 2018 Piedmont Regional Jail Authority Revenue Report, Activity in Case 3:13-cv-00646-REPVAED UNITED STATES OF AMERICA v. Piedmont Regional Jail Authority Order; the Court has ordered that the case will be dismissed on or before October 31, 2018 unless the United States demonstrates before then that PRJA is not in compliance with the remaining provisions of the Agreement

Administrator Roark informs that it is the consensus of the six participating localities that there is no need for a 4th quarter billing from the Jail; these is sufficient funding already established

Landfill: Administrator Roark gave the Landfill report; explains of a requirement to update the Solid Waste Management Plan and this is being completed by Draper Aden Associates, RES is near completion in their handling of the wetland situation and the County will pay what's necessary using the wetlands credits, the erosion and sedimentation control plans for the new cell have been received and Phillip Moore is currently reviewing them, DEQ performed an unannounced inspection directly after a snow fall and cited the facility for blown debris which will require him to go to the DEQ Office in the near future for a related meeting

A – March 2018 Solid Waste Report; average of 67.15 tons of waste per day received

B – Letter – RES – Rick Atkinson, Senior Project Manager: Additional information provided at the request of Virginia Department of Environmental Quality relating to the Joint Permit Application WP4-17-2050 for the Nottoway County Sanitary Landfill

C – Letter – Virginia Department of Environmental Quality – Jean Bradford, VWP Permit Writer: requesting additional information for the Joint Permit Application WP4-17-2050 for the Nottoway County Sanitary Landfill

Fort Pickett Redevelopment Authority: Bids are being sought for roof replacement on a building in Pickett Park

Administrator Roark informs that bids are currently being sought to replace the carpet flooring in the reception area in the Social Services building, along with the tile flooring throughout the remainder, to eliminate potential safety hazards; a flooring company recommended replacing the current wall to wall carpet with carpet tiles that will allow for partial replacement when needed.

Planning Commission Report: Administrator Roark states the Commission met and is recommending the following:

1 – both the Commission and the Board hold a public hearing to amend the Nottoway County Zoning Ordinance to add §2-3-4-12 Outdoor Events

2 – both the Commission and the Board hold a public hearing to amend the Nottoway County Zoning Ordinance to add §4-1-4-8 *accessory structures shall be subject to the building requirements for the zoning district in which they are located* and delete §4-1-5-2-2 3rd paragraph *In conjunction with12 feet in height.*

3 – both the Commission and the Board hold a public hearing to amend the Nottoway County Zoning Ordinance by adding:

Article 4 Division 19 Renewable Energy:

2-1-4-38 A-1, Uses Permitted by Special Exception, Renewable Energy, subject to standards – Article 4

2-2-4-27 C-1, Uses Permitted by Special Exception, Renewable Energy, subject to standards – Article 4

2-6-4-18 LI, Uses Permitted by Special Exception, Renewable Energy, subject to standards – Article 4

2-7-4-17 GI, Uses Permitted by Special Exception, Renewable Energy, subject to standards – Article 4

Article 6 Definitions:

Renewable Energy – A solar or wind farm as described in Division 14 of the Nottoway County Zoning Ordinance

Supervisor Gary Simmons moves to allow the Planning Commission to hold public hearings on the three topics as discussed; the Board will hold their own public hearings pending the outcome of the Commissions. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Appointment – Planning Commission: Supervisor Shekleton moves to appoint Paul Carter to the Nottoway County Planning Commission: The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Appropriation - Letter – Paul H. Lee, Member – Robinson, Farmer, Cox Associates: Providing a copy of the County's Cost Allocation Plan based on FY 2017 costs; \$167,864 is the Schools' portion and \$83,984 was Social Services portion. Administrator Roark asks the Board to appropriate the \$167,864 to the Schools' Budget and in turn authorize him to bill them for the same amount.

Supervisor Helen Simmons moves to make the \$167,864 appropriation to the School and authorize Administrator Roark to bill them for the same amount. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Appropriation – Tobacco Region Revitalization Commission: The Tobacco Commission has awarded \$280,000 to Nottoway County to be given to Textron / UAV Pro; they have satisfied their performance agreement goals for grant #3168. Supervisor Shekleton moves to appropriate the \$280,000 Tobacco Commission funding and provide the proceeds to Textron / UAV Pro. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Hazard Mitigation Plan: Resolution to adopt the Commonwealth Regional Council Regional Hazard Mitigation Plan; Supervisor Gary Simmons moves to approve the CRC Regional Hazard Mitigation Plan as presented and approve the Resolution. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Appointment – Workforce Development Board: the current term of Randy Rash has expired; he is willing to serve another four-year term. Vice Chairman Bowen moves to nominate Randy Rash to for reappointment to the Local Workforce Investment Board. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Appointment – Building Code Appeals Board: as a requirement of the Building Code the County must establish a Local Board of Building Code Appeals; recommendations for appointment are as follows:

Vice Chairman Steve Bowen would like to appoint Lee Simmons from District 1
Supervisor Gary Simmons would like to appoint Steve Hailey from District 2

Vice Chairman Bowen moves to appoint Lee Simmons and Steve Hailey to the Local Board of Building Code Appeals. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Appropriation – Department of Fire Programs funding: Administrator Roark informs the County is in receipt of the Fiscal Year 2018 Department of Fire Programs funding and needs to be appropriated; \$31,673.00. Administrator Roark further explains that in the past the funding has been distributed equally between the Blackstone, Burkeville, and Crewe Volunteer Fire Departments. Supervisor Helen Simmons moves to appropriate the FY2018 Department of Fire Programs funding and distribute equally between the three Fire Departments. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Reports, requests, and recommendations of Constitutional Officers:

- 1 – Jane Brown, Clerk – not in attendance
- 2 – Larry J. Parrish, Sheriff – nothing to report at this time
- 3 – Ellen F. Myatt, Treasurer – nothing to report at this time
- 4 – Christy Hudson, Commissioner of the Revenue – not in attendance
- 5 – Terry Royall, Commonwealth’s Attorney – nothing to report at this time

Chairman Vaughn presents the CONSENT CALENDAR:

1 – Erroneous Assessment: Reimburse Mr. William R. Rohr, Jr. a partial refund in the amount of \$786.00 on his real estate taxes for year 2017; he qualifies for the Disabled Veteran exemption

2 – Budget Adjustment – Sheriff - \$3,295.39

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$3,295.39</u>
	(VML Ins. Proceeds – Stanley loss)	<u>\$3,295.39</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$3,295.39</u>
		<u>\$3,295.39</u>

3 – Erroneous Assessment: Refund Mike & Sandra Hill Rentals, LLC \$307.00 for an erroneous real estate assessment for tax year 2017; a dwelling they own caught fire on 11/29/16 and they were taxed on the total value instead of the adjusted value

4 - Erroneous Assessment: Refund Charles Dews \$206.49 for an erroneous personal property assessment for tax year 2017

Supervisor Helen Simmons moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark provided the following information items:

- 1 – February 2018 and March 2018 Blackstone Volunteer Fire Department Incident Reports
- 2 – Notice – Dominion Energy: Application of Virginia Electric and Power Company for revision of a rate adjustment clause: Rider U, new underground distribution facilities, for the Rate Year commencing February 1, 2019 Case No. PUR-2018-00042
- 3 – Citizen media comment: John Kaszycki comments relating to animal control
- 4 – Letter – United States Department of Agriculture – Scott C. Barras, State Director, USDA Wildlife Services – Virginia: Notification of the registration process relating to the Resident Canada Goose Nest and Egg Depredation Order issued by the U.S. Fish and Wildlife Services (FWS) in 2006 to facilitate management of the Canada Goose nesting

5 - Informative pamphlet for the 2018 Virginia School Boards Association Southside Region Spring Network Forum being held on April 30, 2018

6 – Notice of Opioids Educational event being held on Tuesday, April 24, 2018 at 6p.m. at the Nottoway High School Auditorium

7 – Notice of an electronics recycling event, being hosted by the Nottoway County Public Library System, on April 23, 2018; they will also be hosting a Volunteer Fair and Ice Cream Social on the same day

8 – Notice – Dominion Energy: Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file application(s) or petition(s) pursuant to § 56-585.1 A 6 of the Code of Virginia

9 – Letter – Virginia Department of Environmental Quality – Morgan McHugh: Notification that permit action is pending for Nottoway Correctional Center; VPDES Permit No. VA0066869 Reissuance

10 – Minutes: minutes of the Nottoway County Public Library Board of Trustees meeting held on February 21, 2018, minutes of the Nottoway Community Planning Management Team meeting held on January 22, 2018, minutes of the Piedmont Regional Jail Authority Board meeting held on February 21, 2018, minutes of the Virginia's Growth Alliance Marketing Committee meeting held on March 15, 2018

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period March 2018

2 - Animal Control Officer's Report: Report period March 2018; Results from unannounced visits to the Pound by Supervisor Shekleton

Administrator Roark informs there is a citizen that has offered to donate a central air conditioning unit to the Pound, the County would be responsible for install to include electrical and duct work; the Board will add this item to the May meeting agenda. Vice Chairman Bowen urges the Board to consider making additional repairs to the building to include a window in the cat room.

Administrator Roark informs that Officer Leonard has resigned his position effective immediately. Supervisor Gary Simmons moves to authorize Administrator Roark to advertise for an Animal Control Officer. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark also informs that a telephone line has been installed at the Pound; the number to reach Animal Control is (434) 292-1099.

3 - Erosion and Sedimentation Report: Report period March 2018

4 – Virginia's Growth Alliance: Administrator Roark and Supervisor Gary Simmons attended the most recent meeting; it was reported that under the loan program they have already issued a loan to a business in Nottoway County and are in receipt of a new application. A new business mentoring program will soon be implemented.

5 – Letter – Virginia Association of Counties – Sherrin C. Alsop, 2018 VACo President: Supervisor Gary Simmons has been appointed to the 2018 Education Steering Committee

6 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$352.00. Vice Chairman Bowen moves to approve the payment to Attorney Elliott. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

7 – Letter – Town of Blackstone – Jennifer L. Hardy, Finance Director: Requesting a refund of \$511.80 for a building permit fee paid; the Town will not be completing the project the permit was obtained for. Administrator Roark explains that \$10.04 of the permit fee was for the 2% State surcharge and this shouldn't be included in the refund as the County has already paid this to the State.

Supervisor Shekleton moves to refund the Town of Blackstone \$501.76 for the building permit fee. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

8 – Vehicle License Ordinance: Treasurer Myatt and Commissioner Hudson still have questions or concerns relating to the County's Vehicle License Ordinance. Administrator Roark explains that the County's Ordinance was very closely worded like that of Appomattox County.

Commissioner Hudson questions if the County assesses a license fee to all unregistered vehicles in the County, would this be a violation of §46.2-752 of the Code of Virginia.

Attorney Williams agrees that the County may be in violation of §46.2-752 if they charge the license fee to vehicles that are not registered; he advises to only assess the license fees to registered vehicles.

Treasurer Myatt has several matters that need clarification:

1 – The County Ordinance requires emergency services agencies to submit a list of participating members to the Treasurer's Office for exemption qualification determination; why wouldn't the assessing office (COR) handle this

Attorney Williams contacted Appomattox County to find out how they handle the vehicle license process; The Commissioner is who actually determines exemption. Attorney Williams suggests the Board allow him to amend Nottoway's ordinance to reflect this.

2 – Commissioner Hudson raised the question of who would be abating the tax tickets for emergency services members should this be necessary; Attorney Williams stated the Treasurer is given exemption under the ordinance but does not address abatement. Treasurer Myatt is questioning why it wouldn't be the Commissioner who should be responsible for the abatements.

Attorney Williams reiterates that the County ordinance gives abatement authority to the Treasurer

3 – If the County assesses the license fee for utility trailers with permanent Department of Motor Vehicle tags will this be a violation of §46.2-752 of the Code of Virginia

Attorney Williams explains that assessing the license fee for utility trailers with permanent DMV tags is not a violation of §46.2-752 unless that trailer is also charged a vehicle license fee in a town within the County.

4 – The County’s Ordinance states that a fee of \$20.00 shall be paid to the County to reimburse the costs associated with a DMV Stop; the fee being charged to the County for each Stop is \$25 – doesn’t the County want to be reimbursed the full \$25.00

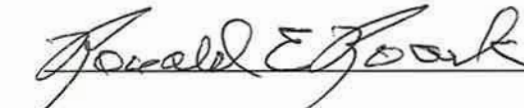
Attorney Williams suggests amending the County’s ordinance to \$25.00 to cover the fee.

Supervisor Helen Simmons moves to authorize Attorney Williams to amend the County Vehicle License Ordinance as necessary. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Vice Chairman Bowen asks Commonwealth’s Attorney Terry Royall if it was a requirement or a courtesy to send the Board notification of a business’ application for an A.B.C. License. Attorney Royall explains that it is a Statue requirement.

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 8:22 p.m. until Thursday, April 26, 2018 at 5:00 p.m. in the Health Department Conference Room.

 Chairman  Clerk

County of Nottoway, Virginia
RESOLUTION

At a regular meeting of the Board of Supervisors of the County of Nottoway, held at the Nottoway County, Virginia Courthouse on April 19, 2018 at 7:00pm

Present were: Sherman Vaughn
 Steve Bowen
 Helen Simmons
 Gary Simmons
 Noel Shekleton
 Ronald E. Roark, County Administrator

On motion by Mr. Bowen, the following resolution was adopted:

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 *Code of Virginia*, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2019 through 2024) as well as the Construction Priority List (2019) on April 19, 2018 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

WHEREAS, Dianna Bryant, Assistant Residency Administrator, Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan for Secondary Roads (2019-2024) and the Construction Priority List (2019) for Nottoway County,

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Nottoway County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2019-2024) and Construction Priority List (2019) are hereby approved as presented at the public hearing.

A COPY,

TESTE:



Ronald E. Roark, County Administrator

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

HELEN M. SIMMONS, CHAIRMAN
DISTRICT 3
SHERMAN C. VAUGHN, VICE CHAIRMAN
DISTRICT 4
CLARENCE A. SIMPSON
DISTRICT 5
STEVE W. BOWEN
DISTRICT 1
GARY L. SIMMONS
DISTRICT 2



P. O. BOX 92
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NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX NO. (434) 645-8667
E-MAIL: nottoway@nottoway.org
www.nottoway.org

ADMINISTRATOR
RONALD E. ROARK

ASSISTANT ADMINISTRATOR
JOHN N. PROSISE

BUILDING INSPECTOR
A. Q. ELLINGTON, III

COUNTY PLANNER
MAEGEN L. HAILEY

**RESOLUTION TO ADOPT COMMONWEALTH REGIONAL COUNCIL
REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, Nottoway County is vulnerable to an array of hazards that can cause loss of life and damage to public and private property; and

WHEREAS, the County desires to seek ways to mitigate situations that may aggravate such circumstances, and the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from hazards; and

WHEREAS, the County is covered under a regional hazard mitigation plan that outlines ways to protect its citizens and property from the effects of hazards, in accordance with Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act; and

WHEREAS, that plan must be reviewed and updated every five years for the County to remain in compliance with Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, and to remain eligible for certain types of federal assistance in the event of a disaster affecting the County; and

WHEREAS, the Commonwealth Regional Council (CRC) has undertaken an update of the regional hazard mitigation plan, which includes Nottoway County, with input from the appropriate local and state officials; and

WHEREAS, citizens have been afforded an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Virginia Department of Emergency Management and the Federal Emergency Management Agency have reviewed the updated hazard mitigation plan for legislative compliance and have approved the plan pending the completion of local adoption procedures.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors for Nottoway County hereby adopts the updated CRC Regional Hazard Mitigation Plan, as applicable to the County, and agrees to take such official actions as reasonably necessary, and as available resources allow, to carry out the proposed actions in the plan.

Adopted on April 19 2018

Signed

Sherman C. Vaughn
Chair, Board of Supervisors

Attest

Ronald E. Roark
County Administrator

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 26TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Vaughn called the meeting to order at 5:00 p.m.

Vice Chairman Bowen provided the invocation.

Chairman Vaughn stated the purpose of the meeting was to consider adoption of the Budget and Setting of the Levy for Fiscal Year beginning July 01, 2018.

Budget Committee Chairman Supervisor Helen Simmons reads aloud the Budget Committee recommendations.

Supervisor Gary Simmons commends the committee for their efforts and is very happy with the proposed budget. Supervisor Shekleton echoes Supervisor Simmons' comments.

Both Vice Chairman Bowen and Supervisor Helen Simmons both praise the team efforts while serving on the Committee and while preparing the Budget; Assistant County Administrator John Prosise and Finance Director Katy Tomer assisted.

Budget Committee Chair Helen Simmons moves to adopt the committee report, adopt the Budget for the year beginning July 1, 2018 and set the levies as presented. The motion carried as follows after a roll call vote:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR REPORT OF THE
BUDGET COMMITTEE)

(SEE PAGE THRU PAGE
FOR THE
NOTTOWAY COUNTY, VIRGINIA
BUDGET FOR THE YEAR
ENDING JUNE 30, 2019)

Administrator Roark informs that with approval of the Budget, for the year beginning July 1, 2018, the fee the three Towns will be paying for dispatching will increase from \$5 to \$7 per capita.

Administrator Roark informs of a letter he received from Blackstone Town Manager Philip Vanoorbeeck stating their intention to soon implement a rental property inspection plan; requesting that County Building Code Official Dean Lewis perform the inspections. The Board will need to set a fee the Town will pay the County for each inspection; it is suggested to charge \$50 per inspection. If the property being inspected is a duplex or multi-occupancy unit the fee will be per unit.

Supervisor Shekleton moves to approve the \$50 fee per inspection of rental properties, to be completed by County Building Code Official Dean Lewis, within the Corporate Limits of the three towns. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark provides the Board with a corrected copy of fee schedules that are to be effective July 01, 2018 for both the rental of the Officer's Club and the Pickett Park Campground. Administrator Roark explains that he included incorrect figures on the fee schedule provided at the Budget work session.

Supervisor Shekleton encourages the Board to consider raising the fees in the future to accommodate expenses associated with building a bath house and a possible laundry facility.

Supervisor Helen Simmons moves to approve the Campground and Officer's Club rental fees as presented. The motion carried as follows:

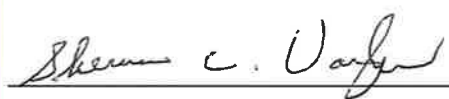
N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

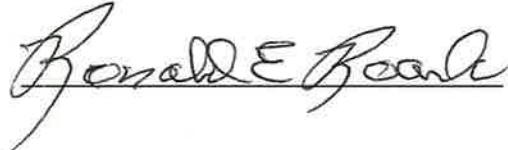
Vice Chairman Bowen moves to amend the County Dog License Fee to implement new fees; \$5 license fee for sterilized animals and \$10 license fee for non-sterilized animals. These new fees are to be effective January 01, 2019. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark announces that the Board members and staff present will be going to dinner upon adjournment of the meeting and prior to the economic development meeting schedule at 7:30 p.m.

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 5:20 p.m.

 Chairman

 Clerk

Budget Committee Report

April 26, 2018

The Budget Committee met following the public hearing on the proposed 2018-2019 budget to consider any additional information received that could affect the upcoming budget.

The presentation of Mrs. Bunn which was not a part of the public hearing was discussed at length. This Committee recommends that we not change our policy on CSA funding and continue to fund only mandated cases.

The Committee received a letter from Mayor Coleburn of Blackstone concerning the funding of a portion of the construction of a new home for a resident of the Town of Blackstone. The Committee can sympathize with the Blackstone situation; however, the Committee feels that funding this project would create a precedent that the county could not maintain.

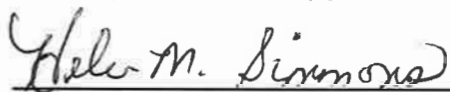
We do not recommend changing the previous action taken by this Board. We recommend the adoption of the budget as advertised with a total expenditure of \$37,350,148.00.

We also recommend that the tax levies be adopted as follows:

Real Estate-	\$0.48 per \$100 valuation
Mobile Homes-	\$0.48 per \$100 valuation
Personal Property-	\$3.75 per \$100 valuation
Machinery & Tools -	\$1.35 per \$100 valuation
Merchants Capital-	\$0.00
Farm Machinery, Implements, & Equipment-	\$0.00
Handicapped Equipped Vehicles -	\$2.35 per \$100 of valuation
Aircraft-	\$1.00 per \$100 valuation
Emergency Service Vehicles (1 vehicle) -	\$1.00 per \$100 valuation

Tax relief for qualifying vehicles under the Personal Property Tax Relief Act at 60%

Thank you for the opportunity to serve on this committee.



Helen M. Simmons



Stephen W. Bowen

NOTTOWAY COUNTY, VIRGINIA

PROPOSED BUDGET

FOR THE YEAR ENDING

JUNE 30, 2019

PROPOSED LEVY for General County Purposes on Real Estate - \$0.48 for every \$100.00 valuation. \$0.02 decrease.
Equalized rate due to Reassessment.

PROPOSED LEVY for Tangible Personal Property (with exception of household & kitchen furniture and vehicles without motive power used as mobile homes), boats or other watercraft used for business or pleasure - \$3.75 per \$100.00 valuation. No increase.

PROPOSED LEVY for Machinery & Tools - \$1.35 for every \$100.00 valuation. No increase.

PROPOSED LEVY for General County Purposes - Merchant's Capital - \$0.00 for every \$100.00 valuation. No increase.

PROPOSED LEVY for Farm Machinery, Implements or Equipment - \$0.00 for every \$100.00 valuation. No increase.

PROPOSED LEVY for Motor Vehicles Specially Equipped to provide Transportation for Physically Handicapped Individuals - \$2.35 for every \$100.00 valuation. No increase.

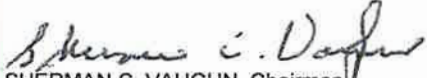
PROPOSED LEVY for Aircraft - \$1.00 per \$100.00 valuation. No increase.

PROPOSED LEVY for Emergency Services volunteers - one vehicle - \$1.00 per \$100.00 valuation.

NOTICE: The proposed tax rates are for consideration by the Nottoway County Board of Supervisors and may be raised or lowered at the Public Hearing and/or prior to the adoption of the Budget.

It is accordingly ordered that a synopsis of the Proposed Budget and Levies be published in the Courier Record and Crewe-Burkeville Journal in accordance with Section 15.2-2506 of the Code of Virginia and that notice be given by such publication that the Board of Supervisors of Nottoway County, VA, has fixed April 19, 2018 in the General District Court House of said County at 7:00 P.M. as the time and place for the Public Hearing on the proposed Budget and Levies. Any citizen of Nottoway County may attend the said Public Hearing and state his or her views on the adoption of the Budget and the making of the Levy.

Given under our hand this 28th day of March, 2018.


SHERMAN C. VAUGHN, Chairman
Board of Supervisors


RONALD E. ROARK
County Administrator

NOTTOWAY COUNTY, VIRGINIA

REVENUE ESTIMATES

FOR THE YEAR ENDING

JUNE 30, 2019

ALL FUNDS

	2017-2018	2018-2019
Real Property Taxes	4,538,691.00	4,538,447.00
Public Service Corporation Property Taxes	470,000.00	500,000.00
Personal Property Taxes	1,690,384.00	1,696,975.00
Machinery & Tools	130,000.00	114,000.00
Penalties & Interest	155,000.00	155,000.00
Taxes on Recordation & Wills	80,000.00	80,000.00
Local Sales & Use Taxes	1,155,000.00	1,226,000.00
Business Licenses	157,600.00	161,400.00
Motor Vehicle Licenses	125,000.00	125,000.00
Hotel & Motel Room Taxes	1,000.00	1,000.00
Permits, Privileges Fees & Regulatory Licenses	84,060.00	73,700.00
Court Fines	50,500.00	46,500.00
Revenue from Use of Money	50,000.00	40,000.00
Revenue from Use of Property	515,500.00	514,730.00
Charges for Services	20,452.00	19,817.00
Miscellaneous Revenue	179,690.00	203,590.00
Recovered Costs	3,500.00	3,500.00
Ft. Pickett Local Reuse Authority	23,000.00	23,000.00
Non-Categorical Aid	1,162,790.00	1,157,290.00
Shared Expenses	1,485,423.00	1,515,106.00
Welfare	1,950,000.00	1,981,000.00
Other Categorical Aid	83,877.00	143,674.00
Non-Revenue Receipts	1,300,000.00	1,600,000.00
School Revenue	22,761,302.00	22,686,551.00
Cafeteria	1,237,834.00	1,257,986.00
E-911	246,857.00	138,400.00
Landfill	1,849,432.00	2,149,000.00
Planning Grant	6,000.00	6,000.00
LESS INTERFUND TRANSFER	-4,811,518.00	-4,807,518.00
TOTAL REVENUE ESTIMATES:	<u>\$36,701,374.00</u>	<u>\$37,350,148.00</u>



Nottoway County
Board of Supervisors

A G E N D A

May 17, 2018

7:00 P.M.

- A- CALL TO ORDER:** Chairman Vaughn
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Vaughn
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Mrs. Jerri Morton – 100 Mile Yard Sale
 - 2- Mr. Roger Norton - Trash
 - 3- Public Hearing – An Ordinance to Grant Mid-Atlantic Broadband a Tax Exemption
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Randolph Mill Road
 - B- Smart Scale Projects
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report

		A- Monthly Report
		B- Gas Monitoring
		7- Fort Pickett Redevelopment Authority
		8- Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1- Appointment – Board of Building Code Appeals
G-	NEW BUSINESS:	1- Resolution - JLUS
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1- Jane Brown, Clerk
		2- Larry J. Parrish, Sheriff
		3- Ellen F. Myatt, Treasurer
		4- Christy Hudson, Commissioner of the Revenue
		5- Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1- Erroneous Assessment – Lee - \$116.72
		2- Budget Adjustment – Library - \$800.00
		3- Erroneous Assessment – Vault - \$344.10
		4- Budget Adjustment – Library - \$657.00
		5- Budget Adjustment – Comm. Attorney – \$1,288.17
		4- Erroneous Assessment – Scott - \$403.20
J-	INFORMATION ITEMS:	1- Letter – Blackstone Fire Dept.
		2- Letter – Corp of Engineers
		3- Notice – Dominion Energy
		4- Extension Service Information

5- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Request – Sheriff Parrish
- 5- Del. Tax Collection
- 6- Request – Electoral Board
- 7- Letter – Commissioner of the Revenue

Closed Session – 2.2-3711-A-(1)
Personnel & 2.2-3711-A-(5) Prospective
Business or Industry

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



Because Freedom is NOT Free

May 17, 2018

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 17TH DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Vaughn called the meeting to order at 7:00 p.m.

Vice Chairman Bowen provided the invocation. Chairman Vaughn led everyone in the Pledge of Allegiance to our flag.

The minutes of the April 19, 2018 regular Board meeting and the April 26, 2018 adjourned meeting were presented. Supervisor Helen Simmons moved to adopt the April 19, 2018 and the April 26, 2018 minutes as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Chairman Vaughn asks if there are any delegations from the public;

Nottoway Commonwealth's Attorney Terry Royall: introduces the County's first Certified Facility Dog (victim/witness therapy dog) Chance; Chance is owned by office employee Rita Flippen and will be in their office during normal business hours to provide comfort to those in need. Mrs. Flippen explains how Chance came to be and the service he will provide once he is certified.

John Schutt: Mr. Schutt expresses concern for the conditions at the County's waste collection site located in Burkeville at the intersection of Rt. 723 and Hwy 460. Mr. Schutt suggests that the problems arise from a lack of monitoring and unrestricted access; the site is open 24/7.

Sonny Abbott: Mr. Abbott addresses comments made in a recent news article published in the Courier Record relating to a Board member's interpretation of his thoughts on how County Department heads handle their budgets. Mr. Abbott urges those reported "thoughts" were not accurate. Mr. Abbott suggests there are many ways to put to good use any excess fiscal year funding and improve the County.

Presentation: Mrs. Jerri Morton, Burkeville: Mrs. Morton is present to provide information on the annual 100-mile yard sale she helps organize. Mrs. Morton explains the route for the yard sale and asks for the Board's support of the project that has been an outstanding success in past years.

Presentation: Mr. Roger Norton's comments mimic that of earlier speaker John Schutt. Mr. Norton expresses concern for the conditions of the County's waste sites.

Vice Chairman Bowen suggests that it is time for the Board to hold a work session and develop a strategy for improvement of the County's waste handling sites.

Public Hearing: Consider an Ordinance granting Mid-Atlantic Broadband Communities Corporation (MABC) an exemption from real and personal property taxes in the County of Nottoway, Virginia

Chairman Vaughn asks if there is anyone present wishing to comment either for or against the MABC request:

Mr. Mark Varah, MABC Chief Financial Officer, joined by MABC President Tad Deriso, are present and explain that benefit of the service they provide.

Supervisor Gary Simmons moves to approve the exemption from real and personal property taxes in the County of Nottoway, Virginia for Mid-Atlantic Broadband Communities Corporation. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR ORDINANCE)

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that the Rt. 633 Bridge has been repaired and reopened, the Rt. 624 and Rt. 601 bridge projects are on schedule, tree trimming has been intermittent due to uncontrollable circumstances but will get completed, low shoulder repairs on Rt. 460 and Rt. 49 are being completed along with ditch/drainage cleanup.

A – Vice Chairman Bowen is requesting that VDOT complete a safety study of Randolph Mill Road at its entrance onto West Courthouse Road where sight distance is a concern. Mrs. Bryant reports that this has been passed on to the traffic engineering division for a speed study.

B – SMART Scale: Pre-Application deadline is June 1, 2018

Administrator Roark explains that, as a result of a meeting that included County Staff and VDOT representatives, it is recommended that a pre-application be submitted for Burkes Tavern Road, Lewiston Plank Road, Holly Farm Road, a portion of East Virginia Avenue at the intersection with Tyler Street, and the roundabout on Rt. 40. Mrs. Bryant explains that the Probable Safety Improvements (PSI) Score, assessed by VDOT, is high on these intersections so it is the recommendation to proceed with the submission.

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on May 10, 2018, minutes of the regular meeting of the Nottoway County School Board held on April 12, 2018

Health Department: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet for May

Regional Jail Authority Report & Juvenile Detention Center: Virginia Department of Juvenile Justice Statewide Detention Facility Population, February – April Piedmont Regional Juvenile Detention Center Utilization Report, January 2018 – March 2018 and February 2018 – April 2018 Piedmont Regional Jail Authority Jurisdiction Reports March 2018 and April 2018 Piedmont Regional Jail Authority Revenue Report, March 2018 and April 2018 Piedmont Regional Jail Authority Transportation Report

Landfill: Administrator Roark gave the Landfill report

A - April 2018 Solid Waste Report; average of 78.58 tons of waste per day received

B – Draper Aden Associates – Jeff Norman, Environmental Services Division: Results of the Nottoway Sanitary Landfill Gas Monitoring Program Monitoring Event performed on 04-27-18; facility found to be in compliance with the Virginia Solid Waste Management Regulations as they pertain to control of landfill gases at the facility boundary and within facility structures

The wetlands obligations have been met by the County and the project for the new cell is on schedule; the erosion and sedimentation plan has been submitted for review and approval.

Fort Pickett Redevelopment Authority: Administrator Roark reports that a purchase order has been issued for the roof replacement on the building being leased by SVCC.

Planning Commission Report: Administrator Roark states the Commission met on Tuesday, May 15, 2018 and held three public hearings on amendments to the Nottoway County Zoning Ordinance; they recommend the following amendments to the Board for their own public hearing:

1 – hold a public hearing to amend the Nottoway County Zoning Ordinance to add §2-3-4-12 Outdoor Events

2 – hold a public hearing to amend the Nottoway County Zoning Ordinance to add §4-1-4-8 *accessory structures shall be subject to the building requirements for the zoning district in which they are located* and delete §4-1-5-2-2 3rd paragraph *In conjunction with12 feet in height.*

3 – hold a public hearing to amend the Nottoway County Zoning Ordinance by adding:

Article 4 Division 19 Renewable Energy:

2-1-4-38 A-1, Uses Permitted by Special Exception, Renewable Energy, subject to standards – Article 4

2-2-4-27 C-1, Uses Permitted by Special Exception, Renewable Energy, subject to standards – Article 4

2-6-4-18 LI, Uses Permitted by Special Exception, Renewable Energy, subject to standards – Article 4

2-7-4-17 GI, Uses Permitted by Special Exception, Renewable Energy, subject to standards – Article 4

Article 6 Definitions:

Renewable Energy – A solar or wind farm as described in Division 14 of the Nottoway County Zoning Ordinance

Vice Chairman Bowen moves to advertise the three amendments to the Nottoway County Zoning Ordinance for public hearing at the Board's June meeting. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Appointment – Building Code Appeals Board: as a requirement of the Building Code the County must establish a Local Board of Building Code Appeals; recommendations for appointment are as follows:

Supervisor Helen Simmons moves to appoint Andre’ Glasgow from District 3 to the Local Board of Building Code Appeals. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Supervisor Shekleton moves to appoint Ronnie Dooley from District 5 to the Local Board of Building Code Appeals. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Resolution: Consider a Resolution of support for a Joint Land Use Study for Nottoway County and Fort Pickett; the resolution specifies that the County will not be bound by any recommendations of the Study. Supervisor Helen Simmons moves to adopt the Resolution of support for a Joint Land Use Study for Nottoway County and Fort Pickett as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff – nothing to report at this time

3 – Ellen F. Myatt, Treasurer – nothing to report at this time

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth’s Attorney – Attorney Royall expresses appreciation for the extra time for the introduction to Chance at the beginning of the meeting; also explains the statute allowing certified animals in the Courts.

Attorney Royall encourages the Board to strongly consider installing cameras at the waste collections sites.

Chairman Vaughn presents the CONSENT CALENDAR:

1 – Erroneous Assessment: Refund Lori Lee \$116.72 for an erroneous real estate assessment for tax year 2016

2 – Budget Adjustment – Library - \$800.00

REVENUES:

3-100-33050-0001	Library Grants – Federal	<u>\$800.00</u>
	(Travel stipend for Amer. Lib. Assoc.)	<u>\$800.00</u>

EXPENDITURES:

4-100-73010-5504	Travel (Convention & Education)	<u>\$800.00</u>
		<u>\$800.00</u>

3 – Erroneous Assessment: Refund Vault, d/b/a Ally Bank \$344.10 for an erroneous personal property assessment for tax year 2017; the refund will be applied to their 2018 tax bill

4 – Budget Adjustment – Library - \$657.00

REVENUES:

3-100-18990-0990	Library – Miscellaneous	<u>\$657.00</u>
	(John R. Cook Endowment Grant Fund)	<u>\$657.00</u>

EXPENDITURES:

4-100-73010-7001	Miscellaneous	<u>\$657.00</u>
		<u>\$657.00</u>

5 – Budget Adjustment – Commonwealth’s Attorney - \$1,288.17

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$1,288.17</u>
	(Reimb. from Comm. of VA for training)	<u>\$1,288.17</u>

EXPENDITURES:

4-100-22010-5504	Travel (Convention & Education)	<u>\$1,288.17</u>
		<u>\$1,288.17</u>

6 – Erroneous Assessment: Refund Amanda Scott (c/o Amanda Wilson) \$403.20 for erroneous real estate assessments for tax years 2015, 2016 and 2017

Supervisor Helen Simmons moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark provided the following information items:

1 – Letter – Blackstone Volunteer Fire Department – Dion Tomer, Chief: Expresses appreciation for the increase in emergency services funding approved for FY19

2 – Letter – Department of the Army – US Army Corps of Engineers – Donna L. Carrier-Tal, Chief, Real Estate Division, Real Estate Contracting Officer: Department of the Army Lease No. DACW65-5-17-002 renewal; effective lease term of June 1, 2018 through May 31, 2019

3 – Notice: Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file application(s) or petition(s) pursuant to § 56-585.1 A 6 of the Code of Virginia; Application of Virginia Electric and Power Company for revision of a rate adjustment clause: Rider U, new underground distribution facilities, for the Rate Year commencing February 1, 2019 Case No. PUR-2018-00042, Application of Virginia Electric and Power Company to revise its fuel factor pursuant to VA Code § 56-249.6 Case No. PUR-2018-00067, Application of Virginia Electric and Power Company for approval of a rate adjustment clause pursuant to § 56-585.1 A 4 of the Code of Virginia Case No. PUR-2018-00066

4 – Information – Virginia Cooperative Extension: Virginia Pork Quality Conference to be held Wednesday, May 23, 2018 at Southern Piedmont AREC in Blackstone, Nature Camp Day to be held June 19-21, 2018 at Twin Lakes State Park, 2018 Virginia Pesticide Collection Program schedule, Registered Technician Pesticide Training to be held June 26-28, 2018 at Southern Piedmont AREC in Blackstone, ELC Report and Master Gardener News from Extension Agent Haley Norton, Cattlemen’s College to be held May 18-19, 2018 at the BARN facility in Buckingham, 4-H Report

5 – Minutes: Minutes of the Piedmont Soil and Water Conservation District regular Board meeting held on April 24, 2018, minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on March 27, 2018, minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on April 24, 2018, minutes of the South Central Workforce Development Board Chief Local Elected Officials meeting held on February 02, 2018, minutes of the South Central Workforce Development Board meeting held on February 01, 2018, minutes of the Nottoway County Planning Commission meeting held on March 13, 2018, minutes of the Nottoway Planning Council meeting held on February 01, 2018, minutes of the Nottoway Community Planning Management Team meeting held on March 26, 2018, minutes of the Nottoway County Economic Development Committee meeting held on December 07, 2017, minutes of the Nottoway County Economic Development Committee meeting held on March 14, 2018, minutes of the Piedmont Regional Jail Authority Board meeting held on April 20, 2018, minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on February 21, 2018, minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on April 20, 2018, minutes of the Piedmont Regional Jail Authority Board meeting held on March 22, 2018

Administrator Roark informs the Board of a combination grant and loan award from the US Department of Agriculture totaling \$59,439 for the purchase of Sheriff’s vehicles; this needs to be appropriated. Supervisor Shekleton moves to appropriate the USDA money. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark announces that Supervisor Helen Simmons’ term on the STEPS Committee will soon expire; she needs to be reappointed. Supervisor Gary Simmons moves to reappoint Supervisor Simmons to the STEPS Committee. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark announces there will be a groundbreaking ceremony for the expansion of the Virginia Center for Behavioral Rehabilitation, to be known as VCBR II, and is tentatively scheduled for June 18, 2018 at 10:00 am.

Administrator Roark informs there will be a Virginia Association of Counties District meeting held on May 30, 2018 in McKenney from 7-9:00 p.m.

Administrator Roark announces that the Luck Stone open house which was to be held in Farmville on May 19, 2018 has been postponed indefinitely due to weather.

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period April 2018

2 - Animal Control Officer's Report: Report period April 2018; Results from unannounced visits to the Pound by Supervisor Shekleton

Administrator Roark presents the results of the most recent inspection by the State Vet's Office; the County was cited for three violations:

A - there was an ill dog picked up and our Officer took it to the vet for care, due to its condition the Vet euthanized the animal; per the State Vet the animal should have been held for five days before termination

B – The protocol for receiving animals, maintaining custody, etc. has not been completed; communications are currently being held with a local Vet to become the County's Certifying Veterinarian

C – There is no open flow of air conditioning to the containment area in the Animal Control truck

3 - Erosion and Sedimentation Report: Report period April 2018

4 – Letter – Larry J. Parrish, Sheriff: Requesting that unused holiday hours/compensation time be paid to those respective Dispatch employees in their June 15, 2018 pay check; due to being understaffed the Dispatchers were not able to use their leave time and the funding will come from vacancy savings in the salary line of the current Budget

Supervisor Helen Simmons moves to approve the Sheriff's request and pay the respective employees for their unused holiday hours/compensation time. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

5 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$559.30. Vice Chairman Bowen moves to approve the payment to Attorney Elliott. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

6 – Letter – Nottoway County Electoral Board – Robert K. Wheeler, Secretary: requesting authorization to transfer funding from their budget to the Registrar's budget to cover necessary part-time help, when needed, as well as required travel and training for the Registrar

Supervisor Shekleton moves to approve the transfer of funds from the Electoral Board budget to the Registrar budget. The motion carried as follows:

7 – Letter – Christy Hudson, Nottoway Commissioner of the Revenue: there are still concerns related to the Nottoway County Vehicle Ordinance; will County Attorney Preston Williams amend the ordinance to reflect the one adopted June 18, 2009 requiring that the Emergency Services Agencies provide a list of qualifying members to her office and not the Treasurer. Also it is the consensus of both she and Treasurer Myatt that the Ordinance should reflect the Commission having the authority for abatements and not the Treasurer. Additionally Commissioner Hudson does not agree with annually assessing permanent trailers; they pay a one-time fee for registration and urges the County's Vehicle License Fee should be handled the same way.

Administrator Roark states that he has items that need to be discussed in closed session. The Board enters closed session to discuss a prospective industry under Code of Virginia § 2.2-3711-A-1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, § 2.2-3711-A-5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community, and § 2.2-3711-A-7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. .

The Board enters closed session at 8:10 p.m.

The Board returned to open session at 8:52 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows with a roll call vote:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

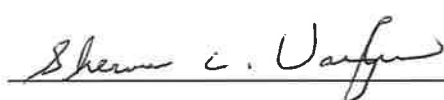
Supervisor Shekleton states that, after conferring with legal counsel and reviewing the statute in the Code of Virginia, the County is not liable for the expenses associated with a request for a vote recount following the Blackstone Town Council elections.

Vice Chairman Bowen instructs Administrator Roark to check all references provided for the Animal Control Officer applicant being considered; if they are deemed acceptable then proceed with hiring them.

Chairman Vaughn stated that the Board work session that is to be scheduled should be held on the Fourth Thursday night of the month provided there is no Economic Development Committee meeting scheduled.

Administrator Roark suggests that the Board consider installing a new HVAC system for the Animal Pound; it is the consensus of the Board for him to explore pricing.

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 9:00 p.m.



Chairman



Clerk

**AN ORDINANCE GRANTING MID-ATLANTIC BROADBAND
COMMUNITIES CORPORATION AN EXEMPTION FROM
REAL AND PERSONAL PROPERTY TAXES IN THE
COUNTY OF NOTTOWAY, VIRGINIA**

WHEREAS, on the request of the Mid-Atlantic Broadband Communities Corporation, pursuant to Section 6(a)(6) of Article X of the Constitution of Virginia and Section 58.1-3651 of the Code of Virginia, 1950, as amended, a properly noticed public hearing was held on the matter of granting an exemption from real and personal property taxes in the County of Nottoway, Virginia; and

WHEREAS, pursuant to Section 6(a)(6) of Article X of the Constitution of the Code of Virginia and Section 58.1-3651 of the Code of Virginia, the Board of Supervisors of Nottoway County may by designation or classification exempt from real or personal property taxes, or both, property owned by a nonprofit organization that uses such property for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes; and

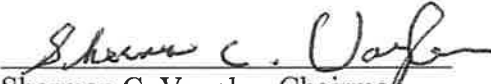
WHEREAS, the following questions were considered:

1. Whether the organization is exempt from taxation pursuant to § 501 © of the *Internal Revenue Code of 1954*;
2. Whether a current annual alcoholic beverage license for serving alcoholic beverages has been issued by the Virginia Alcoholic Beverage Control Board to such organization, for use on such property;
3. Whether any director, officer, or employee of the organization is paid compensation in excess of a reasonable allowance for salaries or other compensation for personal services which such director, officer, or employee actually renders;
4. Whether any part of the net earnings of such organization inures to the benefit of any individual, and whether any significant portion of the service provided by such organization is generated by funds received from donations, contributions, or local, state or federal grants. As used in this subsection, donations shall include the providing of personal services or the contribution of in-kind or other material services;
5. Whether the organization provides services for the common good of the public;
6. Whether a substantial part of the activities of the organization involves carrying on propaganda, or otherwise attempting to influence legislation and whether the organization participates in, or intervenes in, any political campaign on behalf of any candidate for public office;
7. The revenue impact to the locality and its taxpayers of exempting the property; and
8. Any other criteria, facts and circumstances that is pertinent to the adoption of such ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Nottoway County, Virginia that the real and personal property of the applicant Mid-Atlantic Broadband Communities Corporation, is hereby classified and designated as being used for a charitable and/or benevolent purpose within the context of Section 6(a)(6) of Article X of the Constitution of Virginia and herewith is granted an exemption from real estate and personal property taxes for the tax year 2018 and all subsequent years, in accordance with Section 6(a)(6) of Article X of the Constitution of Virginia and Section 58.1-3651 of the Code of Virginia, 1950, as amended, subject to the following express conditions:

1. The payment by Mid-Atlantic Broadband Communities of costs to cover advertising and administrative costs of its application for tax exemption; and

2. No exemption shall be provided to the Mid-Atlantic Broadband Communities Corporation in the event that the Mid-Atlantic Broadband Communities Corporation has or later imposes any rule, regulation, policy, or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex, or national origin; and
3. The continuance of this exemption shall be contingent on the continued use of the property in accordance with the purpose for which the organization is classified or designated.


Sherman C. Vaughn, Chairman


Clerk

May 17, 2018
Date Adopted

**RESOLUTION OF SUPPORT
FOR A JOINT LAND USE STUDY FOR
NOTTOWAY COUNTY AND FORT PICKETT**

WHEREAS, it is recognized that Fort Pickett is important to the national defense of the United States of America and the economies of both the Commonwealth of Virginia and especially south central Virginia, and

WHEREAS, Nottoway County, Virginia, intends to participate in a regional planning effort, known as the Joint Land Use Study (JLUS), to discuss future community growth and development that considers the mission of Fort Pickett, and

WHEREAS, Nottoway County recognizes the potential of a JLUS to benefit the health, safety and general welfare of its citizens;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Nottoway County that the Board agrees for the county to participate in a JLUS with Fort Pickett and surrounding communities and will strongly consider the recommendations that result from the study.

ADOPTED BY THE NOTTOWAY COUNTY BOARD OF
SUPERVISORS THIS DAY, May 17, 2018.


Chairman, Board of Supervisors


Clerk to the Board of Supervisors



Nottoway County
Board of Supervisors

A G E N D A

June 21, 2018

7:00 P.M.

- A- CALL TO ORDER:** Chairman Vaughn
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Vaughn
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Amend Zoning Ordinance - Adding Outdoor Events to Rural Residential District
 - 2- Amend Zoning Ordinance – Article 4, Division 1, Accessory Buildings
 - 3- Amend Zoning Ordinance by Adding Renewable Energy as a Use by Special Exception
 - 4- John Schutt - Trash
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
A- Monthly Report
 - 2- School Board
 - 3- Health Department – Alex P. Samuel,
MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center

- 6- Landfill Report
 - A- Monthly Report
 - B- Groundwater Monitoring
 - C- Groundwater Monitoring
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark
- F- UNFINISHED BUSINESS:**
 - 1- Hazard Mitigation Plan
 - 2- Appointment – Board of Building Code Appeals
- G- NEW BUSINESS:**
 - 1- Appropriation – 2018-19 Budget
 - 2- Court House Complex Committee – Chairman – Mr. Shekleton
 - 3- Appointments – Planning Commission
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Ellen F. Myatt, Treasurer
 - 4- Christy Hudson, Commissioner of the Revenue
 - 5- Terry Royall, Commonwealth Attorney
- I- CONSENT CALENDAR:**
 - 1- Budget Adjustment – Purchase of CD - \$1,001,100.64
 - 2- Budget Adjustment – Sheriff - \$756.95
 - 3- Erroneous Assessment – Lee - \$482.22
- J- INFORMATION ITEMS:**
 - 1- Blackstone Fire Dept. Report
 - 2- Letter – Dept. of Agriculture
 - 3- Blackstone Fire Dept. Report - May
 - 4- Notice – Columbia Gas
 - 5- Letter – Mr. Reynolds

K- COUNTY ADMINISTRATOR:

- 6- Notice – Dominion Energy
- 7- Minutes
- 1- Building Inspector's Report
A- Biosolids Insp. Certificate
- 2- Animal Control Officer's Report
A- Veterinary Service Plan
- 3- E & S Report
- 4- Notice – Prince Edward County
- 5- Appropriation – Clerk of Circuit Court
- 6- Statement - VEPGA
- 7- Amend Lease – Nottoway Lanes
- 8- Road Sign Maintenance
- 9- Workman's Comp. Panel of Physicians

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



Public Hearing: Consideration of a proposed amendment to the Nottoway County Zoning Ordinance under the following style:

To amend Article 2, Division 3- Rural Residential District of the Nottoway County Code, under the following style:

Add Section 2-3-4-12 – Outdoor Events

Chairman Vaughn asked if there was anyone present wishing to speak either for or against the proposed Amendment; there is no one wishing to speak. Administrator Roark reports that the Planning Commission held their own public hearing and recommend approval of the Amendment.

Vice Chairman Bowen moves to approve the amendment to the Zoning Ordinance as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

Public Hearing: Consideration of a proposed amendment to the Nottoway County Zoning Ordinance under the following style:

To amend Article 4, Division 1, Accessory Uses and Parcel Limitations under the following style:

Add Section 4-1-4-8 – Accessory structures shall be subject to the building requirements for the zoning district in which they are located

Delete third paragraph of Section 4-1-5-2-2

Chairman Vaughn asked if there was anyone present wishing to speak either for or against the proposed Amendment; there is no one wishing to speak. Administrator Roark reports that the Planning Commission held their own public hearing and recommended approval of the Amendment.

Vice Chairman Bowen moves to approve the amendment to the Zoning Ordinance as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

Public Hearing: Consideration of a proposed amendment to the Nottoway County Zoning Ordinance under the following style:

To amend Article 4

Add Division 19 – Renewable Energy

Add – Uses permitted by Special Exception – Renewable Energy as

Section 2-1-4-38 – A-1

Section 2-2-4-27 – C-1

Section 2-6-4-18 – LI

Section 2-7-4-17 – GI

Add Article 6 – Definitions: Renewable Energy

Chairman Vaughn asked if there was anyone present wishing to speak either for or against the proposed Amendment; there is no one wishing to speak. Administrator Roark reports that the Planning Commission held their own public hearing and recommended approval of the Amendment.

Administrator Roark urges that the Board take action on this amendment and seek additional information; it is the consensus of the Board to do so.

Presentation: John Schutt is present to address the issue of waste handling by the County; in particular the convenience waste sites. Mr. Schutt explains that he has spent a considerable amount of time at the Rt. 723 site and presents his observations. Mr. Schutt suggests that the County doesn't have adequate staffing in order to alleviate the ongoing problems at the sites. Mr. Schutt also states that waste is falling off the County trucks and adding to the problem of litter on the roadways.

Chairman Vaughn informs Mr. Schutt that the Board has scheduled a work session to discuss the waste handling problems for next Thursday, June 28, 2018 at 5:00 p.m. in the Health Department Conference Room.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that secondary mowing is continuing (approximately 300 miles of secondary roadway in the County), pot hole patching and sight distance mowing continues also. Mrs. Bryant states that the Rt. 624 Bridge is expected to be open in July, the Rt. 601 bridge project is still behind schedule but is expected to still be completed on time.

A – June 2018 Virginia Department of Transportation Petersburg Residency report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on June 14, 2018, minutes of the regular meeting of the Nottoway County School Board held on May 10, 2018, minutes of the Budget work session of the Nottoway County School Board meeting held on May 29, 2018, 611B Carryover funds budget adjustment, Textbook Revenue budget adjustment, approval of the amendments to the FY19 budget, proposed use of additional state funding approved for FY19, revenue – regular operating budget for FY19

1 – Budget Adjustment – School - \$40,000.00

REVENUES:

3-201-33084-0027	611B Carryover funds from 16-17	\$40,000.00
		<u>\$40,000.00</u>

EXPENDITURES:

4-201-61100-3001-200-200-625	Purchased services OT/PT-611B	\$30,000.00
4-201-61100-6000-200-200-625	Materials & Supplies – 611B	<u>10,000.00</u>
		<u>\$40,000.00</u>

2 - Budget Adjustment – School - \$98,000.00

REVENUES:

3-202-16120-0030-100	Textbook Revenue	\$98,000.00
		<u>\$98,000.00</u>

EXPENDITURES:

4-202-61100-6020-900-000-100	Textbook Expenditures	\$98,000.00
		<u>\$98,000.00</u>

Supervisor Helen Simmons moved to approve the 611B and Textbook Revenue Budget adjustments. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark asks the Board to table action on the use of the additional State funding until July when the FY19 budget is in place.

A – Request for return of funds from FY17 for use for personnel needs; an additional Special Education teacher was hired during SY17-18 for Blackstone Primary School

Supervisor Helen Simmons moves to approve the \$60,000 return of funds to the Schools. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

Health Department: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet for June

Regional Jail Authority Report & Juvenile Detention Center: No report provided

Administrator Roark explains that during the recent Regional Jail Authority Board meeting it was stated that the debt service payment, for the Jail renovations, is expected to cost each participating locality \$60,000 annually for 15 years; the County already has funds earmarked for these payments.

Landfill: Administrator Roark gave the Landfill report

Administrator Roark states that he and the County's Certified Landfill Operator recently had to meet with the Virginia Department of Environmental Quality due to noted violations from a recent unannounced inspection of the facility. Administrator Roark explains the violations; litter on the grounds of the facility from the wind, the workface of the active cell was too large and was believed to be left uncovered at the end of the workday, sludge brought in from the Town of Blackstone was deposited in the wrong location – all issues have been or are currently being corrected

A - May 2018 Solid Waste Report; average of 79.33 tons of waste per day received

B – Memorandum – Draper Aden Associates – Jeff Norman, Environmental Services Division: results of the May 1, 2018 Groundwater Monitoring Program sampling event at the Nottoway County Sanitary Landfill (Closed facility)

C – Memorandum – Draper Aden Associates – Jeff Norman Environmental Services Division: results of the April 27, 2018 Groundwater Monitoring Program sampling event at the Nottoway County Sanitary Landfill (active facility)

Fort Pickett Redevelopment Authority: There is nothing to report at this time

Planning Commission Report: Administrator Roark states the Commission met on Tuesday, June 19, 2018 and called for a public hearing at their July meeting to consider several zoning amendments being requested by Luck Stone Corporation.

Letter – FEMA U.S. Department of Homeland Security – Janice P. Barlow, Director, Mitigation Division, FEMA Region III: Notification that the County's Hazard Mitigation Plan has been approved

Appointment – Building Code Appeals Board: as a requirement of the Building Code the County must establish a Local Board of Building Code Appeals; recommendations for appointment are as follows:

Vice Chairman Bowen moves to appoint Chairman Vaughn's selection from District 4, Todd Martin, to the Local Board of Building Code Appeals. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

Appropriation – 2018-19 Budget: Supervisor Shekleton moves to appropriate the FY 2018-2019 Nottoway County Budget totaling \$37,350,148.00 including all outstanding purchase orders and committed funds; contingent upon receipt of all State and Federal funding. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

Courthouse Complex Committee: Committee Chairman Noel Shekleton is requesting that the Board proceed with finding a suitable building to relocate the Registrar's Office. Committee Chairman Shekleton explains that he performed a thorough inspection of the building and the conditions are deplorable; equipment is being damaged and the personnel are being exposed to harmful levels of mold. Supervisor Shekleton urges the Board to allow Administrator Roark and the Electoral Board to look into the possibility of relocating the Office to the Burkeville Elementary School.

Appointments to the Nottoway County Planning Commission: the terms of the following Planning Commission members will expire on July 31, 2018; the Board will need to reappoint these members or seek replacements:

Mr. Weston Yeatts – District 2

Mr. Clarence Allen – District 3

*Mr. Allen is the court appointed Planning Commission member on the Zoning Appeals Board

Mr. Hugh Jones – District 5

It is the consensus of the Board to table action on the appointments until all three can be asked their intentions about continuing their service on the Commission.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff – nothing to report at this time

3 – Ellen F. Myatt, Treasurer – nothing to report at this time

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth's Attorney – not in attendance

Chairman Vaughn presents the CONSENT CALENDAR:

1 – Budget Adjustment – General Fund - \$1,001,100.64

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$1,001,100.64</u>
	(Matured Certificate of Deposit from BB&T)	<u>\$1,001,100.64</u>

EXPENDITURES:

4-100-11020-5804	Anticipated General Fund Balance	<u>\$1,001,100.64</u>
		<u>\$1,001,100.64</u>

2 – Budget Adjustment – Sheriff - \$756.95

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	\$352.35
3-100-18990-0050	Miscellaneous – Undefined	<u>404.60</u>
	(Fuel Consumption by DSS)	<u>\$756.95</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$756.95</u>
		<u>\$756.95</u>

3 – Erroneous Assessment: Refund Lori Lee \$365.50 for an erroneous real estate assessment for tax year 2017

Supervisor Helen Simmons moved to approve the CONSENT CALENDAR as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark provided the following information items:

1 – Blackstone Volunteer Fire Department April 2018 Incident Report

2 – Letter – Virginia Department of Agriculture and Consumer Services – Debra Martin, Program Manager, Office of Plant Industry Services: Notification that the required bamboo model ordinance is available for review

3 - Blackstone Volunteer Fire Department May 2018 Incident Report

4 – Notice – Columbia Gas: Application of Columbia Gas of Virginia, Inc. for authorization to amend and extend its Conservation and Ratemaking Efficiency Plan pursuant to Chapter 25 of Title 56 of the Code of Virginia Case No. PUR-2018-00057

5 – Letter – County citizen Thomas R. Reynolds, Sr., 1528 West Courthouse Road, Crewe: Mr. Reynolds expresses concern for the new County dog license fee; suggests the fees are unfair to the taxpayers that abide by the law

6 – Notices – Dominion Energy: Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider B, Biomass Conversion of the Altavista, Hopewell, and Southampton Power Stations, for the rate year commencing April 1, 2019 Case No. PUR-2018-00083, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider GV, Greensville County Power Station, for the Rate Year commencing April 1, 2019 Case No. PUR-2018-00084, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider R, Bear Garden Generating Station, for the Rate Year commencing April 1, 2019 Case No. PUR-2018-00085, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider S, Virginia City Hybrid Energy Center, for the Rate Year Commencing April 1, 2019 Case No. PUR-2018-0008, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider W, Warren County Power Station, for the Rate Year commencing April 1, 2019 Case No. PUR-2018-00087, Application of Virginia Electric and Power Company for approval to establish a Virginia community solar pilot program, pursuant to § 56-585.1:3 of the Code of Virginia Case No. PUR-2018-00009, Application of Virginia Electric and Power Company for approval of a rate adjustment clause pursuant to §56-585.1 A 4 of the Code of Virginia Case No. PUR-2018-00066, Application of Virginia Electric and Power Company to revise its fuel factor pursuant to §56-249.6 of the Code of Virginia Case No. PUR-2018-00067, Virginia Electric and Power Company's Integrated Resource Plan filing pursuant to Va. Code §56-597 *et seq.* Case No. PUR-2018-00065

7 – Minutes: minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on May 22, 2018, minutes of the Nottoway County Planning Commission meeting held on April 17, 2018, minutes of the Nottoway County Public Library Board of Trustees meeting held on April 4, 2018, minutes of the Nottoway County Public Library Board of Trustees meeting held on May 16, 2018

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period May 2018

A – Code Official Dean Lewis has obtained his certification from the Virginia State Water Control Board as a Certified Land Applier; this allows the County to bill the Commonwealth for the expenses related to him inspecting sites that are to receive biosolids

Administrator Roark explains that during recent training it was reported that there are two different designations needed to be official in all inspection capacities; Building Official and Code Official. County Inspector Dean Lewis only has one of the necessary titles. Supervisor Shekleton moves to give Dean Lewis the title of Building Official and Code Official for Nottoway County. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

2 - Animal Control Officer's Report: Report period May 2018

A – Blackstone Animal Clinic has agreed to provide a discount plan for veterinary services for animals treated while in custody of Nottoway County Animal Control

Exams – 25% Discount
Services – 25% Discount
Products – i.e. medicines, flea & tick products, dewormer – 10% percent

Vice Chairman Bowen moves to accept the veterinary services discount plan offered from Blackstone Animal Clinic. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark advises that he is also in negotiations with Blackstone Animal Clinic and Dr. Anne Carr to serve as the County's Supervising Veterinarian.

3 - Erosion and Sedimentation Report: Report period May 2018

4 – Letter – County of Prince Edward, Virginia: On April 6, 2018 the Prince Edward County Board of Supervisors voted to withdraw from the Virginia's Growth Alliance (VGA); requesting a waiver from the member jurisdictions of the requirement to provide a six month notice of intent to withdraw

5 – Letter – Circuit Court Clerk's Office – Jane L. Brown, Clerk: Request to appropriate \$14,230.00 grant funding from the Library of Virginia for restoration of documents and after receipt of funding pay the invoice from Kofile Technologies for the work performed for the same amount.

Supervisor **Shekleton** moved to appropriate the \$14,230 grant funding and upon receipt pay the invoice from Kofile Technologies. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

6 - Assessment – Virginia Energy Purchasing Governmental Association (VEPGA) – Sandra Harrington, Secretary/Treasurer: Providing the 2018-19 assessment to cover the legal, consulting and administrative costs anticipated by VEPGA during the fiscal year; the assessment is \$154.00.

Supervisor Helen Simmons moves to pay the \$154.00 fee assessed by VEPGA. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

7 – Lease – Nottoway Lanes, LLC: Proposed extension of the term of the Lease, originally entered into March 5, 2010, through calendar year 2018 for a lease fee of 8% of the gross receipts (which will be payable on a monthly basis by the 10th respectively with an account of gross receipts for the previous month) retroactive to January 1, 2018; Lessee is granted the option at the same lease fee for calendar year 2019

Supervisor Shekleton moves to approve the extension of the Lease term to Nottoway Lanes, LLC as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

8 – E911 sign maintenance report

9 - Administrator Roark provides the Board with the panel of Physicians approved for the County's Worker's Compensation Plan by Virginia Municipal League (VML) Insurance Programs for their approval. Supervisor Helen Simmons moves to approve the VML Insurance Programs panel of Physicians for the County's Worker's Compensation Plan as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark states that he has items that need to be discussed in closed session. The Board enters closed session to discuss a prospective industry under Code of Virginia § 2.2-3711-A-5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community, and § 2.2-3711-A-7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

The Board enters closed session at 8:10 p.m.

The Board returned to open session at 8:50 p.m.

June 21, 2018

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows with a roll call vote:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Vice Chairman Bowen authorizes Chairman Vaughn and Administrator Roark to sign the Performance Agreement for Project Shadow. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Absent
S. W. Bowen	Yes
S. C. Vaughn	Yes

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 9:00 p.m. until Thursday, June 28, 2018.

Sherman C. Vaughn Chairman Ronald E. Roark Clerk

NOTTOWAY COUNTY BOARD OF SUPERVISORS

MEETING DATE:

June 21, 2018

MOTION:

To enter Closed Session pursuant to Code of Virginia § 2.2-3711 A 5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community, and § 2.2-3711 A 7 – Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

AYES: 4

NAYS: 0

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

ABSENT DURING VOTE: *MR SIMMONS*

ABSENT DURING MEETING: *MR SIMMONS*


Clerk to the Board of Supervisors

NOTTOWAY COUNTY, VIRGINIA

PROPOSED BUDGET

FOR THE YEAR ENDING

JUNE 30, 2019

PROPOSED LEVY for General County Purposes on Real Estate - \$0.48 for every \$100.00 valuation. \$0.02 decrease.
Equalized rate due to Reassessment.

PROPOSED LEVY for Tangible Personal Property (with exception of household & kitchen furniture and vehicles without motive power used as mobile homes), boats or other watercraft used for business or pleasure - \$3.75 per \$100.00 valuation. No increase.

PROPOSED LEVY for Machinery & Tools - \$1.35 for every \$100.00 valuation. No increase.

PROPOSED LEVY for General County Purposes - Merchant's Capital - \$0.00 for every \$100.00 valuation. No increase.

PROPOSED LEVY for Farm Machinery, Implements or Equipment - \$0.00 for every \$100.00 valuation. No increase.

PROPOSED LEVY for Motor Vehicles Specially Equipped to provide Transportation for Physically Handicapped Individuals - \$2.35 for every \$100.00 valuation. No increase.

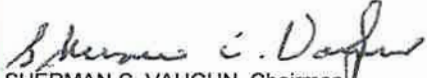
PROPOSED LEVY for Aircraft - \$1.00 per \$100.00 valuation. No increase.

PROPOSED LEVY for Emergency Services volunteers - one vehicle - \$1.00 per \$100.00 valuation.

NOTICE: The proposed tax rates are for consideration by the Nottoway County Board of Supervisors and may be raised or lowered at the Public Hearing and/or prior to the adoption of the Budget.

It is accordingly ordered that a synopsis of the Proposed Budget and Levies be published in the Courier Record and Crewe-Burkeville Journal in accordance with Section 15.2-2506 of the Code of Virginia and that notice be given by such publication that the Board of Supervisors of Nottoway County, VA, has fixed April 19, 2018 in the General District Court House of said County at 7:00 P.M. as the time and place for the Public Hearing on the proposed Budget and Levies. Any citizen of Nottoway County may attend the said Public Hearing and state his or her views on the adoption of the Budget and the making of the Levy.

Given under our hand this 28th day of March, 2018.


SHERMAN C. VAUGHN, Chairman
Board of Supervisors


RONALD E. ROARK
County Administrator

NOTTOWAY COUNTY, VIRGINIA

REVENUE ESTIMATES

FOR THE YEAR ENDING

JUNE 30, 2019

ALL FUNDS

	2017-2018	2018-2019
Real Property Taxes	4,538,691.00	4,538,447.00
Public Service Corporation Property Taxes	470,000.00	500,000.00
Personal Property Taxes	1,690,384.00	1,696,975.00
Machinery & Tools	130,000.00	114,000.00
Penalties & Interest	155,000.00	155,000.00
Taxes on Recordation & Wills	80,000.00	80,000.00
Local Sales & Use Taxes	1,155,000.00	1,226,000.00
Business Licenses	157,600.00	161,400.00
Motor Vehicle Licenses	125,000.00	125,000.00
Hotel & Motel Room Taxes	1,000.00	1,000.00
Permits, Privileges Fees & Regulatory Licenses	84,060.00	73,700.00
Court Fines	50,500.00	46,500.00
Revenue from Use of Money	50,000.00	40,000.00
Revenue from Use of Property	515,500.00	514,730.00
Charges for Services	20,452.00	19,817.00
Miscellaneous Revenue	179,690.00	203,590.00
Recovered Costs	3,500.00	3,500.00
Ft. Pickett Local Reuse Authority	23,000.00	23,000.00
Non-Categorical Aid	1,162,790.00	1,157,290.00
Shared Expenses	1,485,423.00	1,515,106.00
Welfare	1,950,000.00	1,981,000.00
Other Categorical Aid	83,877.00	143,674.00
Non-Revenue Receipts	1,300,000.00	1,600,000.00
School Revenue	22,761,302.00	22,686,551.00
Cafeteria	1,237,834.00	1,257,986.00
E-911	246,857.00	138,400.00
Landfill	1,849,432.00	2,149,000.00
Planning Grant	6,000.00	6,000.00
LESS INTERFUND TRANSFER	-4,811,518.00	-4,807,518.00
TOTAL REVENUE ESTIMATES:	<u>\$36,701,374.00</u>	<u>\$37,350,148.00</u>

NOTTOWAY COUNTY, VIRGINIA

EXPENDITURE ESTIMATES

FOR THE YEAR ENDING

JUNE 30, 2019

ALL FUNDS

	2017-2018	2018-2019
Board of Supervisors	292,675.00	328,100.00
Board of Supervisors - Reserve Account	300,000.00	300,000.00
County Administrator	289,263.00	346,054.00
Legal Services	13,918.00	13,918.00
Auditor	45,000.00	51,000.00
Commissioner of the Revenue	188,282.00	190,935.00
Board of Assessors	40,000.00	-0-
Treasurer	229,382.00	242,407.00
Data Processing	123,700.00	155,524.00
Electoral Board	89,144.00	53,771.00
Registrar	85,234.00	84,989.00
Jurors & Witnesses	9,412.00	9,412.00
General District Court	8,800.00	8,800.00
Magistrate	100.00	100.00
Juvenile & Domestic Relations Court	22,500.00	28,788.00
Clerk of Circuit Court	237,413.00	241,931.00
Sheriff - Court Security	146,872.00	148,812.00
Law Library	1,500.00	2,000.00
Judge of Circuit Court Office	20,000.00	20,000.00
Commissioner of Accounts	150.00	100.00
Commonwealth Attorney	322,672.00	341,411.00
Sheriff	1,075,701.00	1,096,368.00
Central Dispatching	463,030.00	512,931.00
Volunteer Fire Departments	200,000.00	260,000.00
Rescue Service	117,060.00	137,260.00
Forestry Service	12,122.00	12,122.00
Detention Home Costs	818,902.00	670,000.00
Building Inspections	78,838.00	81,109.00
Animal Control	87,109.00	125,320.00
Medical Examiner (Coroner)	200.00	200.00
Litter Control	6,000.00	6,000.00
Maintenance	276,920.00	277,088.00
Local Health Department	100,000.00	100,000.00
Mental Health	57,355.00	57,355.00
Welfare - Social Services	1,844,203.00	1,788,383.00
Area Agency on Aging	250.00	1,000.00
Madeline's House	-0-	-0-
Comprehensive Services Act	520,335.00	626,300.00
Southside Community College	4,894.00	5,466.00
Debt Service	437,139.00	429,517.00
Parks & Recreation	19,500.00	19,500.00
Library / Literacy Project	245,167.00	256,710.00
Planning Commission (County)	88,678.00	95,852.00
Zoning Board	2,850.00	2,850.00
Economic Development Committee	26,391.00	25,991.00
Environmental Management	1,018,151.00	1,318,151.00
Cooperative Extension Program	53,681.00	55,512.00
Ft. Pickett Local Reuse Authority	579,456.00	583,174.00
Local Appropriation (School)	4,811,518.00	4,807,518.00
School Fund	22,761,302.00	22,686,551.00
Cafeteria	1,237,834.00	1,257,986.00
E-911	246,857.00	138,400.00
Refuse Collection - Operation	1,849,432.00	2,149,000.00
Planning Grant	6,000.00	6,000.00
LESS INTERFUND TRANSFER	-4,811,518.00	-4,807,518.00
TOTAL EXPENDITURES ESTIMATES:	<u>\$36,701,374.00</u>	<u>\$37,350,148.00</u>



Nottoway County
Board of Supervisors

A G E N D A

July 19, 2018

7:00 P.M.

- A- CALL TO ORDER:** Chairman Vaughn
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Vaughn
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- CW4 Byrd – VA Defense Force
 - 2- Special Exception Permit – Family Cemetery - Atkins
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - B- Resolution Supporting Smart Scale Project
 - C- VDOT Surplus Property
 - D- E-Mail - Mathews
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Leachate Report

		B- Financial Assurance Estimates C- DEQ – VA Water Protection Permit D- 5 Year Solid Waste Management Plan E- Monthly Report F- Inspection Report
		7- Fort Pickett Redevelopment Authority
		8- Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1- County Vehicle License Ordinance
		2- Appointments – Planning Commission
G-	NEW BUSINESS:	1- Request from Commonwealth Regional Council
		2- By Laws – Virginia Crossroads
		3- Outstanding Purchase Orders and Carry over Funds
		4- Request – Greenville County
		5- Audit Contract – Robinson, Farmer, Cox
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1- Jane Brown, Clerk
		2- Larry J. Parrish, Sheriff
		3- Ellen F. Myatt, Treasurer
		4- Christy Hudson, Commissioner of the Revenue
		5- Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1-
J-	INFORMATION ITEMS:	1- Info – State Dept. of Forestry
		2- Blackstone Fire Dept. Report
		3- Letter – DHCD – Building Official
		4- Notice – Dominion Energy
		5- Notice - DJJ

6- Notice – State Library

7- Minutes

8- Notice – Dominion Energy

K- COUNTY ADMINISTRATOR:

1- Building Inspector's Report

2- Animal Control Officer's Report
A- Report – Mr. Shekleton

3- E & S Report

4- Planning Council Report

5- 911 Sign Maintenance

Closed Session - Section 2.2-3711-A-5
Code of VA

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



Everything has beauty, but not everyone sees it.

Confucius

July 19, 2018

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Vaughn called the meeting to order at 7:00 p.m.

Vice Chairman Bowen provided the invocation. Chairman Vaughn led everyone in the Pledge of Allegiance to our flag.

The minutes of the May 17, 2018 regular Board meeting were presented. Supervisor Helen Simmons moved to adopt the May 17, 2018 minutes as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Chairman Vaughn asks if there are any delegations from the public;

Lee Ball, The Falls Road: Mr. Ball informs that he owns property on Rocky Ford Road and would like something done by the Virginia Department of Transportation (VDOT) about a pond located on private property that poses a road hazard due to constant overflow from a clogged overflow pipe. Mr. Ball states that he has complained about the situation for a number of years to the property owners and even to VDOT and nothing has been done to remedy the problem.

Supervisor Helen Simmons offers that she too has asked VDOT to look into the matter; the area in question lies within her District. Vice Chairman reminds all that VDOT cannot make improvements on private property.

VDOT Assistant Residency Administrator Dianna Bryant speaks from the audience informing that Residency Administrator Crystal Smith has been studying the issue and that it's possible the Army Corps of Engineers may be consulted. Mrs. Bryant will have Administrator Smith contact Mr. Ball.

Sonny Abbott: Mr. Abbott questions why it is that Nottoway County can't improve. Mr. Abbott states that the Board has threatened a trash tax but doubts this will aid in correcting the waste collection problems; suggests that no other previous tax increases have aided in successful improvement within the County. Mr. Abbott also questions why it took so long for the Board to eliminate the vehicle decals; states the Board is too reactive and not proactive.

Presentation – CW4 John Byrd – Virginia Defense Force: Mr. Byrd provides a background on the Virginia Defense Force and expresses the desire to partner with the County and its Emergency Services to hold a civil authority training exercise in November.

Vice Chairman Bowen moved to support the Virginia Defense Force mission to hold the training exercise. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Public Hearing – Special Exception Permit: Request from Eddie Atkins, Jr. to establish a family cemetery on property located off Rt. 625 – W. Courthouse Road in Haytokah District; the property is zoned A-1, Agriculture and is owned by Eddie Atkins, Sr, & Shelby T. Atkins

Chairman Vaughn asks if there is anyone present wishing to speak, either for or against, concerning the Atkins Cemetery request; there is no one wishing to speak.

Administrator Roark reports that the Planning Commission heard the Atkins request at its last meeting and recommend approval. Vice Chairman Bowen moves to approve the Eddie Atkins, Jr. request to establish a family cemetery on property located off Rt. 625 W. Courthouse Road. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that the Rt. 601 Bridge continues, Rt. 624 is currently being paved and is scheduled for surface treatment in August, brush cutting for sight distance is being performed along with pot hole and dirt road repairs.

Administrator Roark informs that the Town of Blackstone is seeking a letter of support from the County for their request from VDOT for funding for their Main Street project; planning major upgrades to South Main Street, from 8th Street to Rt. 46/Brunswick Road.

Supervisor Shekleton moved to endorse the Town's request for VDOT funding and forward them a letter of support. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

A – July 2018 Virginia Department of Transportation Petersburg Residency report

B – Resolution – Smart Scale Project: Administrator Roark explains that a resolution is required for the funding request for the Smart Scale Projects; Rt. 40 Roundabout, Rt. 307 widening improvements, improvements at the intersection of Burke’s Tavern Road at Rt. 360, and intersection improvements at Rt. 460 and Rt. 723/Lewiston Plank Road

Supervisor Helen Simmons moves to approve a resolution for the Virginia Department of Transportation Smart Scale Projects. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

C – Letter – Jacquelyn M. Lane, RWP, R/W and Utilities Division: Under the requirement of Section 33.2-230 of the Code of Virginia, as amended, the Virginia Department of Transportation has been asked to return to private ownership property located in Burkeville on Rt. 460; property adjoining Consdan Industrial LLC.

D – Notice – Virginia Department of Transportation (VDOT) - John H. Matthews, P.E., Assistant State Hydraulics Engineer: VDOT is undertaking work in FEMA mapped flood plain in Nottoway and its potential impact; Rt. 607, Lazaretto Creek

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on July 12, 2018, minutes of the regular meeting of the Nottoway County School Board held on June 08, 2018, Budget Adjustment – additional state revenue

1 – Budget Adjustment – School (additional state revenue) - \$161,167.000

REVENUES:

3-201-24020-0023-200	Small School Div. Enrollment Loss	\$ 63,595.00
3-201-24020-0142-200	Supplemental Lottery	89,460.00
3-201-24020-0810-200	VA Preschool Initiative	8,112.00
		<u>\$161,167.00</u>

EXPENDITURES:

4-201-64200-8100-900-000-100	Operation & Maintenance Buildings (Capital Outlay Replacment)	\$ 49,581.00
4-201-61100-6030-900-800-100	Preschool Instructional Materials	8,112.00
4-201-61100-1120-200-100-100	Instructional Salary Elementary	30,000.00
4-201-61100-2300-200-100-100	Health Insurance Elementary	21,737.00
4-201-61100-1120-300-100-100	Instructional Salary Secondary	30,000.00
4-201-61100-2300-300-100-100	Health Insurance Secondary	21,737.00
		<u>\$161,167.00</u>

Supervisor Gary Simmons moves to approve the Schools’ Budget adjustment for the additional State revenue. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Health Department: No report provided

Economic Development Committee: Administrator Roark informs the Committee will meet for July.

Regional Jail Authority Report & Juvenile Detention Center: May 2018 Piedmont Regional Jail Authority Transportation Report, March – May 2018 Piedmont Regional Jail Authority Jurisdiction Report, May 2018 Piedmont Regional Jail Authority Revenue Report, May 2018 Piedmont Regional Juvenile Virginia Department of Juvenile Justice Statewide Detention Facility Population Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

A – May 2018 Daily Leachate Disposal Record

B – Letter – Draper Aden Associates – William G. Hase, P.E., Program Manager I: Providing revised Closure and Post-Closure Cost Estimates for the Nottoway County Landfill for fiscal year ending 2018; the estimates have been revised from the ones prepared in July 2017 and include the current fluctuation factor of 1.018 provided by the Department of Environmental Quality

C – Virginia Department of Environmental Quality – Jean Bradford, PWD, Environmental Specialist Senior, Virginia Water Protection Program: Providing the VWP Permit Coverage for the Nottoway County Sanitary Landfill (WP4—17-2050)

D – Draper Aden Associates – William G. Hase, P.E., Program Engineer I: Nottoway County Solid Waste Management Plan Five Year Update; Project No. 20344-480

Administrator Roark explains that, per the Virginia Department of Environmental Quality, the County must complete a new plan. He also reports that the updated life expectancy of the Nottoway County Landfill, at its current site, is 18 years.

E - June 2018 Solid Waste Report; average of 83.62 tons of waste per day received

F – Letter – Virginia Department of Environmental Quality – Malvin Lafoon, Jr., Water Compliance Inspector: Request for action from findings contained in the FY18 Inspection Report; VPDES Permit Number VAR051577

Fort Pickett Redevelopment Authority: Administrator Roark reports that he has received bids for the demolition of two barracks buildings located in Pickett Park; three bids received ranging from \$18,000-\$38,000

Planning Commission Report: Administrator Roark states the Commission met on Tuesday, July 17, 2018 and heard a request from Atlantic Coast Pipeline to locate a telecommunications tower on property located off Rt. 609; unanimous recommendation for approval. The Commission also considered amendments to the Nottoway County Zoning Ordinance and heard a Special Exception request from Luck Stone; tabled action on Luck Stone until August Commission meeting.

Nottoway County Vehicle License Ordinance: Administrator Roark explains that County Attorney Preston Williams has finished his revision of the Ordinance and it needs to be advertised for Public Hearing if everyone approves of it

Supervisor Gary Simmons moves to advertise the Ordinance, as presented, for public hearing at the August regular Board meeting. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Appointments to the Nottoway County Planning Commission: the terms of the following Planning Commission members will expire on July 31, 2018; the Board will need to reappoint these members or seek replacements:

Mr. Weston Yeatts – District 2

Mr. Clarence Allen – District 3

*Mr. Allen is the court appointed Planning Commission member on the Zoning Appeals Board

Mr. Hugh Jones – District 5

Supervisor Gary Simmons moves to reappoint Mr. Weston Yeatts to the Nottoway County Planning Commission. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Supervisor Helen Simmons moves to reappoint Mr. Clarence Allen to the Nottoway County Planning Commission. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Supervisor Noel Shekleton moves to reappoint Mr. Hugh Jones to the Nottoway County Planning Commission. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Letter – Commonwealth Regional Council (CRC) – Melody Foster, Executive Director: Requesting County recommendations for appointments to Comprehensive Economic Development Strategy Committee

Mrs. Foster is in attendance, joined by Lunenburg County Supervisor Mike Hankins, and addresses the Board urging them to join the Commonwealth Regional Council (CRC). Mrs. Foster explains that CRC is working on a Comprehensive Economic Development Strategy (CEDS) so that member localities will be eligible for federal funding from the Economic Development Administration.

Lunenburg Supervisor Hankins addressed the Board also, in support of Mrs. Foster and the CRC and explains that by-laws require member localities to evenly split and leftover year-end CRC funds which can offset member dues. The Council's membership dues for FY19 are \$19,000.

Chairman Vaughn refers the Commonwealth Regional Council membership request to the Board's Budget Committee.

Bylaws of Virginia Crossroads, Inc.: Chairman Vaughn refers the matter to the Budget Committee.

Administrator Roark provides the list of committed funds from purchase orders as well as committed funds for carryovers for the Fiscal Year ending June 30, 2018.

(SEE PAGE THRU PAGE
FOR THE LIST OF COMMITTED FUNDS
FROM PURCHASE ORDERS AND CARRYOVER FUNDS
FOR FISCAL YEAR ENDING JUNE 30, 2018)

Correspondence – Greensville County, Virginia – Natalie B. Slate, Director of Economic Development/Deputy Administrator: Requesting support for their application for a competitive grant through the GO Virginia State Foundation; funds will be used to complete engineering and construction of utilities on the Mid-Atlantic Advanced Manufacturing Center

Supervisor Helen Simmons moves to approve a letter of support for the Greensville County, Virginia GO Virginia grant application. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Robinson, Farmer, Cox Associates – Paul H. Lee, Certified Public Accountant: Administrator Roark presents the contract for the FY2018 audit to be prepared by Robinson, Farmer, Cox Associates. The fee for the proposed services is \$34,300, which represents a 2.40% increase (annual inflation rate) over the prior year. Vice Chairman Bowen moves to approve the \$34,300 FY2018 audit contract with Robinson, Farmer, Cox Associates. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Reports, requests, and recommendations of Constitutional Officers:

- 1 – Jane Brown, Clerk – not in attendance
- 2 – Larry J. Parrish, Sheriff – nothing to report at this time
- 3 – Ellen F. Myatt, Treasurer – Thanks the Board for taking care of the flooding issues in her office
- 4 – Christy Hudson, Commissioner of the Revenue – not in attendance
- 5 – Terry Royall, Commonwealth’s Attorney – not in attendance

Chairman Vaughn presents the CONSENT CALENDAR: there are no items

Administrator Roark provided the following information items:

1 – Kirby Woolfolk, Area Forester: providing an update on how Nottoway is fairing in relation to timber value and harvesting activities

2 - Blackstone Volunteer Fire Department June 2018 Incident Report

3 – Letter – Virginia Department of Housing & Community Development – Sandi Morris, Academy Director, Virginia Building Code Academy: Notification that County Building Inspector Dean Lewis still has education requirements to complete to hold the official title as Code Official

4 – Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file application(s) or petition(s) pursuant to §56.585-1 A 5 of the Code of Virginia

5 – Announcement from the Virginia Department of Juvenile Justice that Colleen French has been named the new Court Service Unit Director for the 11th District

6 – Notification from the Library of Virginia, Kim Armentrout, Public Library Consultant, that the FY19 State Aid estimates provided to localities was incorrect; the data has been corrected and award letters will soon be distributed containing the correct figures

7 – Minutes: Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on May 09, 2018, minutes of the Piedmont Regional Jail Authority Board meeting held on May 09, 2018, minutes of the Nottoway Community Planning and Management Team meeting held on May 21, 2018, minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on June 18, 2018

8 – Notice of application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider B, Biomass Conversions of the Altavista, Hopewell, and Southampton Power Stations for the rate year commencing April 1, 2019 Case No. PUR -2018-00083

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period June 2018; Certification of completion of required training for Property Maintenance Inspections

2 - Animal Control Officer's Report: Report period June 2018, Results from unannounced visits to the Pound by Supervisor Shekleton

3 - Erosion and Sedimentation Report: Report period June 2018

4 – Report on completed projects and grant awards from the Nottoway County Planning Council; annual report

5 - E911 sign maintenance report

Delinquent Tax Report: Administrator Roark informs the Board that Treasurer Ellen Myatt has provided the delinquent tax list for tax year 2017 as required by State Code. Supervisor Gary Simmons moves to advertise the list showing those delinquencies as were actual June 30, 2018 in both the Courier Record and The Crewe-Burkeville Journal. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	No
S. C. Vaughn	Yes

Vice Chairman Bowen explains that his objection to advertising the delinquent tax list is based on the fact that some people have made a mistake and it can be embarrassing to have their name listed in the paper when they have actually paid their taxes. He also suggests that the associated advertising costs are expensive. Administrator Roark explains that while the advertising costs are high, they are collected back through surcharges assess to each delinquent taxpayer.

July 19, 2018

Administrator Roark reads aloud a letter from the Town of Blackstone concerning the Board's support of an application to the Virginia Tobacco Region Revitalization Commission for assistance in improving the water/sewer capacity of the Town of Blackstone.

Supervisor Shekleton moves to authorize the submission of an application to the Virginia Tobacco Region Revitalization Commission for funding to improve the capacity of the Town of Blackstone water/sewer services, and also adopt the required resolution to accompany the application. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark announces that the regular August Board meeting has been rescheduled for Thursday, August 23, 2018 so the Supervisors can attend a Virginia Association of Counties summit being held on Thursday, August 16, 2018 in Fredericksburg, Virginia.

Administrator Roark states that he has an item that needs to be discussed in closed session. The Board enters closed session to discuss a prospective industry under Code of Virginia § 2.2-3711-A-5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The Board enters closed session at 8:03 p.m.

The Board returned to open session at 8:27 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows with a roll call vote:

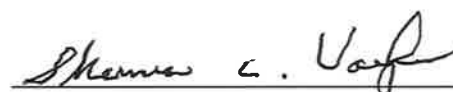
N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Shekleton moves to withdraw support for and guarantee to the Virginia Tobacco Commission for the unnamed prospect discussed in closed session. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 8:29 p.m.

 Chairman

 Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE
COURTHOUSE THEREOF, ON THURSDAY, THE 19th DAY OF JULY
IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN
THE 243rd YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN VAUGHN, CHAIRMAN
STEVE BOWEN, VICE-CHAIRMAN
HELEN SIMMONS
GARY SIMMONS
NOEL SHEKLETON
RONALD E. ROARK, CLERK

WHEREAS, the Town of Blackstone has submitted an application for an allocation of funds of up to \$3,437,219.00 through the Virginia Department of Transportation fiscal year 18-19 Smart Scale Program for the project described as South Main Street-Tenth Street to Fair Street; and

WHEREAS, the Nottoway County Board of Supervisors is of the opinion that the streets described in this project are in need of improvement due to the high volume of traffic; and

NOW, THEREFORE BE IT RESOLVED that the Nottoway County Board of Supervisors does hereby support the project described above and urges VDOT to provide funding through its Smart Scale Project.

I hereby certify that this is a true and correct copy of a Resolution adopted by the Nottoway County Board of Supervisors at their regular July meeting held on July 19, 2018.

BY:


Ronald E. Roark

Clerk – Board of Supervisors

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE
COURTHOUSE THEREOF, ON THURSDAY, THE 19th DAY OF JULY
IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN
THE 243rd YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN VAUGHN, CHAIRMAN
STEVE BOWEN, VICE-CHAIRMAN
HELEN SIMMONS
GARY SIMMONS
NOEL SHEKLETON
RONALD E. ROARK, CLERK

WHEREAS, the Nottoway County Board of Supervisors discussed the need for improvements to a number of roads in our county and the possibility of applying for funding through the Virginia Department of Transportation Smart Scale Project; and

WHEREAS, the Nottoway County Board of Supervisors submitted pre-applications to the Virginia Department of Transportation for the following projects:

App. ID #4684- Roundabout for Darvills Rd. (VA 40) at Military Rd.
App. ID #4645 - 307 Widening Improvements
App. ID # 4743- Burke's Tavern Rd. at Rt. 360
App. ID #4880 - Intersection Improvements at Rt. 460 and Lewiston Plank Rd.

WHEREAS, these four projects are badly needed in our county for the safety of the traveling public; and

NOW, THEREFORE BE IT RESOLVED that the Nottoway County Board of Supervisors does hereby support the above projects and respectively requests an allocation through the Virginia Department of Transportation Smart Scale Program.

I hereby certify that this is a true and correct copy of a Resolution adopted by the Nottoway County Board of Supervisors at their regular July meeting held on July 19, 2018.

BY: 
Ronald E. Roark
Clerk – Board of Supervisors

COMMITTED FUNDS FROM PURCHASE ORDERS FOR THE FISCAL YEAR ENDING
JUNE 30, 2018 TO BE CARRIED OVER TO THE 2018-2019 BUDGET:

4-100-11010-5804	DISCRETIONARY FUND	51,200.00
4-100-12130-3004	REPAIRS & MAINTENANCE	500.00
4-100-12130-5401	OFFICE SUPPLIES	931.00
4-100-12200-7002	CAPITAL OUTLAY	7,050.00
4-100-31020-3004	REPAIRS & MAINTENANCE	30,702.96
4-100-31020-5408	VEHICLE SUPPLIES	65,608.48
4-100-31020-5409	POLICE SUPPLIES (MISC. & CAMERA)	8,874.81
4-100-31020-5804	DISCRETIONARY FUND – INVESTIGATION PU	2,298.59
4-100-31020-7005	MOTOR VEHICLES & EQUIPMENT	57,535.32
4-100-31040-3004	REPAIRS & MAINTENANCE	603.00
4-100-31040-3005	MAINTENANCE SERVICE CONTRACTS	34,973.00
4-100-31040-5203	TELEPHONE	1,701.40
4-100-31040-5401	OFFICE SUPPLIES	2,815.00
4-100-43020-3004	REPAIRS & MAINTENANCE	8,700.00
	GENERAL FUND SUB-TOTAL	<u>273,493.56</u>
4-201-61100-3000-200-100-630	PURCHASED SERVICES	15,950.00
4-201-61100-3000-200-100-670	PURCHASED SERVICE – NEW	2,960.00
4-201-61100-6000-200-100-100	MATERIALS & SUPPLIES – ELEM REGULAR	542.88
4-201-61100-6000-200-100-100	MATERIALS & SUPPLIES – ELEM SP ED	2,395.00
4-201-61100-6030-200-100-100	INSTRUCTIONAL SUPPLIES – ELEM. REGULAR	10,281.60
4-201-61100-6030-200-100-630	INSTRUCTIONAL MATERIALS – REGULAR	1,055.36
4-201-61100-8100-200-100-100	REP. & REP. INST. EQUIP. – ELEM. REGULAR	9,583.46
4-201-61100-3000-300-100-100	PURCHASE SERVICE – SEC. REGULAR	2,130.00
4-201-61100-6000-300-100-100	MATERIALS & SUPPLIES – SEC. REGULAR	3,177.00
4-201-61100-6001-300-100-100	MATERIALS – ATHLETICS	11,386.59
4-201-61100-6030-300-100-100	INSTRUCTIONAL MATERIALS – SEC. REGULAR	10,281.60
4-201-61100-8100-300-100-100	CAPITAL OUTLAY REPLACE – SEC. REGULAR	24,499.00
4-201-61310-3001-200-100-500	PROFESSIONAL DEVELOPMENT	3,925.00
4-201-61310-6000-200-100-500	MATERIALS & SUPPLIES	526.84
4-201-61320-6030-300-100-100	INSTRUCTIONAL MATERIALS	483.31
4-201-62110-6000-900-000-100	MATERIALS	4,501.71
4-201-62120-3000-900-000-100	PROF. DEV / LEGAL SERV. / PURCH. S	22,705.00
4-201-62120-6000-900-000-100	MATERIALS	4,319.49
4-201-62140-6000-900-000-100	MATERIALS	15,591.09
4-201-62160-3000-900-000-100	PURCHASED SERVICE – COBRA ADMIN.	5,995.00
4-201-62160-6000-900-000-100	MATERIALS & SUPPLIES	22,180.00
4-201-62220-6000-900-000-100	CLINIC SUPPLIES	3,074.02
4-201-63200-6008-900-000-100	“FUELS, TUTORING”	20,002.69
4-201-63700-8100-900-000-100	CAPITAL OUTLAY, REPLACEMENT	112,434.00
4-201-64200-3000-900-000-100	PURCHASED SERVICES	68,276.89
4-201-64200-3002-900-000-100	MAINTENANCE & SERVICE CONTRACTS	135,598.77
4-201-64200-5102-900-000-100	HEATING SERVICES	65,000.00
4-201-64200-6000-900-000-100	MATERIALS & SUPPLIES	135,191.02
4-201-64200-8100-900-000-100	CAPITAL OUTLAY, REPLACEMENT	156,956.00
4-201-64300-3000-900-000-100	CONTRACT SERVICE, GROUNDS	241,411.00
4-201-64400-3000-900-000-100	CONTRACT SERVICE, EQUIPMENT	44,787.48
4-201-68100-8300-300-300-650	HARDWARE	8,950.00
4-201-68100-6000-900-000-100	MATERIALS & SUPPLIES	599.50
4-201-68100-6040-900-000-100	SOFTWARE / ON-LINE CONTENT – CORTEZ	54,550.00
4-201-68100-8300-900-000-100	HARDWARE	223,122.85
4-201-68200-3000-900-000-100	MATERIALS & SUPPLIES	5,551.75
4-201-68200-6000-900-000-100	MATERIALS & SUPPLIES	17,381.50
4-201-68200-8300-900-000-100	HARDWARE	3,979.00
4-201-68300-3000-900-000-100	PURCHASED SERVICES – NEW	7,326.00
4-201-68300-6000-900-000-100	MATERIALS & SUPPLIES	525.00
	SCHOOL FUND SUB-TOTAL	<u>1,479,187.40</u>
4-203-65100-6000-900-000-150	MATERIALS & SUPPLIES	12,117.29
4-203-65100-6002-900-000-150	FOOD SUPPLIES	123,856.63
	CAFETERIA FUND SUB-TOTAL	<u>135,973.92</u>
4-212-31040-3005	MAINTENANCE	15,850.00
	E911 FUND SUB-TOTAL	<u>15,850.00</u>
4-214-42040-7012	CAPITAL OUTLAY	52,036.42
	LANDFILL FUND SUB-TOTAL	<u>52,036.42</u>
	ENCUMBERED FUND TOTAL	<u>\$1,956,541.30</u>

COMMITTED FUNDS FOR FISCAL YEAR ENDING JUNE 30, 2018 TO BE CARRIED OVER:

4-100-12200-7002	CAPITAL OUTLAY	45,000.00
4-100-21050-1001	VJCCA – SALARY	16,796.24
4-100-21080-5411	BOOKS & PERIODICALS	5,341.52
4-100-31020-1001	SALARIES & WAGES	7,240.50
4-100-31020-5807	DRUG ASSET FORFEITURE	2,957.87
4-100-31020-5808	STATE ASSET FORFEITURE	4,042.90
4-100-31020-7003	CAPITAL OUTLAY – FIRING RANGE	50.00
4-100-33010-5807	REGIONAL JAIL CONSTRUCTION	616,129.00
4-100-35010-3004	REPAIRS & REPLACEMENTS/EQUIPMENT	30,500.00
4-100-43020-7002	CAPITAL OUTLAY	7,000.00
4-100-70000-8012	CAPITAL IMPROVEMENTS	39,977.54
4-100-70000-8023	SMALL BUSINESS INCUBATOR	9,581.02
4-100-83090-7003	CAPITAL OUTLAY	162,400.00
	GENERAL FUND SUB-TOTAL	<u>947,016.59</u>

4-212-31040-5804	DISCRETIONARY	84,000.00
4-212-31040-7010	WIRELESS EQUIPMENT	45,000.00
	E911 FUND SUB-TOTAL	<u>129,000.00</u>
4-213-31700-5899	DARE EXPENSE	99.14
	DARE PROGRAM FUND SUB-TOTAL	<u>99.14</u>
4-214-42040-7009	ENCLOSED CONTAINERS	30,000.00
4-214-42040-7011	CAPITAL OUTLAY – NEW REGULATIONS	10,231.43
4-214-42040-7012	CAPITAL OUTLAY	555,871.25
	LANDFILL FUND SUB-TOTAL	<u>596,102.68</u>
	FY ENDING JUNE 30, 2018 CARRIED OVER TOTAL	<u>\$1,672,218.41</u>

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE
COURTHOUSE THEREOF, ON THURSDAY, THE 19th DAY OF JULY
IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN
THE 243rd YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN VAUGHN, CHAIRMAN
STEVE BOWEN, VICE-CHAIRMAN
HELEN SIMMONS
GARY SIMMONS
NOEL SHEKLETON
RONALD E. ROARK, CLERK

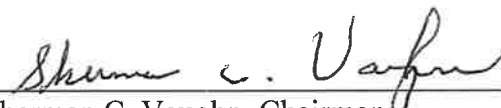
WHEREAS, the County of Nottoway and the Town of Blackstone have entered into an agreement to improve the capacity of the Town of Blackstone to provide water/sewer services to the Pickett Park Industrial/Business area, Blackstone, Virginia, and

WHEREAS, the Nottoway County Board of Supervisors does hereby support the application to the Virginia Tobacco Region Revitalization Commission for assistance in improving the water/sewer capacity of the Town of Blackstone, and

NOW, THEREFORE BE IT RESOLVED, that the Nottoway County Board of Supervisors does hereby authorize the application to the Virginia Tobacco Region Revitalization Commission for funding of the Pickett Park infrastructure improvement project, and

BE IT FURTHER RESOLVED, that Ronald E. Roark, County Administrator is hereby authorized to sign any and all documents pertaining to this project.

Done this 19th day of July, 2018 by a unanimous Board.

BY: 
Sherman C. Vaughn, Chairman

Attest:


Ronald E. Roark, Clerk

NOTTOWAY COUNTY BOARD OF SUPERVISORS

MEETING DATE:

July 19, 2018

MOTION:

To enter Closed Session pursuant to Code of Virginia § 2.2-3711 A 5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

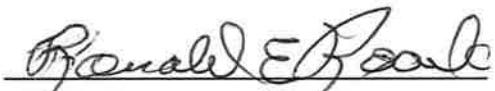
AYES: 5

NAYS: _____

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None


Clerk to the Board of Supervisors



Nottoway County
Board of Supervisors

A G E N D A

August 23, 2018

7:00 P.M.

- A- CALL TO ORDER:** Chairman Vaughn
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Vaughn
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Lloyd Lenhart – Southside Electric Cooperative – Community Relations Coordinator
 - 2- Special Exception Permit – Atlantic Coast Pipeline
 - 3- Amend Vehicle License Ordinance
 - 4- Special Exception Permit – Tri-County Eagles
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - B- Notice – Cary Shop Road Project Complete
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee

- 5- Regional Jail Report & Juvenile Detention Center
- 6- Landfill Report
 - A- Stormwater Permit Application
 - B- Inspection Report
 - C- Monthly Report
 - D- Gas Monitoring
 - E- Groundwater Monitoring
 - F- Landfill Compactor
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark
- F- UNFINISHED BUSINESS:**
 - 1- Moving Registrar's Office to Burkeville
 - 2- Request – Commonwealth Regional Council
 - 3- VA's Crossroads
- G- NEW BUSINESS:**
 - 1- Appointment – Piedmont Senior Resources
 - 2- Request from Commonwealth Attorney
 - 3- New Allocation – Social Services
 - 4- Resolution – Mecklenburg County
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Ellen F. Myatt, Treasurer
 - 4- Christy Hudson, Commissioner of the Revenue
 - 5- Terry Royall, Commonwealth Attorney
- I- CONSENT CALENDAR:**
 - 1- Budget Adjustment – Sheriff - \$23,825
 - 2- Erroneous Assessment - Robinson
- J- INFORMATION ITEMS:**
 - 1- Notice – Dominion Energy

- 2- Letter – Crewe Burkeville Chamber of Commerce
- 3- Letter – Town of Blackstone
- 4- Petition of VA Electric & Power Co.
- 5- EFSP Funding
- 6- Letter – Mayor – Town of Crewe
- 7- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
A- Certification
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Proposed Revisions to Renewable Energy Article for Zoning Ordinance
- 5- E-mail – Mr. Williams
- 6- Request – Haymes Brothers
- 7- Del. Tax Collection
- 8- Highway Sign Maintenance

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:

BE SAFE !



AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 23RD DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Vaughn called the meeting to order at 7:00 p.m.

Associate Minister of Spring Hill Baptist Church, Carl Bassfield, Jr. provided the invocation. Chairman Vaughn led everyone in the Pledge of Allegiance to our flag.

The minutes of the June 28, 2018 work session and the July 19, 2018 regular Board meeting were presented. Supervisor Helen Simmons moved to adopt the June 28, 2018 and July 19, 2018 minutes as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Chairman Vaughn asks if there are any delegations from the public;

Kandy Freeman, Domestic Violence Program Director – Madeline’s House: Invites the Board to a 20th anniversary remembrance vigil of Madeline Gearheart-Mitchell, the namesake of Madeline’s House, to be held on Thursday, September 6, 2018 at Wilck’s Lake in Farmville

Presentation: Lloyd Lenhart, Community Relations Coordinator – Southside Electric Cooperative: Administrator Roark informs that Mr. Lenhart was not able to attend the meeting due to a scheduling conflict

Public Hearing: Request from Atlantic Coast Pipeline, LLC (ACP), Agent/Reginald T. Upson, Jr. and Sandra Felton Upson to erect a 230’ telecommunications tower of property located off Yellow Bird Road (Rt. 609) in Bellefonte District; property is zoned A-1, Agriculture. The tower is to be used as part of the communications network to support the ACP. The request includes waivers as follows:

Height: requests that a waiver of the 199’ maximum height be granted as part of its SE request; in order to maintain the necessary monitoring for safety and proper operations, a 230’ tower is required

Co-Location: requests a waiver of the co-location requirement for reasons stated in IV.D.

Setbacks: requests that a waiver of the required setbacks be approved to allow the tower to be located 120 feet from the edge of the road

Chairman Vaughn asks if there is anyone present wishing to comment, either for or against, on the ACP request; either for or against.

Mr. Ernest Greene, a representative of the Atlantic Coast Pipeline is present to answer any questions that anyone may have. He is joined by the Telecommunications Engineer for the Pipeline project.

There is no one present wishing to comment. Administrator Roark informs that the Planning Commission heard the ACP request and recommend approval.

Vice Chairman Bowen moves to approve the Atlantic Coast Pipeline request to erect a 230' telecommunications tower of property located off Yellow Bird Road (Rt. 609) along with the three requested waivers as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Public Hearing: To amend Chapter 113, TAXATION, Article IXV – County Vehicle Licenses of the Nottoway County Code under the following style:

ADD:

Or leasing to Section 70 (A)

Commissioner of Revenue to Section 70 (B)

For purposes of this section, the Commissioner of Revenue shall have the authority to abate the license fee. Section 70 (D)

Permanent trailers that are registered with the Department of Motor Vehicles are exempt from paying the annual county license fee. Section 71 (A)

\$25.00 fee. Section 73 paragraph 2

County Attorney Preston Williams informs the Board that there is an additional error in the Ordinance; there needs to be a change to Section 7-3, 2nd paragraph – it states the fee shall be payable on or before December 15th and that date should actually be December 05th.

Chairman Vaughn asks if there is anyone present wishing to comment, either for or against, on the proposed Ordinance amendment;

Sonny Abbott: Mr. Abbott expressed concerns, and provided recommendations, on the County's Vehicle License Ordinance. He also points out that the Ordinance overlooks farm motor vehicles and trailers.

The Board chooses to table action on the proposed Ordinance Amendment until such time as County Attorney Preston Williams can make necessary changes.

Public Hearing: Request from Tri County Eagles to host a truck and tractor pull in partner with the Blackstone Volunteer Fire Department on property located off Rt. 460 – Cox Road in Bellefonte District; property is zoned RR – Rural Residential and is owned by Tri County Fraternal Order of Eagles Aerie 4542

Chairman Vaughn asks if there is anyone present wishing to comment, either for or against, on the Tri County Eagles request; there is no one present wishing to comment. Administrator Roark informs that that Planning Commission heard the Eagles request and recommend approval.

Supervisor Helen Simmons moves to approve the Tri County Eagles request to host a truck and tractor pull in partner with the Blackstone Volunteer Fire Department on property located off Rt. 460 – Cox Road. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that pot hole and dirt road repairs continue, traffic/speed reduction study for West Courthouse Road resulted in no speed change recommendations but new safety signage will be installed, chevrons were installed at Rt. 625 and Rt. 723, Rt. 624 has been reopened, Rt. 601 Bridge project continues but has been delayed due to weather and is running approximately one month behind schedule (hoping to get road opened in November), Rt. 607 near Evans Market will have new pipe lining installed

A – August 2018 Virginia Department of Transportation Petersburg Residency report

B – Notice: Cary Shop to close over Horsepen Branch for bridge replacement

School Board: No report provided

Health Department: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet for August.

Regional Jail Authority Report & Juvenile Detention Center: Fiscal Year 2018 Piedmont Regional Jail Authority Jurisdiction Inmate Days population report, June 2018 Piedmont Regional Jail Authority Transportation Report, April – June 2018 Piedmont Regional Jail Authority Jurisdiction Report, June 2018 Piedmont Regional Jail Authority Revenue Report, Piedmont Regional Juvenile Detention Center Commission meeting minutes from June 20, 2018, Virginia Department of Juvenile Justice Statewide Detention Facility Population, June 2018 Piedmont Regional Juvenile Detention Center Utilization Report

Administrator Roark reports that Robinson, Farmer, Cox Associates has completed a thorough audit of the Piedmont Regional Jail and will soon be presented to the Board for their review.

Vice Chairman Bowen inquires if the recent escape of a US Marshall Inmate from the Jail could have an effect on funding received from them. Administrator Roark states that yes it could but to date has not; could potentially reduce the number of inmates they locate to the Jail.

Landfill: Administrator Roark gave the Landfill report

A – Letter – Draper Aden Associates – William G. Hase, P.E., Program Engineer I (letter sent to Virginia Department of Environmental Quality): Registration Statement for a General VPDES Permit for Discharges of Stormwater from Construction Activities (VAR-10)

B – Letter – Virginia Department of Environmental Quality – Joshua Byerly, Land Protection Technical Reviewer: Results of a compliance inspection of the Nottoway County Landfill, operating under SWP 304; no apparent violations of the Virginia Waste Management Act, the Virginia Solid Waste Management Regulations, nor the SWP 304 were observed

C - July 2018 Solid Waste Report; average of 75.58 tons of waste per day received

D – Letter – Draper Aden Associates – Jeff Norman, Environmental Services Division: Results of the Nottoway County Sanitary Landfill Gas Monitoring Program Event: 07-05-18; facility found to be in compliance with Virginia Solid Waste Management Regulations as they pertain to control of landfill gases at the facility boundary and within facility structures

E – Letter - Draper Aden Associates – Jeff Norman, Environmental Services Division: Results of the Nottoway County Sanitary Landfill Groundwater Monitoring Program Event: 05-01-18

F – Landfill Compactor: Administrator Roark informs that the Landfill Compactor, a 1990 Caterpillar 518C, was recently damaged by fire and is currently being appraised by a VML Insurance adjuster. He further informs that a decision needs to be made on whether to repair the current machine, at a minimum estimated cost of east \$80,000 or purchase a new machine at an estimated cost of \$412,000. Administrator Roark explains that a new machine will take approximately 5-6 months for manufacturing and delivery and asks does the Board wish to rent a machine until a new one can be received.

Vice Chairman Bowen moves to authorize the purchase of a new Landfill Compactor from Caterpillar upon completion of a Board polling after actual figures are obtained, both on a trade-in value and the VML insurance settlement. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark expresses appreciation to Burkeville resident John Schutt for his recent help at the Rt. 723 waste convenience site.

Fort Pickett Redevelopment Authority: Administrator Roark reports that the two barracks building are in the process of being demolished; one is complete and the second is currently being completed

Planning Commission Report: Administrator Roark states the Commission met on Tuesday, August 14, 2018 and held a public hearing on the Tri-County Eagles request, held a public hearing on four Zoning amendments – only recommend approval of three of them, and held a public hearing on a Luck Stone request and recommend approval

Supervisor Helen Simmons recommends holding a public hearing on the Luck Stone Quarry requests at the October regular Board meeting; this is the consensus of the Board.

Letter – Nottoway County Public Schools – Dr. Rodney L. Berry, Superintendent: Acknowledging receipt of the Board’s letter requesting the approval of the School Board to allow the relocation of the Nottoway Registrar’s Office to the Burkeville School property on a temporary basis; includes questions related to the request

Administrator Roark informs the Office relocation is currently being performed. Chairman Vaughn reminds everyone that this relocation is only temporary.

Memorandum – Commonwealth Regional Council (CRC) – Melody Foster, Executive Director: Provides information related to the Council’s request for County recommendations of appointments to the CRC Comprehensive Economic Development Strategy Committee as well as their invitation for Nottoway to become a participating member of the Council

Administrator Roark informs that it was the recommendation of the Budget Committee not to join the Commonwealth Regional Council. Vice Chairman Bowen moves to reject the invitation from the Commonwealth Regional Council for membership. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Chairman Vaughn suggests that the Board hold a work session on Wednesday September 5th, 2018 at 5:00 p.m. at the Nottoway County Health Department conference room; would like both the Waste Collection sites and a tour of the Courthouse Complex to be agenda items

Administrator Roark informs that he has transferred County employee Logan Presley from the Nottoway Planning Office to the County Administrator's Office to begin the training process for payroll.

Bylaws of Virginia Crossroads, Inc.: Supervisor Gary Simmons moves to approve the Virginia Crossroads, Inc. Bylaws as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Letter – Terry J. Royall, Commonwealth's Attorney – Nottoway County: Mrs. Royall is requesting an official appointment from the Board to the Piedmont Senior Resources Area Agency on Aging Board of Directors; Mrs. Royall has been serving since November 2014 but an audit revealed the lack of a document appointment from the Board of Supervisors

Administrator Roark advises this appointment won't be necessary; on a motion from Supervisor Helen Simmons on Thursday, November 20, 2014, the Board took action to appoint Mrs. Royall to the Board.

Letter - Terry J. Royall, Commonwealth's Attorney – Nottoway County: Mrs. Royall is requesting that the Board reimburse her for the expense to reframe her Law School diploma; due to the mold in her office the current frame/mat has become damaged. Mrs. Royall estimates the expense to be less than \$250

Supervisor Shekleton recommends installing a Humidex system in the office to eliminate mold from the Office as it has since returned after the initial treatment. This will be added to the discussions for the scheduled work session on September 5, 2018.

Supervisor Shekleton moves to reimburse Attorney Royall for the expense associated with reframing her Law School diploma due to damage from mold in the her office. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Letter – Nottoway County Department of Social Services – Bernetta S. Watkins, Director: Informs that additional FY19 funding has been received as a result of action by the Virginia General Assembly in May; additional administrative funding, in the amount of \$80,173.00, was approved to help with the increased number of Medicaid applications (referred to as Medicaid Expansion) and will require no local match for FY19 (a 15.5 percent local match will be required beginning with FY20)

Supervisor Helen Simmons moves to appropriate the \$80,173 additional administrative funding to the Department of Social Services Budget. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Letter – Mecklenburg County Board of Supervisors – H. Wayne Carter, III, County Administrator: Requesting the Board adopt a resolution, similar to theirs, requesting that the General Assembly allow rural localities to have a referendum vote to increase the local sales tax from 5.3% to 6.0% with the additional funds going to school construction or renovations.

Vice Chairman Bowen moves to support the efforts of Mecklenburg County and adopt a resolution. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Reports, requests, and recommendations of Constitutional Officers:

- 1 – Jane Brown, Clerk – not in attendance
- 2 – Larry J. Parrish, Sheriff – nothing to report at this time
- 3 – Ellen F. Myatt, Treasurer – nothing to report at this time
- 4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth's Attorney – Assistant Commonwealth's Attorney Leanne Watrous makes a presentation relating to County sponsored group health insurance and urges the Board to seek more input from the employees at renewal time next year. Ms. Watrous has been provided information from independent research that the current County plan is below par and more costly than it should be. Ms. Watrous states that the current way the County chooses a health plan implies that they know more about what an employee needs than they do and does not provide efficient time for employees to review what's being offered.

Chairman Vaughn presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$23,825.00

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$23,825.00</u>
	(VML Ins. Proceeds – Spencer total loss)	<u>\$23,825.00</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$23,825.00</u>
		<u>\$23,825.00</u>

2 – Erroneous Assessment: Refund Chevalia Robinson \$128.88 for an erroneous personal property

Supervisor Helen Simmons moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark provided the following information items:

1 – Notice – Dominion Energy: Petition of Virginia Electric and Power Company for a prudency determination with respect to the Coastal Virginia Offshore Wind Project pursuant to Virginia Code § 56-585.1:4 F Case No. PUR-2018-00121, Petition of Virginia Electric and Power Company, for approval and certification of the proposed US-3 Solar Projects pursuant to §§ 56-580 D and 56-46.1 of the Code of Virginia, and for approval of a rate adjustment clause, designated Rider US-3, under § 56-585.1 A 6 of the Code of Virginia, Case No. PUR-2018-00101, Petition of Virginia Electric and Power Company, for approval of a plan for electric distribution grid transformation projects pursuant to § 56-585.1 A 6 of the Code of Virginia, Case No. PUR-2018-00100

2 – Letter – Crewe-Burkeville Chamber of Commerce – Bill Faas, President: Expressing their strong support and encouragement for the approval of Luck Stone applications for Ordinance Amendments and other permissions allowing the creation of a full-service rock quarry and associated activity in the Crewe Industrial Park

3 – Letter – Town of Blackstone – William D. Coleburn, Mayor: Notification of actions taken by Town Council at its July 16, 2018 meeting:

A – motion made and approved for Blackstone to proceed with the County on a Tobacco Fund application for funds to upgrade capacity at the Sewer Treatment Plant

B – motion made and approved for the Mayor to write a letter to the Board of Supervisors, relaying Council’s formal commitment to provide water and sewer to the proposed Nottoway Commons project on Rt. 40

4 – Notice – Dominion Energy: Petition of Virginia Electric and Power Company, for approval and certification of the proposed US-3 Solar Projects pursuant to §§56-580 D and 56-46.1 of the Code of Virginia, and for approval of a rate adjustment clause, designated Rider US-3, under § 56-585.1 of the Code of Virginia Case No. PUR-2018-00101

5 – EFSP Funding: Notification that Nottoway County Department of Social Services has been awarded funds through the State Set-Aside process under Phase 35 of the Emergency Food and Shelter Program; award amount \$5,562

6 – Correspondence – Greg Eanes, Mayor – Town of Crewe: Provides the last two FY totals for Lottery Sales in Nottoway County

7 – Minutes: Minutes of the Nottoway County Public Library Board of Trustees meeting held on June 13, 2018, minutes of the Piedmont Regional Jail Authority Board meeting held on June 20, 2018, minutes of the Nottoway County Emergency Food and Shelter Program Local Board held on December 11, 2017, minutes of the South Central Workforce Development Board Chief Local Elected Officials meeting held on May 04, 2018, minutes of the South Central Workforce Development Board meeting held on April 19, 2018

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period July 2018; Certification of completion of required training for Building Official, Property Maintenance Official, Property Maintenance Inspector

A – Notification of approved and awarded certification from the Virginia Building Code Academy as Building Official

2 - Animal Control Officer's (ACO) Report: Report period July 2018, Results from unannounced visits to the Pound by Supervisor Shekleton

Administrator Roark reports on the findings from the most recent inspection of the Nottoway County Animal Pound

Critical violation – ACO euthanized an animal before the required 5-day hold period; no documentation of veterinary care could be provided – ACO has since received required documentation from Vet

Non-Critical Violation – protocols not signed by supervising veterinarian; Dr. Anne Carr is currently reviewing the template protocol for approval

Non-Critical Violation – lack of air conditioning or insulation in the rear of one the current animal control vehicles

3 - Erosion and Sedimentation Report: Report period July 2018

4 – Administrator Roark reminds the Board of the proposed Renewable Energy Ordinance that was discussed at the July regular Board meeting and informs that new information has been received that needs to be reviewed prior to adoption. The Board chooses to table any action until all of the new information can be reviewed.

5 – Correspondence was received by County Attorney Preston Williams, from Attorneys' Office Kaufman & Canoles, P.C., pertaining to other Virginia localities retaining their services to file suit against pharmaceutical manufacturers, pharmaceutical distributors, pharmaceutical retailers/pharmacies, and pharmacy benefit managers, for opioid epidemic cost recovery. The Board chooses to take no action on the information

6 – Letter – Haymes Brothers, Inc.: Requesting to store their vehicles and/or equipment, on a temporary basis of five to six months, on County owned property located behind the Rt. 723/Lewiston Plank Road Waste Convenience Site

It is the consensus of the Board to approve the Haymes Brothers request.

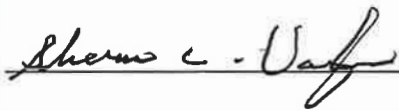
7 – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$2,222.00. Supervisor Helen Simmons moves to approve the payment to Attorney Elliott. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

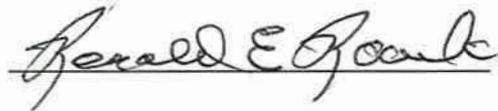
8 - E911 sign maintenance report

Chairman Vaughn comments on a recent news article published in the Courier Record concerning a Town of Blackstone Planning Commission member “blasting” the Board of Supervisors on their transparency and handling of the Nottoway Commons project. He clarifies that the County followed the same procedures as it always has when dealing with an industrial prospect and that some of the information stated from the Blackstone Commissioner was not factual.

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 8:37 p.m.



Chairman



Clerk

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE HEALTH DEPARTMENT THEREOF, ON TUESDAY, THE 05TH DAY OF SEPTEMBER IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: GARY L. SIMMONS

Chairman Vaughn called the work session to order at 5:00 p.m.

Supervisor Steve Bowen provided the invocation.

Chairman Vaughn stated the purpose of the work session is to tour the Courthouse facilities, discuss facility space needs and discuss solid waste issues.

Administrator Roark provides an update on the Nottoway Lanes Bowling Alley; there has been a plan for removal of the car from the Bowling Alley and that will take place on Thursday. He reports that he has already met with the adjuster assigned by the County's Insurance Carrier and actual damage estimates are in the works.

Chairman Vaughn recesses the work session at 5:10 p.m. to begin the Courthouse facilities tour.

Chairman Vaughn reconvenes the work session at 6:56 p.m. and asks each member to provide comment.

Vice Chairman Bowen expresses a desire to have a goal for all planned improvements soon so that the any related renovations/new construction could begin after the start of the next term. He recommends fixing whatever is needed, by whatever necessary means, in order to keep staff healthy and happy. He urges that since the facilities study was budgeted for in the current Budget they should proceed with that to be prepared for the FY20 budget planning.

Supervisor Helen Simmons states that the County Administration Office and the Sheriff's Office are in desperate need of more space, and strongly declares that the current condition of the Treasurer's Office is awful. She recommends that anything new construction should be built up and eliminate all basements.

Supervisor Noel Shekleton: Expresses his thoughts that most of the County facilities at the Courthouse are either inefficient or deficient and the Board should proceed with the facilities study; asserts that it is obvious what needs to be done so proceed with the RFP.

It is common consent of the Board to proceed with sending out RFP's for a facilities study using the money that is already budgeted.

The Board then decides to discuss the County's solid waste collection sites.

Administrator Roark provides the Board with waste collection totals for all sites over a span of time; the average daily waste collection amounts far exceed the amount the Landfill was designed to receive.

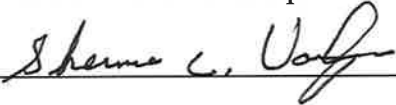
Administrator Roark announces that he will be permanently removing the dumpsters at the Courthouse Complex within the next two weeks and that he will advertise a public notice to this effect in the local papers.

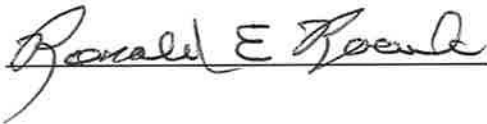
September 05, 2018

Assistant Administrator Prorise provides a series of possible options for manned site schedules along with information pertaining to potential associated expenses for manning the sites. Some of those associated expenses were said to be fencing for each necessary site, some sort of shelter for the attendant, a portable latrine, heating/cooling for the shelter, signage, electrical connections, insulation and shelving for each shelter, keys for each site, and camera systems.

Following a general discussion by the Board and County staff it is the Board's decision to adjourn the work session and reconvene at a later date to take any actions on the waste collection sites.

There being no further business to come before the Board, Chairman Vaughn adjourns the work session at 7:54 p.m.

 Chairman

 Clerk



Nottoway County
Board of Supervisors

A G E N D A

September 20, 2018

7:00 P.M.

- A- CALL TO ORDER:** Chairman Vaughn
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Vaughn
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Lloyd Lenhart, Southside Electric Cooperative – Community Relations Coordinator
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Notice – RT. 46 Bridge
 - B- Paving schedule
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Statement DEQ
 - B- Groundwater Monitoring

		C- Monthly Report
		7- Fort Pickett Redevelopment Authority
		8- Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1- Proposed County Vehicle License Ordinance
G-	NEW BUSINESS:	1- Appointment – Nottoway County IDA
		2- Resignation – Social Services Board
		3- Project Shadow Performance Agreement
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1- Jane Brown, Clerk
		2- Larry J. Parrish, Sheriff
		3- Ellen F. Myatt, Treasurer
		4- Christy Hudson, Commissioner of the Revenue
		5- Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1- Budget Adjustment – Library - \$2,843.30
		2- Budget Adjustment – Return of Overpayment - \$1,000
		3- Budget Adjustment – Abernathy – \$539.54
		4- Erroneous Assessment – Toyota Lease – \$305.10
J-	INFORMATION ITEMS:	1- Fire Department Report
		2- Letter – Department of Health
		3- Notice – Dominion Energy
		4- Notice – Columbia Gas
		5- Letter – Piedmont Soil & Water District

- 6- Letter – Mr. Elliott
- 7- Notice – Dominion Energy
- 8- Letter – VEDP
- 9- Notice – Columbia Gas
- 10- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Request for Refund – Michael Lloyd
- 5- Letter – Auditor of Public Accounts
- 6- Letter – Crown Castle
- 7- Renewable Energy Proposal Ordinance

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

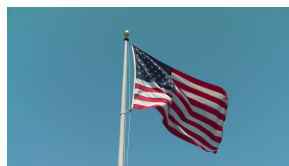
Mr. Bowen
 Mr. Simmons
 Mrs. Simmons
 Mr. Shekleton
 Mr. Vaughn

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



We will always remember.
 We will always be proud.
 We will always be prepared,
 So we will always be free.
 Ronald Reagan

Sonny Abbott: Mr. Abbott suggests there shouldn't be such a delay in getting important County tasks accomplished; further suggests the County's pace is laborious and ineffective. Mr. Abbott urges the Board to offer more encouragement, guidance and enforcement.

Supervisor Shekleton offers a reply to Mr. John Roark's comments relating to Nottoway County Animal Control and assures that the County Animal Control does handle cat; but does not routinely deal with feral cats. He declares that Nottoway County Animal Control is not failing its animals; states they are being well taken care of and states that both Officer Lindberg and Officer Estes are very compassionate with the animals.

Supervisor Helen Simmons offers a reply to Mr. John Roark's comments relating to the Nottoway County Waste Collection sites urging that all sites are routinely maintained and the Board is currently working on a plan to enhance the sites.

Vice Chairman Bowen acknowledges that the Board has a lot of issues and improvements that need to be made and wants to reiterate that the citizen comments are heard and taken very seriously.

Presentation: Lloyd Lenhart, Community Relations Coordinator – Southside Electric Cooperative (SEC): Mr. Lenhart is present to introduce himself and outline the services that SEC can provide the local communities

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that surface treatments have begun, shoulder erosion issues from excessive rain has become a priority (specifically along Hwy 460 and Rt. 307), Rt. 723 bridge work is ongoing, anticipated final round of primary mowing has begun, Rt. 629 was not immediately reopened after the recent flooding due to a requirement of an engineer's review of the bridge structure prior to reopening, Rt. 601 is still behind schedule, an open forum public hearing has been scheduled for the planned Rt. 46 bridge replacement project

Supervisor Helen Simmons asks Mrs. Bryant to look into the intersection of Mountain Hall and Tyler Roads for sight distance safety.

A – Public Notice: Public Hearing for the Route 46 Bridge Replacement project to be held on Wednesday, September 26, 2018, from 5-7 p.m., at the Blackstone Primary School

B – VDOT Paving Schedule for Sunday, September 16, 2018 thru Saturday, September 29, 2018

School Board – Charlotte D. Wood, Clerk: Actions taken at a special meeting of the Nottoway County School Board held on August 23, 2018, 611B SPED Budget adjustment, Title I Budget adjustment, Title IIA Budget adjustment, 21st Century NHS Budget adjustment, Rural Ed Budget adjustment

1 – Budget Adjustment – School – 611B SPED - \$31,553.01

REVENUES:

3-201-33084-0027	611B SPED	<u>\$31,553.01</u>
	(Carryover of 15-16 Funds)	<u>\$31,553.01</u>

EXPENDITURES:

4-201-61100-3001-240-200-625	OT/PT BPS	\$ 9,389.64
4-201-61100-3001-230-200-625	OT/PT CPS	9,389.64
4-201-61100-3001-240-203-625	OT/PT NIS	9,389.63
4-201-61100-6000-240-200-625	Materials & Supplies BPS	1,128.03
4-201-61100-6000-230-200-625	Materials & Supplies CPS	1,128.03
4-201-61100-6000-203-200-625	Materials & Supplies NIS	<u>1,128.04</u>
		<u>\$31,553.01</u>

2 – Budget Adjustment – School –Title I - \$88,612.17

REVENUES:

3-201-33020-0020-300	Title I	<u>\$88,612.17</u>
	(16-17 Carryover Funds)	<u>\$88,612.17</u>

EXPENDITURES:

4-201-61310-3001-200-100-500	Professional Development	\$12,612.17
4-201-61310-3001-200-100-500	Travel Title I	2,000.00
4-201-61310-6000-200-100-500	Materials & Supplies Title I	<u>30,000.00</u>
		<u>\$88,612.17</u>

3 – Budget Adjustment – School –Title IIA - \$9,708.42

REVENUES:

3-201-33020-0260-300	Title IIA	<u>\$ 9,708.42</u>
	(16-17 Carryover Funds)	<u>\$ 9,708.42</u>

EXPENDITURES:

4-201-61100-3000-240-100-630	Purchased Services BPS	\$ 1,250.00
4-201-61100-3000-230-100-630	Purchased Services CPS	1,250.00
4-201-61100-3000-203-100-630	Purchased Services NIS	1,250.00
4-201-61100-3000-202-100-630	Purchased Services NMS	1,250.00
4-201-61100-3001-200-100-630	Private School Set a Side	1,500.00
4-201-61100-5500-240-100-630	Travel BPS	250.00
4-201-61100-5500-230-100-630	Travel CPS	250.00
4-201-61100-5500-203-100-630	Travel NIS	250.00
4-201-61100-5500-202-100-630	Travel NMS	250.00
4-201-61100-6030-240-100-630	Instructional Materials BPS	552.11
4-201-61100-6030-230-100-630	Instructional Materials CPS	552.11
4-201-61100-6030-203-100-630	Instructional Materials NIS	552.10
4-201-61100-6030-202-100-630	Instructional Materials NMS	<u>552.10</u>
		<u>\$ 9,708.42</u>

4 – Budget Adjustment – School 21st Century NHS - \$9,030.76

REVENUES:

3-201-33084-0099	21 st Century NHS	<u>\$ 9,030.76</u>
	(16-17 Carryover)	<u>\$ 9,030.76</u>

EXPENDITURES:

4-201-61100-1150-900-800-700	Salary	\$ 1,160.99
4-201-61100-1621-900-800-700	Supplemental Salary	7,177.26
4-201-61100-2100-900-800-700	FICA	<u>692.51</u>
		<u>\$ 9,030.76</u>

5 – Budget Adjustment – School Rural Ed - \$2,960.02

REVENUES:

3-201-33084-0358	Rural Ed	\$ 2,960.02
	(16-17 Carryover)	<u>\$ 2,960.02</u>

EXPENDITURES:

4-201-6110-3000-202-100-670	Purchased Services NMS	\$ 2,960.02
		<u>\$ 2,960.02</u>

Supervisor Gary Simmons moves to approve the five School Budget adjustments. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Health Department: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet for September

Regional Jail Authority Report & Juvenile Detention Center: No report provided

Landfill: Administrator Roark gave the Landfill report

A – Letter - Virginia Department of Environmental Quality: the solid waste annual fee due is \$2,483.64; Vice Chairman Bowen moves to approve payment of the annual fee to DEQ for the operations of the Landfill. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

B – Letter – Draper Aden Associates – Jeff Norman, Environmental Services Division: Providing results of the Nottoway County Sanitary Landfill (active Landfill) Groundwater Monitoring Program Sampling Event 87 completed on 07-18-18

C – August 2018 Solid Waste Report; average of 90.79 tons of waste per day received

Fort Pickett Redevelopment Authority: Administrator Roark reports that the demolition of the two barracks buildings has been completed

Planning Commission Report: Administrator Roark states the Commission met on Tuesday, September 18, 2018 and heard a presentation from the Developer of the proposed Nottoway Commons project, Orlando Gomez; development project proposed for the property in Pickett Park beside the Nottoway Lanes Bowling Alley

Administrator Roark states that if anyone from the public would like to see the Master Plan for Nottoway Commons, as provided by Developer Orlando Gomez at the Nottoway County Planning Commission meeting, it is available for review in the Nottoway County Administrator's Office.

The Board has been provided a copy of the proposed Ordinance Amendment to amend Chapter 113, TAXATION, Article IXV – County Vehicle Licenses of the Nottoway County Code under the following style:

ADD:

Or leasing to Section 70 (A)

Commissioner of Revenue to Section 70 (B)

For purposes of this section, the Commissioner of Revenue shall have the authority to abate the license fee. Section 70 (D)

Permanent trailers that are registered with the Department of Motor Vehicles are exempt from paying the annual county license fee. Section 71 (A)

\$25.00 fee. Section 73 paragraph 2

Supervisor Gary Simmons moves to adopt the proposed Nottoway County Vehicle License Ordinance amendment as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Appointment: The terms of Nottoway County Industrial Development Authority members Michael Hawkes, Harrison Skipwith, Robert Timberlake, Tony Elliott will expire on September 30, 2018; reappointments or replacement appointments need to be made

Supervisor Helen Simmons moves to reappoint Michael Hawkes, Harrison Skipwith, Robert Timberlake, and Tony Elliott to the Nottoway County Industrial Development Authority. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Resignation: Joanne Worsham has resigned her position on the Nottoway Department of Social Services Board

Vice Chairman Bowen moves to appoint Ronnie Scruggs to Mrs. Worsham’s position on the Nottoway County Department of Social Services Board. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Performance Agreement: The Board has been provided the Performance Agreement for ‘Project Shadow’ for their review and approval; Administrator Roark announces that this is for an expansion of UAV Pro and reads aloud the terms of the approved funding from the Tobacco Region Revitalization Commission which is both grant funding and loan funds

Supervisor Helen Simmons moves to approve the Performance Agreement for ‘Project Shadow’ as presented and authorize Chairman Vaughn to sign the necessary documents. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff – nothing to report at this time

3 – Ellen F. Myatt, Treasurer: Treasurer Myatt expresses frustration for her Office and the flooding that she and her staff have experienced; a total of five times in the last 12 months her office has flooded and they have now been displaced due to the last incident. She further requests that the Board proceed with whatever means necessary to provide the citizens and staff with a safe environment to conduct business.

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth’s Attorney – not in attendance

Chairman Vaughn presents the CONSENT CALENDAR:

1 – Budget Adjustment – Library - \$2,843.30

REVENUES:

3-100-18990-0990	Miscellaneous – Library	<u>\$2,843.30</u>
	(E-Rate Proceeds)	<u>\$2,843.00</u>

EXPENDITURES:

4-100-73010-5203	Telephone	\$ 400.00
4-100-73010-5204	Internet Access	<u>2,443.30</u>
		<u>\$2,843.30</u>

2 – Budget Adjustment – \$1,000.00

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$1,000.00</u>
	(Refund of duplicate payment)	<u>\$1,000.00</u>

EXPENDITURES:

4-100-53050-5604	Contribution – Piedmont Sr. Resources	<u>\$1,000.00</u>
		<u>\$1,000.00</u>

3 – Budget Adjustment – Board of Supervisors - \$539.54

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$539.54</u>
	(Refund of COBRA premium coverage)	<u>\$539.54</u>

EXPENDITURES:

4-100-11010-2005	Hospital/Medical Insurance	<u>\$539.54</u>
		<u>\$539.54</u>

4 – Erroneous Assessment: Refund Toyota Lease Trust \$305.10 for an erroneous personal property assessment for tax year 2016

Supervisor Gary Simmons moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark presents the following correspondence:

1 – Blackstone Volunteer Fire Department Incident Report for July and August 2018

2 – Letter – Virginia Department of Health – Office of Drinking Water – Jeffrey S. Wells, PE, Field Director: Notification that the Town of Blackstone has submitted plans and specifications for the construction of modifications to the community waterworks and they have been reviewed and approved

3 – Notice – Dominion Energy: Petition of Virginia Electric and Power Company for a prudency determination with respect to the water strider solar power purchase agreement Case No. PUR-2018-00135

4 – Notice – Columbia Gas: Application of Columbia Gas of Virginia, Inc. for authority to increase rates and charges and to revise the terms and conditions applicable to gas service Case No. PUR-2018-00131

5 – Letter – Piedmont Soil & Water Conservation District – Larkin Moyer, Chairman: Notification that the Board position held by Juan Whittington of Amelia County has a term ending December 31, 2018; the Board moved to nominate Mr. Whittington for reappointment to a four-year term beginning January 1, 2019

6 – Letter – James W. Elliott, Attorney at Law: Mr. Elliott has provided Nottoway County Treasurer Myatt a list of current County real estate parcels that have been approved for auction

7 – Notice – Dominion Energy: Application of Virginia Electric and Power Company for approval to establish voluntary rate, designated rider CRC, pursuant to § 56-234 B of the Code of Virginia Case No. PUR-2018-00133

8 – Letter – Virginia Economic Development Partnership – Jay A. Langston, PhD, Managing Director, Business Retention and Expansion: requesting nominations of 3-5 businesses that are considered good candidates to add jobs and/or expand operations to be considered part of the Virginia Economic Gardening Pilot program

9 – Notice – Columbia Gas: application of Columbia Gas of Virginia, Inc. for approval to implement a 2019 SAVE Plan Infrastructure Reliability and Replacement Adjustment in accordance with Section 20 of its General Terms and Conditions Case No. PUR-2018-00132

10 – Minutes: Minutes of the Nottoway County Planning Commission meeting held on July 17, 2018, minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on July 24, 2018, minutes of the Nottoway County Public Library Board of Trustees meeting held on August 15, 2018, minutes of the Nottoway Community Planning Management Team meeting held on June 25, 2018

Administrator Roark presents the following correspondence:

Administrator Roark provides an update on the damage to the Nottoway Lanes Bowling Alley; the County's insurance carrier Virginia Municipal League is handling everything and has received an estimate of \$194,000 for repair or replacement of the damaged bowling equipment and replacement of the damaged lanes. He clarifies that no estimate has been received yet for the repairs to the building itself.

Administrator Roark reports on the recent flooding that damaged the Treasurer's Office explaining that a malfunction of a drainage (sump) pump necessary to flow water away from the building was the main problem. Francisco's Restoration is in the process of cleanup of the Office.

Administrator Roark reports on a tree that fell a few weeks ago, as a result of a thunderstorm, minimally damaging the Registrar's Office; the remainder of the tree needs to be removed and he has sent out invitations to bid on the job.

Supervisor Helen Simmons moves to authorize the removal of the tree at the Registrar's Office using the lowest bidder. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark reports on the recently damaged Landfill compactor. The County's insurance carrier, Virginia Municipal League, has assessed the damage to the equipment and has assigned a loss value of \$15,050; it holds a salvage value of \$3,000 meaning if the County chooses to keep the machine the loss payout will be \$12,000. He further states that Caterpillar will be sending a representative to assess the damaged County machine for a potential trade-in on the purchase of a new machine.

Supervisor Gary Simmons moves to authorize the purchase of a new loader for the Landfill; utilizing the best deal from either the Insurance Company or as a trade-in with Caterpillar. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

1 - Building Inspector's Report: report period August 2018; Certification of completion of required training for Building Official, Property Maintenance Official and Inspector, and Plan Reviewer for Erosion and Sediment Control

2 - Animal Control Officer's (ACO) Report: report period August 2018; Results from unannounced visits to the Pound by Supervisor Shekleton

3 - Erosion and Sedimentation Report: no report provided

4 - Request for a refund from Michael Lloyd of a building permit fee he paid of \$345; he is not able to complete the job he obtained the permit for. Supervisor Helen Simmons moves to approve the refund of the building permit fee to Mike Lloyd. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

5 – Letter – Commonwealth of Virginia – Martha S. Mavredes, CPA, Auditor of Public Accounts: Providing notification of the recent review of the Commonwealth collections and remittances of the Treasurer, Commissioner of the Revenue, and Sheriff for the year ended June 30, 2018; all Officers were found to be compliant with state laws, regulations, and other procedures relating to the receipt, disbursement, and custody of state funds

6 – Letter – Crown Castle – Bianca Reyes, Real Estate Project Coordinator: Providing notification, as required by their lease, that they are subleasing space on their tower

Administrator Roark reminds the Board of information provided them last month relating to a Renewable Energy Proposal Ordinance for their review; new information has been received and it is the recommendation from both he and Assistant County Administrator Prosise that the Ordinance be referred back to the subcommittee appointed by the Planning Commission for their review and updated recommendation. The Board offers their common consent for this to happen.

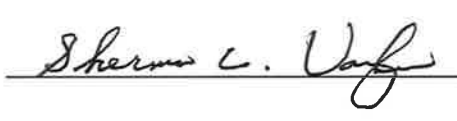
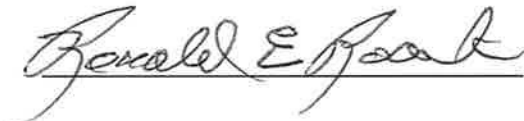
Supervisor Shekleton moves to approve the RFP for the Courthouse Facilities Study as prepared and send it out. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Supervisor Helen Simmons expresses to Treasurer Myatt that she is sorry for the situation she and her staff have been faced with and assures her the Board will fix it.

Chairman Vaughn schedules a Board work session for Thursday, September 22, 2018 at 5:00 P.M. in the Health Department conference room.

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 8:09 p.m.

 Chairman  Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE
COURTHOUSE THEREOF, ON THURSDAY, THE 20th DAY OF
SEPTEMBER IN THE YEAR OF OUR LORD TWO THOUSAND
EIGHTEEN AND IN THE 243rd YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN VAUGHN, CHAIRMAN
STEVE BOWEN, VICE-CHAIRMAN
HELEN SIMMONS
GARY SIMMONS
NOEL SHEKLETON
RONALD E. ROARK, CLERK

**An Ordinance to Amend the Nottoway County
Vehicle License Ordinance**

**Be It Hereby Ordained That The Nottoway County Vehicle License
Ordinance Is Amended As Follows:**

Chapter 113- Article XIV County Vehicle Licenses

**§69. Vehicles required to be licensed; situs; student owners;
grace period.**

A. Every person who shall own or lease a motor vehicle normally garaged, stored or parked in the County shall pay an annual County license fee for such vehicle, as required herein. For purposes of this Article, Nottoway County will adopt the definition of "motor vehicle" used in the Virginia Code §46.2-100.

B. Persons who establish residence in the County during the license year shall comply with the provisions of this chapter within 45 days subsequent to establishing such residence.

C. The situs for the imposition of licensing fees under this chapter shall in all cases, except as hereinafter provided, be the locality in which the motor vehicle is normally garaged, stored, or parked. If it cannot be determined where the personal property is normally garaged, stored, or parked, the situs shall be the domicile of its owner. In the event the owner of the motor vehicle is a full-time student attending an Institution of higher education, the situs shall be the domicile of such student, provided that the student has presented sufficient evidence that he has paid a personal property tax on the motor vehicle in his domicile.

**§70. Assessment of license fee; inoperable vehicles; farm use
exemptions; exemptions for volunteer fire department and rescue
squad members; Prisoners of War.**

A. There is hereby assessed to any person owning, or leasing motor vehicle normally garaged, stored or parked in Nottoway County on January 1st of each year a Nottoway County motor vehicle license fee.

B. Motor Vehicles that are inoperable or unlicensed shall not be subject to the license fee in this Article.

C. Motor Vehicles that are exempted from registration by the Virginia Code §46.2-662 through §46.2-684.1, shall not be subject to the license fee in this Article.

D. The chief or captain of each volunteer fire department and volunteer emergency rescue squad will prepare and certify a list of active members of his department or squad who regularly respond to calls or perform other duties for the department or squad and who reside in the County. The certified list will include the complete name of each individual, his residence address, and the identification number and description of the cars owned or leased by such active member and to be certified for exemption. Each individual so certified will complete the required application form and submit it to his chief who will attach all individual applications to the certified listing and submit them to the Commissioner of Revenue of the County prior to April 1st of each year. After reviewing and comparing the certified listings and applications with the personal property tax rolls, the Commissioner of Revenue will exempt to each certified member one license fee without charge. No member of a volunteer rescue squad or volunteer fire department shall be issued an exception for more than one vehicle free of charge.

E. Any persons that have been Prisoners of War are hereby exempt from the mandatory licensing fees as specified in this chapter.

F. For purposes of this section, the Commissioner of Revenue shall have the authority to abate the license fee.

§71. Amount of fee, Antique Exemptions, and Permanent Trailers

A. On each and every passenger vehicle and truck there shall be an annual license fee of \$25.00, and on each and every motorcycle, with or without a sidecar, a license fee of \$18.00, and on each and every trailer, a license fee of \$16.00. Permanent trailers that are registered with the Department of Motor Vehicles are exempt from paying the annual county license fee.

B. The provisions of this chapter shall not be construed as to impose a license fee upon any motor vehicle when the motor vehicle is operated by a common carrier of persons or property operating between cities and towns in the commonwealth and not in intracity transportation or between cities and towns on the one hand and points and places outside cities and towns on the other and not in intracity transportation.

C. Antique motor vehicles and antique trailers, as defined in § 46.2-100, Code of Virginia, registered and licensed by the state in accordance with §46.2-730A, Code of Virginia, shall be exempt from the payment of the license fee levied under this chapter, provided that other conditions prescribed herein are met. in order to qualify for exemption hereunder, an antique motor vehicle and antique trailer registered and licensed under § 46.2-730, Code of Virginia, shall not be used for general transportation purposes, including but not limited to daily travel to and from the owner's place of employment, but shall only be used:

(1) For participation in club activities, exhibits, tours, parades, and similar events;

(2) On the highways of the commonwealth for the purpose of testing its operation or selling the vehicle or trailer, obtaining repairs or maintenance, transportation to and from events as described in Subsection B(1) of this section, and for occasional pleasure driving not exceeding 250 miles from the residence of the owner; and

(3) To carry or transport passengers in the antique motor vehicle, personal effects in the antique motor vehicle and antique trailer, or other antique motor vehicles being transported for show purposes.

D. All fees collected pursuant to this chapter shall be deposited by the Treasurer in the general fund of the County.

§72. Payment of personal property taxes and license fee prerequisite to vehicle license.

A. No motor vehicle shall be licensed by the Department of Motor Vehicles until such applicant for such license has paid all personal property taxes and the license fee assessed hereunder upon the motor vehicle to be licensed and until the Department of Motor Vehicles has been provided satisfactory evidence by the Treasurer of Nottoway County that any delinquent motor vehicle personal property taxes or license fees which have been properly assessed or are assessable against the applicant by the County have been paid.

B. No motor vehicle license shall be issued by the Virginia Department of Motor Vehicles unless the tangible personal property taxes properly assessed or assessable by the County on any tangible personal property used or usable as a dwelling and owned by the taxpayer have been paid.

C. No motor vehicle license shall be issued by the Virginia Department of Motor Vehicles to an owner of a motor vehicle as to which a fee is required to be paid pursuant to this chapter qualified under the provisions hereof to a waiver of the fee, until the applicant for such license or registration from the Department of Motor Vehicles has produced before the Nottoway County Treasurer, or his agent, satisfactory evidence that all personal property taxes upon the motor vehicle have been paid and satisfactory evidence that any delinquent personal property taxes due with respect to the vehicle which have been properly assessed or are assessable against the owner have been paid.

§73. License year.

The license year with respect to which the fee required to be paid under this chapter is assessed, shall be January 1st through December 31st of each year. The fee assessed under this chapter shall be assessed to the owner of each motor vehicle as provided in this chapter for motor vehicles owned January 1st of each year.

The fee shall be payable on or before December 5th of each year, and with respect to any fees not paid at that time, a fee of \$25 to reimburse the County of Nottoway for costs associated with administration of the Vehicle Registration Withholding Program with the Commonwealth of Virginia Department of Motor Vehicles shall be assessed. The fee herein assessed will be based upon ownership of vehicles on fee day, that is January 1st of each year, and the period for which the license is effective shall be January 1st through December 31st of the next ensuing year.

§74. Failure to pay license fee or personal property taxes.

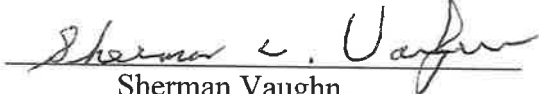
A. In the event that the license fee required by this chapter is not paid, or if any personal property taxes, properly assessed against such vehicle, are not paid on or before December 5th of each year; with respect to each owner or co-owner of any motor vehicle as to which the license fee has not been paid, or any personal property taxes have not been paid, the Treasurer shall mail to the owner/co-owner by first-class mail notice of Intent to request the Commonwealth of Virginia Department of Motor Vehicles under the Vehicle Registration Withholding Program to deny his or her registration renewal with respect to the vehicle which is subject to the license fee or personal property tax herein. In the event of payment of that vehicle license fee and/or delinquent personal property taxes, the Treasurer shall provide to the vehicle owner/co-owner an approved numbered receipt that clearly indicates that the vehicle owner/co-owner has paid in full all outstanding local vehicle fees and delinquent taxes to the locality, together with the penalty, interest and administrative fee hereinabove set forth.

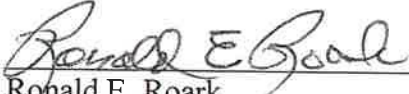
B. It shall be unlawful for any owner of a motor vehicle to fail to pay the local license fee or personal property taxes assessed with respect to each motor vehicle.

C. A violation of this section shall constitute a Class 4 misdemeanor.

D. A violation of this section by the registered owner of the vehicle shall not be discharged by prepayment of a fine or by payment of a fine imposed by the court except upon presentation of satisfactory evidence that the required license has been obtained.

Adopted this 20th day of September 2018 by a vote of five in favor and none opposed.


Sherman Vaughn
Chairman


Ronald E. Roark
Clerk

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE HEALTH DEPARTMENT THEREOF, ON THURSDAY, THE 27TH DAY OF SEPTEMBER IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Vaughn called the work session to order at 5:00 p.m.

Supervisor Steve Bowen provided the invocation.

Chairman Vaughn stated the purpose of the work session is to continue the discussion on solid waste issues.

Vice Chairman Bowen expressed constituent complaints that suggests the removal of dumpsters at the Courthouse Complex will cause added unsightliness at the Rt. 607 site. Administrator Roark states that since the dumpsters were permanently removed there have been no issues with waste being placed on the grounds at the Courthouse.

Administrator Roark provides the Board with a prepared cost estimate for what they have proposed doing; gating and manning the sites after improvements are made.

Supervisor Shekleton states he is not in favor of closing any of the sites but is in favor of purchasing an additional truck(s) and hiring additional manpower to empty the sites more frequently. Supervisor Shekleton is in favor of placing cameras at the waste sites also.

Supervisor Helen Simmons is in favor of fencing every site but not completely in favor of the proposed cameras. She is in favor of purchasing an additional truck and hiring the necessary driver as well as purchasing additional waste collection boxes for the convenience sites.

Vice Chairman Bowen suggests that part of the after-hours illegal dumping at the waste convenience sites is contractors, and the like, trying to skirt paying Landfill tipping fees. Chairman Vaughn agrees with Vice Chair Bowen, stating that is the case at the Davis Mill Road site also.

Supervisor Gary Simmons suggests to select option one as presented at the last work session and proceed with the plan.

The Board holds a discussion on looking for a parcel of land to purchase and relocate the Rt. 616 – Genito Road waste convenience site. Administrator Roark will begin the search for such a parcel.

It is the consensus of the Board to choose option 1 as presented at the last work session.

Administrator Roark informs the Board that he will be disposing of some surplus office equipment in the Treasurer's Office. He also informs that he was just notified that the request from the Tobacco Commission for \$180,000 has been approved to assist the Town of Blackstone with upgrades to their wastewater treatment plant.

Administrator Roark further informs that the Town of Blackstone will be requesting that the County approve a long-term lease on property in the Pickett Park area, property adjacent to the airport property, to install a water pumping station that will be part of the planned upgrade.

September 27, 2018

Chairman Vaughn suggests that the Capital Improvements plan needs to be implemented again and this needs to be a priority for the Budget Committee.

There being no further business to come before the Board, Chairman Vaughn adjourns the work session at 5:35 p.m.

_____ Chairman _____ Clerk



Nottoway County
Board of Supervisors

A G E N D A

October 18, 2018

7:00 P.M.

- A- CALL TO ORDER:** Chairman Vaughn
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Vaughn
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Special Exception Permit – Luck Stone Co.
 - 2- Nottoway Commons - Planned Development District
 - 3- Special Exception Permit – Micajah Vineyard LLC
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Monthly Report

		B- Cell 5 Information
		7- Fort Pickett Redevelopment Authority
		8- Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1- Letter – Norfolk Southern R.R.
		2- Request from Extension Service
G-	NEW BUSINESS:	1- Local Agreement – Health Department
		2- Voting Credentials - VACo
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1- Jane Brown, Clerk
		2- Larry J. Parrish, Sheriff
		3- Ellen F. Myatt, Treasurer
		4- Christy Hudson, Commissioner of the Revenue
		5- Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1- Erroneous Assessment – Citizens Bank & Trust - \$1,434.00
		2- Erroneous Assessment – McDaniel – \$79.20
		3- Erroneous Assessment – Atkins - \$282.00
		4- Budget Adjustment – Landfill - \$12,527.00
		5- Erroneous Assessment – Harris - \$72.00
J-	INFORMATION ITEMS:	1- Letter – Dept. of Agriculture
		2- Notice – Dominion Energy
		3- Letter - VACo
		4- ESA Listing – Atlantic Pigtoe Mussel
		5- Notice – Dominion Energy

K- COUNTY ADMINISTRATOR:

- 6- Fire Department Report
- 7- Minutes
- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Christmas Tree Ornament
- 5- VA's Growth Alliance
- 6- Work Session – NG -911

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



Good times are even better when shared with a friend.

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 18TH DAY OF OCTOBER IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Vaughn called the meeting to order at 7:00 p.m.

Reverend Rebecca Freeze from Blackstone Christian Church provided the invocation. Chairman Vaughn led everyone in the Pledge of Allegiance to our flag.

The minutes of the September 20, 2018 regular Board meeting and the September 27, 2018 Work Session were presented. Supervisor Helen Simmons moved to adopt the September 20, 2018 and September 27, 2018 minutes as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Chairman Vaughn asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott urges the Board to act now and submit its withdrawal from the Virginia's Growth Alliance. Mr. Abbott also asks that the fiscal year end results be published in the local newspapers alongside the proposed budget.

John Schutt: Mr. Schutt requests to have a meeting with the County's Emergency Services Coordinator and Vice Chairman Bowen. Administrator Roark will coordinate with all to attend and arrange this meeting

Public Hearing: Request from Luck Stone, Agent/Johnson, Ragan, and Tucker to operate a construction and aggregate quarry to include quarrying, crushing, processing, screening, treating, washing, storing, and selling of stone and materials produced on site on property located off Hudson Way and Eleven Oaks Road (Rt. 1005) in Winningham and Blendon Districts; property is zoned G-1, General Industrial

Chairman Vaughn asks if there is anyone present wishing to comment, either for or against, the Luck Stone Quarry request:

John Riley, Land Use Director for Luck Stone Corporation, is present and provides background data for the site choice, purpose of operations, benefits of approval for the County and especially the Town of Crewe. Mr. Riley further details the required monitoring that will required

Aaron Reed, Council member from the Town of Crewe reads aloud a prepared statement from Greg Eanes, Mayor offering their support for approval of the Luck Stone quarry

Sharon Ball, 1403 The Falls Road, Crewe: Ms. Ball states she is against anything that would support the operations of the proposed Luck Stone Quarry. She further provides information that is in direct contrast to public safety information provided by Luck Stone Corporation. Ms. Ball suggests that politics is driving the Luck Stone Quarry request and all of the Government support. Ms. Ball asks the Board to step up and be better than the Town of Crewe and prove to their citizens that they matter.

Burt Turner, 278 Florida Road, Crewe: Mr. Turner urges the Board to vote no and no longer help Luck Stone; suggests the adjoining property owners are victims of this request and were not asked their opinions as suggested happened by Luck Stone.

Julia Davis, 389 Robertson Siding Road, Crewe: Mrs. Davis is not in favor of the Luck Stone request for numerous reasons; one of which being the love for her property that is family land. She urges the Board to search for different industries; ones that will draw families into the School Systems and encourage them to locate in the County

Ronald Oliver, 1347 The Falls Road, Crewe: Mr. Oliver asks why the Town of Burkeville has not progressed like Luck Stone is proposing the Town of Crewe will; directly addresses Luck Stone representatives saying to prove themselves in Burkeville and Crewe residents will be more willing to support their request

Arlene Lewis-Robertson, 1121 Lewis-Cole Road, Crewe: Ms. Robertson asks the Board to be as wise in their decision making as their constituents have elected them to be

Lee Ball, 1403 The Falls Road, Crewe: Mr. Ball provides the Board with photos of drainage problems in Lazaretto Creek caused by trees removed from the Crewe Industrial Parl. Mr. Ball took strong exception to a County representative stating that the Board had little choice but to approve the Luck Stone request because the Town of Crewe had already done so; suggests there are approximately 300 homes with a potential direct affect that disagree with this strategy and they pay taxes too.

Russell Fitzgerald, 476 Soloman Road, Crewe: expresses his concern that the quarry will affect the water supply for the surrounding land owners.

Peggy Turner, 278 Florida Road, Crewe: urges the Board it is not too late to provide assistance to the adjoining landowners; asks for denial of the Luck Stone Quarry request

Administrator Roark informs that the Planning Commission heard the request and voted to recommend approval to the Board, not unanimously, with 21 conditions all of which Luck Stone Corporation has agreed to.

Following comments from each member of the Board, Supervisor Helen Simmons moves to deny the Luck Stone Corporation special exception request to operate a construction and aggregate quarry to include quarrying, crushing, processing, screening, treating, washing, storing, and selling of stone and materials produced on site on property located off Hudson Way and Eleven Oaks Road (Rt. 1005). The motion was defeated as follows after a roll call vote:

N. R. Shekleton	No
H. M. Simmons	Yes
G. L. Simmons	No
S. W. Bowen	No
S. C. Vaughn	No

Supervisor Gary Simmons moves to approve the Luck Stone Corporation special exception request, to include the 21 conditions recommended by the Planning Commission, to operate a construction and aggregate quarry to include quarrying, crushing, processing, screening, treating, washing, storing, and selling of stone and materials produced on site on property located off Hudson Way and Eleven Oaks Road (Rt. 1005). The motion carried as follows after a roll call vote:

N. R. Shekleton	Yes
H. M. Simmons	No
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Public Hearing: Review and analysis of the Master Plan submitted for Nottoway Commons for the property located off Rt. 40, Darvills Road between the Bowling Alley and the Main Gate entrance to Fort Pickett; the property is zoned PD-1, Planned Development and is owned by Nottoway Commons, LLC

Chairman Vaughn asks if there is anyone present wishing to comment, either for or against, the Nottoway Commons, LLC master plan:

Brandon Spencer, Kenbridge Construction: Mr. Spencer is present as representation for Nottoway Commons Plan Developer Orlando Gomez as he was not available due to scheduling conflicts; will answer any questions

Vice Chairman Bowen expresses concern for the single entrance on the plan that is accessed from Military Road. Mr. Spencer acknowledges that Mr. Gomez has been made aware of the concern and appears willing to entertain the idea of using the Nottoway Lanes Bowling Alley entrance as a joint, and second, entrance.

Sonny Abbott: Mr. Abbott questions the potential space issues of the Plan to include appropriate parking for the numerous buildings on the proposal. Administrator Roark informs that the Building Code will regulate the required number of parking spaces for the planned development.

Administrator Roark informs that the Planning Commission reviewed the Master Plan and recommend approval.

Supervisor Gary Simmons moves to approve the Nottoway Commons, LLC Plan as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Public Hearing: Request from Micajah Vineyards, LLC to expand its winery operations to include a separate winemaking facility which will include a tasting room for customers and retail sales, the vineyard grounds are expected to be utilized as an event site e.g. weddings, retreats and intimate events; the property is located off Rt. 654, Micajah Road in Winningham District and is zoned A-1, Agriculture and owned by Carol and Larry Freeman

Chairman Vaughn asks if there is anyone present wishing to comment, either for or against, the Micajah Vineyards, LLC request:

Connie Reynolds Shine-Hurt: the vineyard is located on the properties of 470 and 512 Micajah Road, and includes 1.5 acres of planted grape vine. Mrs. Hurt explains that the request will allow for her siblings to utilize family property to tap into a market that doesn't currently exist in the County. Mrs. Hurt informs that Micajah Vineyards has applied to the Board of Alcohol Beverage Control for license to be a wine retailer.

Lee Ball: Mr. Ball states the property is beautiful and offers support for their Vineyard request.

Administrator Roark informs the Planning Commission heard this request and recommend approval.

Supervisor Helen Simmons moves to approve the Micajah Vineyards, LLC to expand its winery operations to include a separate winemaking facility which will include a tasting room for customers and retail sales, the vineyard grounds are expected to be utilized as an event site e.g. weddings, retreats and intimate events on property is located off Rt. 654, Micajah Road. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that there is only one road that remains closed as a result of last week's tropical storm damage; Rt. 624. She further reports that all of the County's guardrails are being reviewed for repairs or replacement, Rt. 307 continues to have issues and urges driver safety on that road, Rt. 624 will require additional repairs after it is reopened, the Rt. 601 bridge was completely flooded but only delayed the project a few days – paving date is scheduled for week of November 9, Rt. 614 bridge at Nottoway/Amelia line was reopened today, secondary mowing will begin 2nd week of November

Supervisor Shekleton asked if there is an accurate count on the number of roads that required closing due to last week's storm damage; Mrs. Bryant estimates that there were approximately 80 roads requiring closure during or after the storm

A – September 2018 Virginia Department of Transportation Petersburg Residency report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on September 20, 2018, minutes of the regular meeting of the Nottoway County School Board meeting held on August 09, 2018, minutes of a special called meeting of the Nottoway County School Board held on August 23, 2018

Health Department: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet for October

Regional Jail Authority Report & Juvenile Detention Center: August 2018 Piedmont Regional Jail Authority Transportation Report, June – August 2018 Piedmont Regional Jail Authority Jurisdiction Report, August 2018 Piedmont Regional Jail Authority Billing, August 2018 Piedmont Regional Juvenile Detention Center Utilization Report, Virginia Department of Juvenile Justice Statewide Detention Facility Population

Administrator Roark received notification that the Department of Justice lawsuit against the Jail has been dismissed.

Landfill: Administrator Roark gave the Landfill report

A - September 2018 Solid Waste Report; average of 73.16 tons of waste per day received

B – Letter – Virginia Department of Environmental Quality (DEQ): DEQ has made the determination that a Virginia Stormwater Management Program Permit will not be required for Cell 5, the next cell to be constructed at the Nottoway County Landfill; Administrator Roark has submitted a withdrawal request to DEQ

Administrator Roark asks the Board to take official action on the proposed schedule changes they discussed for the Nottoway County Landfill; it was the consensus of the Board during the last work session to choose Option one.

Supervisor Shekleton moves to approve option one for Nottoway County Landfill waste convenience sites hours of operation. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR OPTION #1
NOTTOWAY COUNTY LANDFILL
WASTE CONVENIENCE SITES
HOURS OF OPERATIONS)

Vice Chairman Bowen wants to reiterate that while this option is being adopted, it will be evaluated for effectiveness. Supervisor Helen Simmons clarifies that the new schedule only applies to the waste convenience sites; not the Landfill operating hours.

Fort Pickett Redevelopment Authority: Administrator Roark reports has nothing to report at this time

Planning Commission Report: Administrator Roark states the Commission met on Tuesday, October 16, 2018 and heard the special exception request for Micajah Vineyards and reviewed the Nottoway Commons, LLC Master Plan; approval of both have been unanimously recommended to the Board

Letter – Baker & Miller PLLC – Crystal M. Zorbaugh, Attorney for Norfolk Southern Railway Company (NSR): Request to the Surface Transportation Board for an additional one-year extension (until September 17, 2019) of the abandonment authority granted to NSR in proceeding AB-290 (Sub-No. 378X); current authority expires on September 17, 2018 and will not allow for timely salvaging due to conditions imposed by the Board in a decision served on October 16, 2015

Letter – Eric Bowen, Area Food Extension Agent – Virginia Cooperative Extension (Nottoway Office): Requesting that the County apply for Tobacco Region Revitalization Commission Grant funding to assist with a cost share program focused on certification programs that enhance market access and increase sales by addressing food quality, food safety, and other outcomes for the crop distribution supply chain. Agent Bowen is working on a specific proposal to assist fruit and vegetable producers to obtain Good Agricultural Practices certification as either USDA-GAP or USDA Harmonized GAP.

Administrator Roark reminds everyone that this was a request presented during the September 20, 2018 regular Board meeting and referred to the Budget Committee by Chairman Vaughn. He states that the Budget Committee recommends approval of the application; the Extension Service is still awaiting approval from Virginia Tech.

Agreement – Virginia Department of Health – Lee H. Cox, Business Manager: Providing the Statement of Agreement between the Virginia Department of Health and Nottoway County for Fiscal Year 2019 for the Board’s review. Vice Chairman Bowen moves to approve the Statement of Agreement as presented and authorize Administrator Roark to sign the document. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Letter – Dean A. Lynch, CAE, Executive Director – Virginia Association of Counties: Requesting a designation for voting credentials, on behalf of Nottoway County, for the 2018 Annual Business meeting to be held on Tuesday, November 13, 2018

Supervisor Helen Simmons moves to allow Chairman Sherman Vaughn to hold voting credentials for the VACo Annual meeting; Vice Chairman Steve Bowen will serve as alternate. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff – nothing to report at this time

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth’s Attorney – Attorney Royall reminds the Board that Nottoway County Commonwealth’s Attorney is 100% understaffed per the Compensation Boards’ staffing standard; due to the increase in Law Enforcement Officers utilizing body cameras, the work load on the Commonwealth’s Attorneys and staff has exponentially increased. Attorney Royall explains that she is providing this information as an effort to be proactive and inform the Board of the potential for future staffing expense falling on the locality.

Chairman Vaughn presents the CONSENT CALENDAR:

1 – Erroneous Assessment: Refund Citizen’s Bank & Trust Company \$1,434.00 for an erroneous real estate assessment for tax year 2017

2 – Erroneous Assessment: Refund Doug McDaniel \$79.20 for an erroneous real estate assessment for tax years 2015, 2016, and 2017; refund will be applied as a credit to his 2018 taxes

3 – Erroneous Assessment: Refund Noel and Brenda Atkins \$282.00 for an erroneous personal property assessment for tax years 2015, 2016, and 2017

4 – Budget Adjustment – Landfill - \$12,527.00

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$12,527.00</u>
	VML Ins. Proceeds – Compactor Total Loss	<u>\$12,527.00</u>

EXPENDITURES:

4-214-42040-7012	Capital Outlay	<u>\$12,527.00</u>
		<u>\$12,527.00</u>

5 – Erroneous Assessment: Refund Maureen Harris \$72.00 for an erroneous real estate assessment for tax years 2015, 2016, and 2017; \$24.00 to be applied to her 2018 real estate taxes and the balance will be refunded by check

6 – Budget Adjustment - Sheriff - \$7192.00

REVENUES:

3-100-23020-0010	Miscellaneous – Sheriff	<u>\$7,192.00</u>
	Highway Safety Grant	<u>\$7,192.00</u>

EXPENDITURES:

4-100-31020-1001	Salaries & Wages	<u>\$7,192.00</u>
		<u>\$7,192.00</u>

7 – Budget Adjustment – LRA - \$245,258.21

REVENUES:

3-100-19030-0030	LRA – Miscellaneous	<u>\$246,258.21</u>
	VML Ins. Proceeds – Nottoway Lanes	<u>\$246,258.21</u>

EXPENDITURES:

4-100-83090-7003	Capital Outlay	<u>\$246,258.21</u>
		<u>\$246,258.21</u>

Supervisor Helen Simmons moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark presents the following correspondence:

1 – Letter – Virginia Department of Agriculture and Consumer Services Office of Plant Industry Services – Tina M. MacIntyre, Gypsy Moth Suppression Program: The 2019 *Guidelines for Participation – Aerial Treatments* for the Virginia Cooperative Gypsy Moth Suppression Program has been completed

2 – Notice – Dominion Energy: *Ex Parte*: In the matter concerning implementation by Virginia Electric and Power Company d/b/a Dominion Energy Virginia of reductions in rates for generation and distribution services pursuant to Enactment Clause Nos. 6 and 7 of Senate Bill 966 Case No. PUR-2018-00055

3 – Letter – Dean A. Lynch, CAE, Executive Director – Virginia Association of Counties (VACO): Requesting expressions of interest and nominations for both the Executive Committee and Regional Director for 2019 VACO leadership positions

4 – Correspondence – U.S. Fish and Wildlife Service – Jennifer Stanhope, Fish and Wildlife Biologist: notification required by the Endangered Species Act that the Atlantic pigtoe mussel has become a threatened species

5 – Notices – Dominion Energy: Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider BW, Brunswick County Power Station, for the Rate Year Commencing September 1, 2019 Case No. PUR-2018-00166, petition of Virginia Electric and Power Company for approval to implement demand-side management programs and for approval of two updated rate adjustment clauses pursuant to § 56-585.1 A 5 of the Code of Virginia Case No. PUR-2018-00168, application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider US-2, Scott, Whitehouse, and Woodland Solar Power Stations for the Rate Year Commencing September 1, 2019 Case No. PUR-2018-00167

6 - Blackstone Volunteer Fire Department Incident Report for September 2018

7 – Minutes: minutes of the Nottoway County Planning Commission meeting held on July 17, 2018, minutes of the Nottoway County Planning Commission meeting held on August 14, 2018, minutes of the Nottoway County Literacy Program 30th Year Annual Meeting held on September 28, 2017, minutes of the Virginia's Growth Alliance meeting held on June 07, 2018, minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on August 28, 2018, minutes of the Nottoway Community Planning Management Team meeting held on August 27, 2018, minutes of the Piedmont Regional Jail Authority Board meeting held on August 15, 2018, minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on July 18, 2018

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: report period September 2018

2 - Animal Control Officer's (ACO) Report: report period September 2018

A – Draft copy of the Nottoway County Animal Control Dog & Cat Policy for Board review and possible adoption; Supervisor Gary Simmons moves to adopt the Policy as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

3 - Erosion and Sedimentation Report: no report provided

4 - Correspondence – Valerie Russell, Administrative Secretary – Virginia Association of Counties: asking Virginia Counties to submit a single hand-crafted ornament to be displayed on the tree in the Governor's Executive Mansion; Supervisor Noel Shekleton informs that Blackstone Primary Art Teacher Debbie Quinn will create the ornament and present it to the Board at the next regular Board meeting.

5 – Virginia's Growth Alliance: Administrator Roark reports the last meeting was a routine meeting; nothing new to report

Administrator Roark provides the Board with a resolution for their consideration; a resolution authorizing submission of an agribusiness grant funding application to the Tobacco Commission, on behalf of Nottoway Biofuels, for the purpose of construction a new building at their facility located in Pickett Park.

Supervisor Gary Simmons moves to adopt the Resolution supporting the Tobacco Commission agribusiness funding application for Nottoway Biofuels. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark has been in communications with Blackstone Town Manager Philip Vannoorbeeck concerning property needed by the Town to install a pumping station; the 0.35 acres of County property is located near the Blackstone Army Airfield. The consensus of the Board is to offer the Town a 50 year lease upon their official request.

Administrator Roark informs the Board of communications with NAPA Auto Parts owner Bryan Wright; Mr. Wright purchased the "triangle" piece of property at the Rt. 723/460/360 intersection from the County and wants to develop the property. Mr. Wright's property is joined on three sides by Virginia Department of Transportation (VDOT) property and there is a pending sale of 0.99 acres to him. This sale requires the County to post notice of its willingness to hold a public comment meeting, should the need arise, as well as declare their support for Mr. Wrights development plan.

Vice Chairman Bowen moves to Post notice for a public hearing and assure the County approves of the development plan. The mission carries as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Vice Chairman Bowen announces that he will be hosting a District 1 information meeting on November 8, 2018 at 6:00 p.m. at the Burkeville Fire Department.

6 – Work Session: Administrator Roark informs of a recent presentation that a few County staff members recently attended relating to a required Next Generation E-911 upgrade. He feels it would be beneficial for the Board to hear the same presentation and suggests scheduling a Board work session for this purpose; the Board settles on December 5, 2018 at 5:00 p.m. in the Health Department Conference Room.

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 8:54 p.m.



Chairman



Clerk

OPTION #

Warm weather 

Cool weather ☐

MON

TUE

WED

'THU

FRI

SAT

SUN

Lewiston Plank

Brunswick

Davis Mill

Bible

South Genito

Landfill

OPTION # 1

WARM WEATHER SCHEDULE – Daylight Savings Time – Mid-March to early November – approximately 34 weeks

Waste Collection Site	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Lewiston Plank	Attended 8:30–7:00 1½ shifts	CLOSED	Attended 8:30-7:00 1½ shifts	CLOSED	Attended 8:30-7:00 1½ shifts	Attended 7:00-5:30 1½ shifts	Attended 2:00 – 5:30 ½ shift	45½ hrs 6½ shifts
Brunswick	Attended 8:30–7:00 1½ shifts	CLOSED	Attended 8:30-7:00 1½ shifts	CLOSED	Attended 8:30-7:00 1½ shifts	Attended 7:00-5:30 1½ shifts	Attended 2:00 – 5:30 ½ shift	45½ hrs 6½ shifts
Davis Mill	Attended 8:30–7:00 1½ shifts	CLOSED	Attended 8:30-7:00 1½ shifts	CLOSED	Attended 8:30-7:00 1½ shifts	Attended 7:00-5:30 1½ shifts	Attended 2:00 – 5:30 ½ shift	45½ hrs 6½ shifts
Bible	Attended 8:30–7:00 1½ shifts	CLOSED	Attended 8:30-7:00 1½ shifts	CLOSED	Attended 8:30-7:00 1½ shifts	Attended 7:00-5:30 1½ shifts	Attended 2:00 – 5:30 ½ shift	45½ hrs 6½ shifts
South Genito	Attended 8:30–7:00 1½ shifts	CLOSED	Attended 8:30-7:00 1½ shifts	CLOSED	Attended 8:30-7:00 1½ shifts	Attended 7:00-5:30 1½ shifts	Attended 2:00 – 5:30 ½ shift	45½ hrs 6½ shifts
Landfill	Attended 8:30–7:00 1½ shifts	CLOSED	Attended 8:30-7:00 1½ shifts	CLOSED	Attended 8:30-7:00 1½ shifts	Attended 7:00-5:30 1½ shifts	Attended 2:00 – 5:30 ½ shift	45½ hrs 6½ shifts
Total hours open per week including all sites:		273 hours		Total 7 hour shifts per week including all sites:		39 shifts		
Minimum coverage: 10 employees		273 hours per week @ \$10.00 per hour = \$		2,730.00		\$2,730.00 X 34 weeks = \$92,820.00		

OPTION # 1

Warm weather ☐

Cool weather ☒

MON TUE WED THU FRI SAT SUN

Lewiston Plank

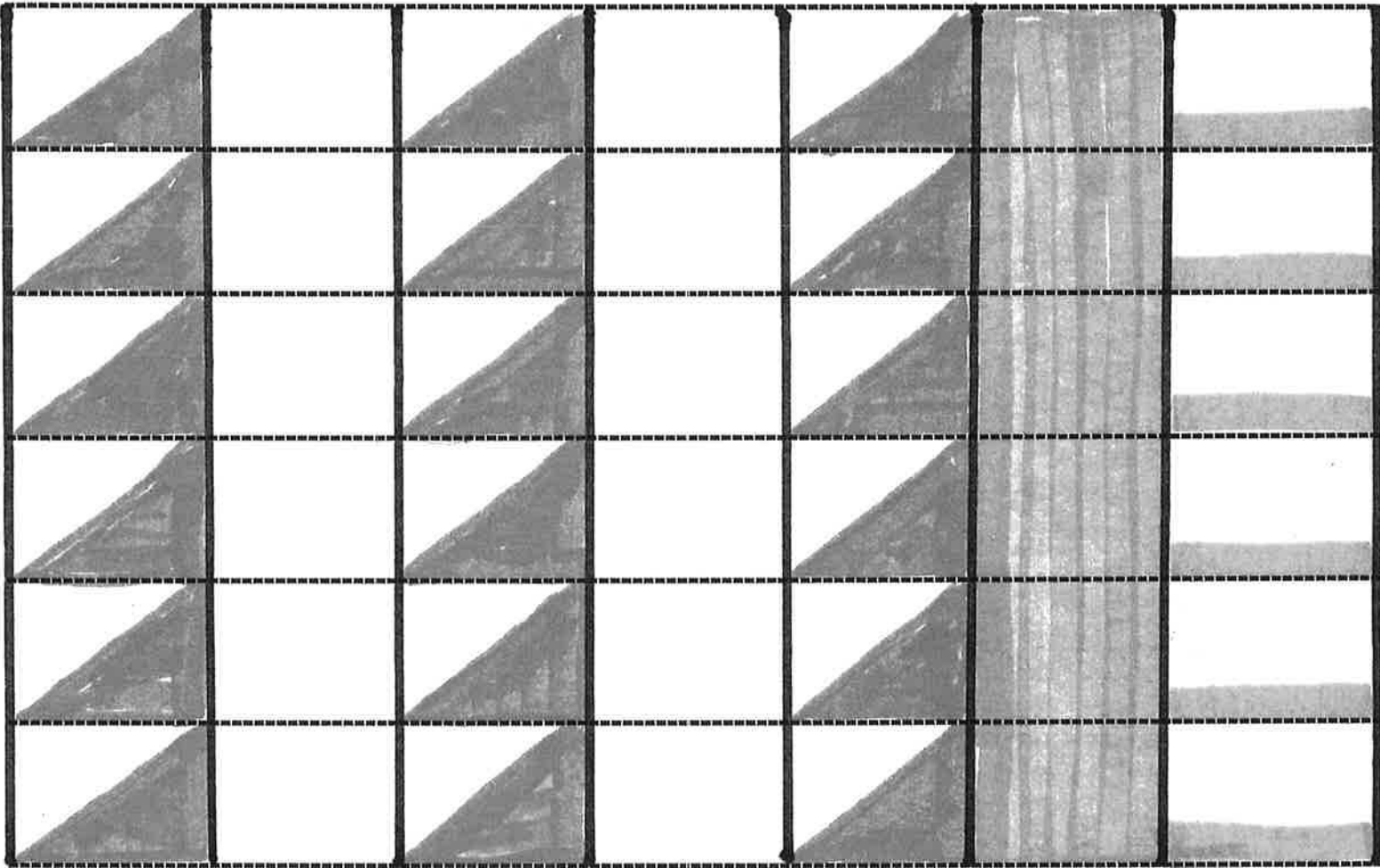
Brunswick

Davis Mill

Bible

South Genito

Landfill



OPTION # 1

COLD WEATHER SCHEDULE – Standard Time – Early November to Mid-March – approximately 18 weeks

Waste Collection Site	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Lewiston Plank	Attended 11:00–6:00 1 shifts	CLOSED	Attended 11:00-6:00 1 shift	CLOSED	Attended 11:00-6:00 1 shift	Attended 7:00-5:30 1½ shifts	Attended 2:00 – 5:30 ½ shift	35 hrs 5 shifts
Brunswick	Attended 11:00–6:00 1 shift	CLOSED	Attended 11:00-6:00 1 shift	CLOSED	Attended 11:00-6:00 1 shift	Attended 7:00-5:30 1½ shifts	Attended 2:00 – 5:30 ½ shift	35 hrs 5 shifts
Davis Mill	Attended 11:00–6:00 1 shift	CLOSED	Attended 11:00-6:00 1 shift	CLOSED	Attended 11:00-6:00 1 shift	Attended 7:00-5:30 1½ shifts	Attended 2:00 – 5:30 ½ shift	35 hrs 5 shifts
Bible	Attended 11:00–6:00 1 shift	CLOSED	Attended 11:00-6:00 1 shift	CLOSED	Attended 11:00-6:00 1 shift	Attended 7:00-5:30 1½ shifts	Attended 2:00 – 5:30 ½ shift	35 hrs 5 shifts
South Genito	Attended 11:00–6:00 1 shift	CLOSED	Attended 11:00-6:00 1 shift	CLOSED	Attended 11:00-6:00 1 shift	Attended 7:00-5:30 1½ shifts	Attended 2:00 – 5:30 ½ shift	35 hrs 5 shifts
Landfill	Attended 11:00–6:00 1 shift	CLOSED	Attended 11:00-6:00 1 shift	CLOSED	Attended 11:00-6:00 1 shift	Attended 7:00-5:30 1½ shifts	Attended 2:00 – 5:30 ½ shift	35 hrs 5 shifts

Total hours open per week including all sites: 210 hours Total 7 hour shifts per week including all sites: 30 shifts
 Minimum coverage: 8 employees 210 hours per week @ \$10.00 per hour = \$ 2,100.00 \$2,100.00 X 18 weeks = \$37,800.00

December 05, 2018

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE HEALTH DEPARTMENT THEREOF, ON WEDNESDAY, THE 05TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Vaughn called the work session to order at 5:00 p.m.

Supervisor Steve Bowen provided the invocation.

Chairman Vaughn stated the purpose of the work session is to receive a presentation on Next Generation E911 (NG9-1-1).

Sheriff Larry Parrish introduces Assistant Dispatch Supervisor Jackie Hampton, Melissa Parsons, VITA regional director, and Steve Marzolf, VITA Program Director.

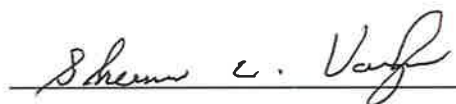
Mr. Marzolf explains the purpose of the NG9-1-1 and the requirements of the migration.

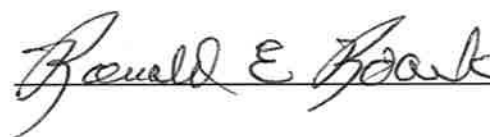
The existing analog trunk system offers no data processing and the analog technology will cease to exist in the near future; everything is transitioning to digital technology. The NG9-1-1 replaces the current dispatch network and enhances the available data when in use. Per the Code of Virginia §56-484.16 complete migration is required by July 1, 2023.

Mr. Marzolf explains that the 9-1-1 Services Board will cover a certain portion of the expenses to include call handling equipment in the dispatch center as well as install of a second circuit for diverse connectivity if needed, duplicate legacy charges, as well as the increase in the monthly recurring charges for 24 months. This will equate to approximately \$1400 each month.

Per the Migration proposal, and choosing AT&T as a service provider, the total is estimated at \$434,357.10.

There being no further business to come before the Board, Chairman Vaughn adjourned the work session at 6:10 p.m.

 Chairman

 Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Vaughn called the meeting to order at 7:00 p.m.

Vice Chairman Bowen provided the invocation. Chairman Vaughn led everyone in the Pledge of Allegiance to our flag.

The minutes of the November 15, 2018 regular Board meeting and the December 05, 2018 work session were presented. Supervisor Helen Simmons moved to adopt the November 15, 2018 and December 05, 2018 minutes as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark reads aloud a Resolution of Appreciation for Tena Felts; an employee of the County Administrator's Office that is retiring December 31, 2018 after 39 years of service. Vice Chairman Bowen moves to adopt the resolution. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THROU PAGE
FOR RESOLUTION)

Chairman Vaughn asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott reflects on 2018 and speculates how things will change, or not, for 2019; hopes for more "job creating, education supporting, and revenue producing decisions throughout the year".

Presentation: Mr. John M. “Jack” Boswell: Mr. Boswell provides the Board with a plan to donate land to the County and provide an additional monetary contribution for the construction of a new Animal Shelter. Mr. Boswell states the land, approximately 2 to 3 acres or whatever is necessary, he is considering to donate for the facility is located in Burkeville near the former Roy C. Jenkins property and has access to water and sewer. Mr. Boswell agrees to match the first \$10,000 and is willing to spearhead fundraising efforts to support the project should the Board choose to accept his offer.

Presentation - Robinson, Farmer, Cox Associates: Mr. Paul Lee presents to the Board the completed Nottoway County Audit for the fiscal year ending June 30, 2018; explaining that in comparison to last year’s budget there are an additional 50 pages due to new reporting requirements for post-employment benefit cost accruals (required retirement reporting). Mr. Lee reports that the Audit found the County to remain in pretty good financial shape; there was a slight increase in the general fund balance and continue to maintain a good unassigned fund balance. Mr. Lee further states that the tax collection rate remains noteworthy at 99.5%. Mr. Lee reports that there was a management letter issued for one item; the tax status of a part-time worker (need to issue a W-2 instead of a 1099). There was also a Federal finding in the audit report; the School made a request for Title I monies that was more than what was allowed; it is presumed the federal government will correct this with a reduction in the next reimbursement.

Administrator Roark provides an explanation on the management letter mentioned by Mr. Lee; this is a part-time, as needed, Landfill driver and he has been notified that he will be placed on the Payroll effective January 1, 2019.

Public Hearing – Special Exception Permit: consider a request from Ruben Alonso Bravo to install a mobile home to be used as a residence on property located off Rt. 661, Woodman’s Road in Haytokah District, the property is zoned C-1, Conservation; the owners of the property are Minnie L. & William A. Wylie c/o Ruben Alonso & Ada B. Bravo

Chairman Vaughn asks if there is anyone present wishing to comment either for or against the Bravo request; there is no one present wishing to speak. Administrator Roark states the Planning Commission heard the request and recommend approval.

Vice Chairman Bowen moves to approve the Ruben Alonso Bravo special exception request to install a mobile home to be used as a residence on property located off Rt. 661, Woodman’s Road. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Public Hearing – Special Exception Permit: consider a request from Apex Towers, LLC, Agent/Edward H. Jones to erect a wireless communications facility with a tower not to exceed 199 feet on property located off Rocky Hill Road (Rt. 153) in Bellefonte District; property is zoned A-1, Agriculture

Chairman Vaughn asks if there is anyone present wishing to speak either for or against the Apex Tower request;

Dale Hill a representative with Apex Towers is present to answer any questions and informs the height of the tower has changed from 199 feet to 250 feet, has been awarded FAA approval and will include the required lighting.

Edward H. Jones, owner of the property located at 5149 Rocky Hill Road, speaks on behalf of those that have experienced dropped calls when traveling Rt. 153 between 460 and 360. This is going to benefit everyone, especially those that have Verizon, and will also allow for co-location for local emergency services.

Administrator Roark states the Planning Commission heard the request and recommends approval. Supervisor Shekleton moves to approve the Apex Towers, LLC special exception request to erect a wireless communications facility with a tower on property located off Rocky Hill Road; approval allows for the height waiver and its fit with the County's Comprehensive Plan. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Public Hearing – Amend Zoning Ordinance – Article 4 – Division 17: consider proposed Ordinance amendments under the following style:

To amend Article 4, Division 17, Mining under the following style:

Change Section 4-17-1 – Hours of Operation

Current: Hours of Operation: Sunrise to sunset, Monday through Friday

Proposed: Hours of Operation Except Blasting: Twenty Four hours per day

Change Section 4-17-2 – Permitted Blasting

Current: Between the hours of 9:00 to 11:00 AM, Monday through Friday

Proposed: Between the hours of 9:00 AM to 5:00 PM, Monday through Friday

Change Section 4-17-3-3 – Setbacks – Delete “Stationary”

Current: ‘Stationary Processing Equipment from Property Line – 600 Feet

Proposed: Delete the word ‘Stationary’

Add Section 4-17-3-4 – Transportation Related Equipment from Property Line – 150 Ft

Chairman Vaughn asks if there is anyone present wishing to speak either for or against the proposed Zoning Ordinance amendment;

John Riley, Land Use Director for Luck Stone Corporation: Mr. Riley professes Luck Stone was obviously a factor in the request for the Ordinance changes but clarifies that the proposed amendments would benefit any other mining company that chose to request something similar. Mr. Riley presents the Board with some proposed changes to the planned operations as a result of both the Planning Commission and Board public hearings and citizens' concerns. The proposed changes are as follows:

Section Hours of Operation 4-17-1 - sunrise to sunset Monday through Friday (unless otherwise approved through the Special Exception) – there is a requested exception to the proposed hours of operation due to the uncontrolled scheduling of the delivery of the Norfolk Southern rail cars

Section 4-17-2 - Hours of Permitted blasting – 9 am through 5pm Monday through Friday

Section 4-17-3-3 - Stationary process equipment from property line original request of 600 feet; proposed change to delete the word stationary; and in the case of an earthen berm being constructed no less than 10' high at the property line that the setback could be reduced to 400 feet and or where equipment is located not less than 25' below the elevation of the existing grade allowing the setback to be reduced to 200 feet

Section 4-17-3-4 – there is no issue with the Planning Commission requirement of 150'

Keith Black, Piney Green Road, Crewe: Mr. Black states that he manages the Luck Stone site in Burkeville and explains that they almost never have a blast prepared by 11 am so having the ability to detonate later in the same day is ideal

Howard Jenkins, 606 Custis street, Town of Crewe: Mr. Jenkins states that he is opposed to the quarry citing concerns for the water supply and the effects on nearby structures from the blasting

Lee Ball, 1403 The Falls Road, Crewe (property adjacent to the proposed quarry): Mr. Ball feels the ordinance should not be changed when the only benefit will be to Luck Stone; the over 300 families surrounding the proposed site will receive no benefit. Mr. Ball questions why there needs to be different hours of operation for the proposed site when the current hours of operation work just fine for Luck Stone in Burkeville; why wouldn't they work in Crewe? Mr. Ball feels the Board is more interested in helping Luck Stone than the citizens

Mr. Riley offers a reply to the hours of operation comment by Mr. Ball clarifying that the hours of operation at the proposed site will be very consistent to those of the Burkeville plant.

Administrator Roark states that the Planning Commission heard the request and held public hearings and their recommendations are to deny the change to Section 4-17-1, and approve 4-17-2, 4-17-3-3, and 4-17-3-4.

Following a discussion by the Board; including a request from Vice Chairman Bowen to approve what they can at this meeting, Chairman Vaughn requests that the proposed changes be sent back to the Planning Commission for their review and recommendation.

Supervisor Helen Simmons moves to send the changes back to the Planning Commission for their review of the proposed Luck Stone changes presented tonight. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	No
S. C. Vaughn	Yes

Highway Department: Administrator Roark has received a petition from the members of Union Baptist Church concerning a number of safety issues around the Church. He will send the petition from Union Baptist Church to VDOT.

A - December 2018 Virginia Department of Transportation Petersburg Residency report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on December 13, 2018, minutes of the regular meeting of the Nottoway County School Board meeting held on November 08, 2018, declaration of five school buses and three vehicles as surplus for disposal by the Board of Supervisors along with forty Smart Board and forty projectors,

Administrator Roark suggests selling the vehicles but states there may be another School Division that has interest in the smart board and projectors. Supervisor Helen Simmons moves to authorize Administrator Roark to advertise for sale by sealed bid the Schools' surplus vehicles and negotiate the smart boards and projectors with other potentially interested School Systems. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Health Department – Howard Nash, MD FCAP: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet in December

Regional Jail Authority Report & Juvenile Detention Center: no report provided

Landfill: Administrator Roark gave the Landfill report and reports that the new compactor has been delivered and is in service

A – Letter – Draper Aden Associates – Jeff Norman, Environmental Services Division: results from the Nottoway County Sanitary Landfill (active facility) Groundwater Monitoring Program sampling event 88 performed on 10-24-18, results from the Nottoway County Sanitary Landfill (closed facility) Groundwater Monitoring Program sampling event 50 performed on 10-24-18

B – Letter – Draper Aden Associates – William G. Hase, Program Engineer I: Draper Aden has reviewed the bids received on December 12, 2018 for construction of Cell 5 at the Nottoway County Landfill; the following four bids were received:

T&K Construction LLC	\$1,375,000.00
Atlantic Contracting & Materials Co., Inc.	\$1,424,214.00
Sargent Corporation	\$1,513,000.00
Shamrock Environmental Corporation	\$1,527,793.28

The engineer's opinion of probable cost for this project was \$1,323,000.00 including contingencies. After review it is their recommendation that the contract for the cell 5 construction be awarded to T&K Construction LLC. Supervisor Shekleton moves to award the Contract to T&K Construction LLC. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark states the anticipated life of the new cell is expected to be seven years.

C – Letter – Draper Aden Associates – William G. Hase, Program Engineer I and Kenneth Bannister, Environmental Program Manager: Proposal for field construction quality assurance services and documentation (and certification by Quality Assurance Engineer), record surveys and drawings, and design engineer construction phase services related to the construction of Cell 5 at the Nottoway County Sanitary Landfill. The proposal estimate is not to exceed \$184,000.

Vice Chairman Bowen moves to accept the proposal from Draper Aden Associates for construction phase services as presented and not to exceed \$184,000. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

D – November 2018 Solid Waste Report; average of 86.24 tons of waste per day received

E – Letter to the Virginia Department of Environmental Quality (DEQ) in support of the financial test performed by Robinson, Farmer, Cox Associates to demonstrate financial responsibility for closure care, post-closure care, and corrective action costs arising from operating the Nottoway County Sanitary Landfill; the approval letter was recently received from DEQ

7 - Fort Pickett Redevelopment Authority: Administrator Roark states that the Nottoway Lanes has been completely repaired and the hope is to be operational as soon as possible

Planning Commission Report: Administrator Roark reports that the Commission heard the Bravo and Apex Towers special exception requests as well as the Zoning Ordinance amendments for mining

Courthouse Committee Chairman Gary Simmons provides a report on the interview with CJMW Architects who submitted a proposal for the Courthouse space utilization study. It is the Committee's recommendation to enter into contract with CJMW Architects; their proposal cost estimate was between \$40,000 and \$55,000. Supervisor Shekleton (followed by a concurrent motion by Supervisor Helen Simmons) moves to accept the space utilization study proposal from CJMW Architects at a cost estimate of \$40,000 to \$55,000 and enter into a contract for their services. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark provides a report on the Next Generation 9-1-1 (NG9-1-1) and a Nottoway County PSAP/GIS specific Migration Proposal; the cost estimate for deployment of NG9-1-1 is \$434,357.10. The county has an option to piggy back on an RFP with Fairfax using AT&T as a provider; should it be chosen to proceed with the project. Supervisor Gary Simmons (followed by a concurrent motion by Supervisor Helen Simmons) moves to proceed with the NG9-1-1 Migration using the Fairfax RFP. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff – nothing to report at this time

Administrator Roark explains a new requirement in the audit that the auditor provide the Auditor of Public Accounts a statement on the condition of the records of the Sheriff; this has been completed and all was found in order

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth's Attorney - not in attendance

Chairman Vaughn presents the CONSENT CALENDAR:

1 – Budget Adjustment – Treasurer - \$1,053.57

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$1,053.57</u>
	(vendor refund of upfront postage)	<u>\$1,053.57</u>

EXPENDITURES:

4-100-12130-5201	Postage	<u>\$1,053.57</u>
		<u>\$1,053.57</u>

2 – Erroneous Assessment: refund Mr. John T. Seamster \$52.12 for erroneous personal property taxes for 2015 and 2016

3 - Budget Adjustment – Sheriff - \$922.61

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$922.61</u>
	(DSS fuel consumption)	<u>\$922.61</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$922.61</u>
		<u>\$922.61</u>

4 – Erroneous Assessment: refund Benjamin and Jennifer Shelton \$61.28 for erroneous personal property tax assessments for 2016 and 2017

5 – Erroneous Assessment: refund Robert Lewis Schutt \$117.38 for an erroneous personal property assessment

Vice Chairman Bowen moves to approve the CONSENT CALENDAR as presented.
The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark presents the following correspondence:

1 – Blackstone Volunteer Fire Department Incident Reports for the months of October 2018 and November 2018

2 – Letter – Virginia Department of Social Services – S. Duke Storen, Commissioner: providing the Fiscal Year 2018 financial statements for the Nottoway County Department of Social Services

3 – Abstract of Votes for the 2018 November General Election held on November 06, 2018

4 – Letter – Luck Stone Corporation – Erica L. Plale, Mining Engineer: providing notice that Luck Stone Corporation is applying to the Virginia Department of Mineral Mining for a permit to operate a granite quarry on 415 acres approximately 1 mile south of the Town of Crewe on Hudson Way in Nottoway County

5 – Notice – Virginia Department of Transportation – Dianna Bryant, Assistant Residency Engineer: Route 601 – Robertsons Road is not open; traffic detour has been lifted

6 – Minutes: minutes of the Virginia's Growth Alliance meeting held on October 4, 2018, minutes of the Nottoway Planning Council meeting held on May 03, 2018, minutes of the Nottoway Community Planning Management Team meeting held on November 26, 2018, minutes of the Nottoway County Public Library Board of Trustees meeting held on October 24, 2018, minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on October 23, 2018

7 – Correspondence – Dr. Rodney Berry, Superintendent – Nottoway County Public Schools: providing a press release from the Office of the Governor Ralph S. Northam of a Budget proposal to invest \$268.7 million in new money for K-12 Education

8 – Notice – Virginia's Growth Alliance: Dominion Energy opens up Greenville County Power Station

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: report period November 2018

2 - Animal Control Officer's (ACO) Report: report period November 2018; annual report for 2018 (11 month summary January thru November reflecting a total of 952 calls)

3 - Erosion and Sedimentation Report: no report provided

4 – Letter – Piedmont Soil and Water Conservation District – Larkin D. Moyer, Chairman: Notification of opportunity to receive financial assistance for septic system pump-out and repairs for homeowners residing in the Flat, Nibbs, Deep and West Creek watersheds of Amelia and Nottoway Counties; application deadline is May 24, 2019

5 – Delinquent Tax Sale: Administrator Roark reports that he sent a letter to both the Town of Blackstone and the Town of Crewe asking if they were willing to waive any unpaid taxes or liens due them on parcels from the recent delinquent tax sale. Blackstone Town Manager Phillip Vannoorbeeck verbally stated the Council was in agreement with this but hasn't provided the decision in writing; there has been no reply from the Town of Crewe.

Administrator Roark announces that Martha Branch has resigned from the Library Board; Supervisor Helen Simmons will bring a recommendation to January meeting.

Supervisor Shekleton hopes the Board will closely review the proposed animal policy provided to them for their review; hopes that action can be taken to adopt the policy early in the new year.

December 20, 2018

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 8:19 p.m.

Shawn C. Vaughn

Chairman

Ronald E. Hook

Clerk



Nottoway County
Board of Supervisors

A G E N D A

December 20, 2018

7:00 P.M.

- A- CALL TO ORDER:** Chairman Vaughn
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Vaughn
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Mr. John M. Boswell
 - 2- Presentation of the Audit – Robinson, Farmer Cox
 - 3- Special Exception Permit – Mobile Home Bravo
 - 4- Special Exception Permit – Wireless Communication Tower – Apex Towers
 - 5- Amend Zoning Ordinance – Article 4-Division 17
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - 2- School Board
 - 3- Health Department – Howard Nash, MD FCAP
 - 4- Economic Development Committee

		5-	Regional Jail Report & Juvenile Detention Center
		6-	Landfill Report
			A- Groundwater Monitoring
			B- Bids on Cell 5
			C- Proposal – Construction Services
			D- Monthly Report
			E- Financial Assurance
		7-	Fort Pickett Redevelopment Authority
		8-	Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1-	Report of Court House Complex Committee
		2-	Report on Next Generation 911
G-	NEW BUSINESS:	1-	
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1-	Jane Brown, Clerk
		2-	Larry J. Parrish, Sheriff
		3-	Ellen F. Myatt, Treasurer
		4-	Christy Hudson, Commissioner of the Revenue
		5-	Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1-	Budget Adjustment – Treasurer - \$1,053.57
		2-	Erroneous Assessment – Seamster – \$52.12
		3-	Budget Adjustment – Sheriff - \$922.61
		4-	Erroneous Assessment – Shelton – \$61.28
		5-	Erroneous Assessment – Schutt – \$117.38
J-	INFORMATION ITEMS:	1-	Fire Department Report

2- Dept. of Social Services Annual
Financial Statement

3- Abstract of Votes

4- Letter – Luck Stone

5- Letter – Mrs. Bryant

6- Minutes

7- Letter – Dr. Berry

8- Notice – VA's Growth Alliance

K- COUNTY ADMINISTRATOR:

1- Building Inspector's Report

2- Animal Control Officer's Report

3- E & S Report

4- Letter – Piedmont Soil & Water District

5- Delinquent Tax Sale

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



For Unto us is born.....